

TOWN OF BROOKFIELD
Water Department
MEETING MINUTES
June 8, 2011

Posted Meeting: The meeting of the Brookfield Water Department was called to order at 6:30 p.m. in the office of the Water Department.

In Attendance: Robert Barnes, Joseph Murray and Chairman Roger Charpentier Jr. Superintendent; Bruce Clarke.

Minutes taken by Administrative Clerk; Holly Chisholm

Minutes

Commissioners reviewed and voted to accept the minutes from May 11, 2011. Mr. Barnes moved; Mr. Murray seconded; so voted.

Warrant

Commissioners voted to approve the billing warrant for June 21, 2011. Mr. Murray moved; Mr. Barnes seconded; so voted.

Articles

Bruce discussed with the Commissioners the articles that he will present at the Annual Town Meeting. The BOS will sponsor an article at the Special Town Meeting to transfer a sum of money in the amount of \$2,942.75 from the General Fund to the Water Department Expense Account to reimburse the Water Department for 50% of the cost of the trench shoring box.

Commitment

Commissioners signed commitment #15 in the amount of \$4,130.10.

Brass Fittings

Bruce began purchasing low lead brass service supplies. This is to begin stocking new supplies for the implementation of the new low lead brass requirements.

Sanitary Survey

A tri-annual sanitary survey was conducted of the water system by Ed Gates from DEP. Initial deficiencies were as listed and a full report will be forwarded.

1. Emergency Response Plan-needs member updating
2. Chemical injection pump controls need additional safeties
3. No monthly log of standpipe inspection.

Posted Meeting

Holly will post the next meeting for July 13, 2011.

Meeting adjourned early at 6:45 p.m. due to Bruce attending a Solar Power meeting. This meeting should produce positive results for the Water Department. Mr. Barnes moved; Mr. Murray seconded; so voted.