

## **BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**

Meeting of Tuesday March 9, 2010

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### MEMBERS PRESENT:

Donald Faugno, Chair/Tantasqua Representative

Sheila Frangiamore, Secretary/Vice Chair

Barbara Wilson

### ALSO PRESENT:

Daniel Durgin, Superintendent; Deborah Boyd, Business Manager; Kathleen Hosterman, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

The meeting was called to order at 6:06 p.m., Mr. Faugno asked all present to rise for the Pledge of Allegiance.

### **Motion 10-27**

Mrs. Frangiamore moved, seconded by Mr. Faugno to approve the minutes of February 9, 2010 Discussion

VOTE: Mrs. Frangiamore – Yes, Mr. Faugno-Yes, Mrs. Wilson-Abstain

### FINANCIAL REPORT

Mrs. Durgin reviewed the Financial Report provided in the packet

- No significant issues/concerns

### COMMUNICATIONS

### PRINCIPAL'S REPORT

Mrs. Hosterman reviewed her Principal Report as provided in packet.

### SUPERINTENDENT'S REPORT

Mr. Durgin reviewed his Superintendent report:

- Congratulations to Mr. Friend who secured a job as Superintendent of Schools for the Sutton Public Schools as of July 1, 2010; we wish him well in his endeavors. Advertisement for the position has been posted. A committee, consisting of all school committee chairs, an administrator, a teacher from Union 61 and a teacher from Tantasqua, is being formed. Deborah Boyd is Chairing the Committee.
- Curriculum Committee Meetings and Updates – Completed the K-6 Writing Curriculum Revision and it is in the publication process right now.
- Have convened a 7-12 writing committee will be revising and identifying pieces and work of each grade level and by course
- Technology K-12 Standards and the Curriculum Maps for each of the grade level courses are completed.
- Verizon Grant – Brookfield applied for a \$10,000.00 Grant for innovative and project based activities, applying for all 6 of them at \$10,000.00 each.
- Teaching American History Grant – To be submitted in April which would reflect 3<sup>rd</sup> and 5<sup>th</sup> Grade at Brookfield
- Sessions – Mentor/Mentees - Strong program, working on classroom management, managing student behavior and classroom procedures, organizing physical space.
- Professional Development Day – Curriculum Mapping
- IPass Program - Minimizes course selection sheets
- Installed two smart boards in classrooms

- Computer labs have been completed; soon the hard drives will be reformatted for use and dispersed for faster up to date computers in classrooms

PUBLIC ACCESS

- Kelly Landine - Liaison of the PTO provided an update of the upcoming events:
- Applebee’s in Sturbridge - March 14<sup>th</sup> 8:00-10:00 a.m. Easter Bunny Pancake Breakfast – tickets \$5.00 at the door
- School Book Fair - March 23-25<sup>th</sup> at the library
- Bake Sale – Parents night March 24<sup>th</sup>
- Yankee Candle Fund Raiser - Benefit the PTO
- Family Spring Fling to be announced

Kelly Landine – Inquired as to how and when the new report card will be coming out. Mr. Durgin stated the new report card format has been in development both last year and this year and will be formatted by grade level; they will be standard based. Fourth grade was completed last week. It is being put into publication form and will be presented to the school committee.

Kelly Landine and Jennifer Simpro – Voiced concerns regarding parent’s involvement with the newly revised report card. Mr. Durgin stated there would be a session in the springtime to inform parents and work with them regarding the new report cards and what to look for as well as informational packets on how to read the standard based report card.

TANTASQUA REPRESENTATIVE

Mr. Faugno discussed the Tantasqua Report-

- Various policies adopted on first reading
- Tech Division – Presentation Tech Student of the year
- Budget discussion

UNFINISHED BUSINESS

Mrs. Boyd noted that the Title I breakdown was provided and distributed electronically.

NEW BUSINESS:

**Motion 10-28**

Mrs. Frangiamore moved, seconded by Mrs. Wilson to Declare Equipment Obsolete as stated on the memo.

Discussion

VOTE: Unanimous

**Motion 10-29**

Mrs. Frangiamore moved, seconded by Mrs. Wilson to move these obsolete items to Town Auction to be sold as deemed appropriate.

Discussion

VOTE: Unanimous

Recess at 6:30 to go into Public Hearing.

PUBLIC HEARING

Mrs. Boyd welcomed all present to the public hearing on the Proposed FY 2010-2011 Brookfield Elementary School Budget. She explained the process, beginning with the reading of the budget line items, and noted that any item could be discussed when noted. Mrs. Boyd gave a brief

overview of what would be presented and discussed. Mrs. Boyd reviewed the 1000 Series - Administration.

Mrs. Boyd relinquished the floor to Mrs. Hosterman for discussion of the budget.

Discussions on the following:

Special Ed; Contr. Serv (OT/PT); Textbooks Reg. Day; Tech Instr. Asst.; Sal. Library; Spec. Ed. Transport; Maint. Equip. Share; Maint. Equip. School; Special Education and Vocational. Mrs. Boyd, Mrs. Hosterman and Mr. Durgin answered all questions.

Mrs. Hosterman closed the Public Hearing at 6:57 p.m

Regular Session reconvened at 7:00 p.m

**Motion 10-30**

Mrs. Frangiamore moved, seconded by Mrs. Wilson to bring forth the FY-11 Budget of \$2,819,330.00 to the town meeting.

Discussion:

VOTE: Unanimous

**Motion 10-31**

At 7:03 p.m., Mrs. Frangiamore moved, seconded by Mr. Faugno to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,  
Sheila Frangiamore  
Secretary/Vice Chair

SF/km