

Open Space/Master Plan Committee Meeting
Brookfield Elementary School Library
Minutes of March 10, 2010

Members Present: Kris Casucci, Sarah Heller, William Simpson Jr.

The meeting was called to order at 6:35 pm by Chair Bill Simpson.

Treasurer's Report: None. No changes in our account. Approximately \$14,000 left. Bill Scanlan has not submitted a bill and we owe about \$1,800 to CMRPC for the balance on our contract. Once Trish has delivered the OSRP with 10 copies of the OSRP maps and we have received 10 copies of the Economic Development Maps, we can release that money.

Previous Minutes: The minutes of Feb 4, 2010 public forum were unanimously approved with the addition as an attachment Bill Scanlan's power point. Sarah agreed to forward all approved minutes to Donna Neylon.

A) Correspondence:

- (1) Annual Report: Our report was written by Bill Simpson and given to Donna Neylon.
- (2) Open Meeting Law: Bill summarized for us. Main point for us to be aware of: No deliberations via email except meeting dates.
- (3) OSRP: Trish Settles of CMRPC with the help of Tim Simon has revised our OSRP to cover state recommendations. She will resubmit for approval to DCR.

B) Old Business:

- (1) **Zoning Chapter:** Kris reported that the ZBA and the Planning Board will be meeting on April 28 to go over zoning bylaws. Bill Scanlan should be made aware so he can attend if possible, along with any of our committee who can make it.
- (2) **Governance Chapter:** Bill reviewed the work he has done and that he has submitted a questionnaire to the Selectmen for their approval prior to giving it to town employees.
- (3) **Chapter Summaries:** Bill reviewed the 3 main sections to be included: (a) Gold Standard Vision Statement (b) The present reality (c) How to get from reality to vision. Sarah will review OSRP and Housing summaries and get back to Bill. Bill will email her the Economic Development Summary.
- (4) **Articles for Citizen/Press Release:** Sarah reported that the forum videotape, made by Rudy, is going be in 3 parts, 1 hour each, and put on DVD. We need to make public aware that DVD will be available at library, town hall and public access.

C) New Business:

- (1) **Annual Town Meeting:** Bill will ask the moderator for time at the beginning of the meeting to present the OSRP and briefly talk about the Master Plan in progress. We need to have the summaries ready for the town meeting to hand out.

D) Next meeting and Adjournment. We set March 25, 6:30pm at the elementary school for our next meeting. Bill will post. The meeting was adjourned at 7:30 pm.

Respectfully submitted, Sarah Heller, Secretary

Date approved by the Committee: April 22, 2010

Date submitted to the Selectmen's office: June 10, 2010