

**Open Space/Master Plan Committee Minutes
Brookfield Elementary School Library
Minutes of October 9, 2009**

Meeting Called to Order: 6:39pm

Members present: Bill Simpson, Kris Casucci, Gwen Broz, Tim Simon, Sarah Heller

Citizen's present: Carol Childress

Treasurer's Report: about \$17,000.

Correspondence:

1. Comments from Jim Cooke regarding zoning
2. Selectmen request a letter of support for the use of the brownfield at the old paper mill site on Mill Street. Bill will write the letter.

Old Business:

1. Apple Country Fair: Tim, Bill, and Kris will help with the Pitch burst booth. Bill votes for using water balloons and a poncho.
2. School open house review: Several people visited the booth. Sarah made and took information to look over. Gwen was present to answer questions.
3. Scheduling of next meetings: We agreed Thurs. Oct. 22 at 6:30 and Thurs. Nov. 10 at 6:30.
4. Transportation chapter: Gwen will email Cheri.
5. Governance chapter: Bill will work on it when he is out of school.
6. Chapter summaries of chapters nearly completed: Will finish the summaries by the end of the year. Tim will do OSRP, Gwen housing, and Bill econ.
7. Scanlan proposal: Bill made a motion to hire Bill Scanlon to write the Land Use Chapter for the amount of \$5,000. Tim seconded it. Motion passed.
8. OSRP letter from Selectmen: Tim will pursue obtaining a letter of support for the plan. A CD and hard copy is supposed to be at the Town Hall.

New Business:

Tim: At the Selectman's meeting, DEP wants the town to take care of the brownfield at the old mill site on Mill Street. Bill Scanlon is working on getting a grant for that. Tim suggests we add the cleaning up of the brown field to the OSRP chapter goals. The Master Planning committee agrees.

Carol: We need to get a Commonwealth Capital application completed to qualify for grants and for improving our ranking when we apply for funds, etc after completing the Master Plan. This is a check box application which towns use to get ranking to apply for Open Space and Rec funds and so on. Without this application, we don't get credit for having completed the plan; we won't be on the radar.

We could use leftover money to pay someone to complete it.

Meeting adjourned at 7:40.

Minutes respectfully submitted,
Gwen Broz

Date approved by the Committee: April 22, 2010

Date submitted to the Selectmen's office: June 10, 2010