

Open Space/Master Plan Committee Minutes
Town Hall, Banquet Hall
Minutes of July 1, 2009

Members Present: Gwen Broz, Sarah Heller, Tim Simon, William Simpson Jr.

The meeting was called to order at 7:10 pm by Chair Bill Simpson.

A) Minutes. Bill moved and Tim seconded approval of the 6.4.09 and 6.18.09 minutes. All in favor.

B) Correspondence. From the Selectmen, the extension of the CMRPC contract until August 31, 2009.

C) Discussion about work in progress.

1. **Housing.** We talked about meeting with the Housing Authority. Sarah will forward by email a copy of the chapter to the members: Holly Chisholm, Joseph Gadbois, Linda Lincoln.
2. **OSRP:** Bill volunteered to become a member of the Rec Committee to facilitate exchange of information. Tim spoke with Judy Nielson, President of the Quaboag-Quinquamquasit Lake Association. We will add to Goal 2 the need to include the QQLA in upkeep of the lakes.
3. **Town Government and Zoning.** We discussed the need to have an outside consultant help us with these chapters. Bill will ask Pioneer Valley Planning for a quote. Sarah will speak with Bill Scanlan.
4. **Transportation.** Sarah will work with Cheri on this chapter and report back on July 15 if it is feasible for us to do on our own. Tim will do web research and send links of other MP transportation chapters to all members.
5. **Chapter Summaries.** Bill and Gwen both spoke of the need to have summaries for ease of understanding. No longer than 3 pages for the whole chapter, it can be at the beginning of the document as an executive summary. SWOT Format.

D) Meeting with the Planning Board (Cliff Fontaine, Bruce Clarke, Sharon Mahoney, Chris Casucci, Dan Leahy) about OSRP and Housing. The was discussion about the need for a member of the Planning Board to serve on the OSRP/MP Committee. Chris Casucci volunteered.

Bill read the goals for the OSRP chapter aloud and PB members commented on them. Bruce was concerned about zoning issues; he also would like to see Wildlife Viewing Stations. Gary wanted to be sure the document reflects what the town wants and not CMRPC. Sharon was concerned about sustainability. There was discussion about having an agricultural commission, the right to farm law and deed restrictions. There was agreement that the assessors' land use maps need improvement and should be digitized and put on the website. The zoning bylaws should be on the website as well.

For Housing, there was discussion about streamlining the permit process and having a flow chart for users. Tax incentives and TIF were discussed. Sharon talked about intentional communities and mixed use being the goal for the village center.

The PB agreed to continue reviewing the OSRP and give us comments on July 15. They will hopefully be able to finalize a letter of agreement (needed for submitting the document to DCS) at their August 1 meeting.

E) Next Meeting and Adjournment: July 15 at 6:30 pm is our next meeting. We adjourned at 8:45 pm.

Respectfully submitted, Sarah Heller, Secretary

Date approved by the Committee: April 22, 2010

Date submitted to the Selectmen's office: June 10, 2010