

Brookfield Highway Department

Monthly Report – July 2013

Week of July 1-5 2013

Payroll was submitted

Gas readings were taken.

The Common, Mall & the Washington monument were mowed and trimmed.

Potholes were patched

Dumpsters were packed down at the Transfer Station

Chain saws and the wood chipper were serviced.

The backyard of the garage was cleaned up.

This was a three day work week. The department employees all took a vacation day on July 5.

Week of July 8-12, 2013

The main computer was found to be non functional, apparently due to a power surge which happened sometime between July 2 & July 9. Larry Van Cott ordered new memory for the computer.

Bills payables were submitted

Gas readings were taken

The entire week was spent cutting trees with Ed Searah on Fiskdale Rd., Henry Allen Ave., Mill St. and Boyes Ave.

Week of July 15-19, 2013

Payroll was submitted

Gas readings were taken

The toolbox was mounted on the 2012 Ford.

Herb and Cindy attended the Department Heads Meeting.

Cindy attended the Regional Evacuation Planning Meeting

Cleaned the garage

New memory for the computer was installed and Larry determined that the hard drive had also been affected. He installed a new hard drive and a Cyber Power surge protector. All data was lost.

Hauled stone from Bond Construction Corp. for the job at Lewis Field.

Worked with Lewis Tree on tree cutting along Route 148 south

The Common, Mall, Prouty St, Route 148, Mill Station Park and the Town Hall were mowed.

Week of July 22-26, 2013

Bills payable were submitted

Gas readings were taken

Catch Basins were cleaned off.

Larry ran software and attempted to retrieve data from the old hard drive of the computer

Trash from the garage was taken to the Transfer Station.

48" pipe was installed in the open ditch at Lewis Field

Donald made a grill for the 48" pipe at Lewis Field

Cindy was on vacation July 25 & 26

Week of July 29-31

Payroll was submitted

Gas readings were taken

Lewis Field was dragged, rolled and then grass seed was planted.

Catch Basins and road plates were taken to Long Hill for the drainage job.

Larry reinstalled the few file he could recover. Most of the files could not be retrieved.

Worked with the Water Department – looking for a water leak on Mill St.

Began edging Long Hill Rd.

New hose on the gas pump was installed by Veterans Petroleum due to a gas leak.