

# Brookfield Highway Department

Date: 6/6/13

To: Board of Selectmen, 6 Central St, Brookfield, MA 01506

From: Herbert Chaffee II, Highway Superintendent

RE: Report May 2013

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## Week of May 1-

- Bills payable were submitted
- The department continued street sweeping. This operation involves not only the street sweeper but a truck and in some areas the backhoe with a broom attached
- "The Common" was mowed and trimmed
- Gas pump readings were taken

## Week of May 6

- Payroll was submitted
- Gas pump readings taken twice
- Finished street sweeping
- The street sweeper was cleaned up and put away.
- Took the wing plow off of the grader
- Cleaned the garage and equipment
- Started to service the tractor/mower
- Fixed the air compressor
- Put the generator together & put it back outside
- Ed mowed "The Common & Mall", 7 Prouty St., the Washington Monument, the library and Mill Station Park.

- Set up signs for the Cpl. William Knight funeral

#### Week of May 13

- Gas pump readings were taken twice
- Bills payable were submitted
- Herb was on vacation
- Graded East Main St
- Packed the dumpsters at the Transfer Station
- Serviced the 1997 Ford & the 2006 Ford including replacing a fuel pump
- Hauled a load of scrap metal to Excel
- Hauled sweepings
- Patched pot holes
- Repaired a few spots which were dug up during the winter
- Painted crosswalks
- Centerlines were painted in conjunction with the other towns in the RHE Coop.

#### Week of May 20

- Payroll was submitted
- Gas pump readings were taken
- Herb was on vacation for part of the week
- Painted more crosswalks and lines
- Pushed over a dead tree on Town Farm Rd.
- Repaired wash outs on the side of the roads
- Packed the dumpsters at the Transfer Station
- Fertilized the grass on "The Common"

#### Week of May 27

- This was a four day work week due to the Memorial Day holiday
- Donald was on vacation all week

- Dug one grave which took 2.5 hours and required Bruce, Herb and Ed because of the location of the grave and the high water table.
- Took down the spruce tree on "The Common" and worked with Ed Searah cutting and pruning trees
- Ed mowed all the town properties.
- Put the wood chip box on the truck

Requests and questions from residents and other town boards were researched and responded to.