

# Brookfield Highway Department

Date: 03/01/13

To: Board of Selectmen, 6 Central St, Brookfield, MA 01506

From: Herbert Chaffee II, Highway Superintendent

RE: Report February 2013

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## Week of February 4-

- Bills payable submitted
- Gas pump readings taken twice
- Gas ordered
- RHE Coop Board of Directors Meeting
- Regional Highway Superintendents Meeting- presentation on beaver control
- Added extra springs to the new plow for the 2012 Ford
- Ed lettered & put the town seals on the 2012 Ford
- Herb looked at the rocks around the catch basin on Lower River St. and gave his recommendations to the selectmen.
- Prepared for the big storm
- Plowed snow, sanded, hauled snow, removed snow from sidewalks from the storm on 2/8 & 2/9. The department and Emergency Operators worked 340 hours beyond our regular schedule mostly as a result of this storm.

## Week of February 11

- Payroll submitted
- Gas pump readings taken twice
- Picked up snow

- Gas was delivered
- Diesel was delivered
- Salt was delivered
- Hauled sand and pushed up salt
- Patched potholes
- Equipment maintenance including the hydraulic pump on the 1981 Mack.
- Article for the Brookfield Citizen was written
- Researched – center line painting, road reconstruction & hiring a seasonal worker at the request of the selectmen
- Reviewed septic design plans for 2 Mill St & Beach St at the request of the Board of Health

#### Week of February 18

- Gas pump readings were taken twice weekly
- Bills payables were submitted
- This was a four day work week due to the President's Day Holiday
- Patched potholes
- Salt was ordered and delivered
- Herb measured Quaboag Street
- Met with Chief Martell, Chief Blanchard & Kermit Eaton to discuss the CIPC
- Met with Selectmen Thomo & Donna Neylon re: highway department perceived speeding
- Participated in the MEMA Initial Damage Assessment Conference call
- Contacted MassDot regarding reimbursement for the FHWA roads during the October 2011 snowstorm
- Submitted highway department numbers to Chief Martell for the MEMA Initial Damage Assessment for the 2/8-2/9 snowstorm
- Mounted cabinets in the Regional Board of Health trailer
- Donald went to the Registry
- Ed worked on signs
- Donald & Ed replaced the missing STOP sign at the end of Allen Rd.

- Equipment maintenance included working on the water truck rocker panel & cab corner

Week of February 25

- Payroll was submitted
- Gas pump readings were taken twice weekly
- Hauled sand
- Ed worked on signs
- Storm on 2/27- slushed off the roads
- Equipment maintenance included working on the body for the 2012 Ford

Requests and questions from residents and other town boards were researched and responded to.