

**Town of Brookfield**  
6 Central Street  
Brookfield, MA 01506

**Municipal Facilities Planning Committee**

**Minutes**

4:20 pm Thursday, July 26<sup>th</sup>, 2012  
Location: Town Hall Kitchen

**Members Present:**

Stephen J. Comtois II  
Donald Faugno  
Linda Lincoln  
Jeanne Myers  
William R. Simpson  
Don Taft

**Members Not Present:**

Carol Plumb  
Peter Martell

**Citizens/Guests Present:**

The meeting was called to order at 4:20 by Mr. Comtois. Followed by the pledge of allegiance.

**Previous Minutes**

None discussed.

**Cost Discussion**

From the informational meeting with Steve McAlister from Clark and Green and the professional cost estimator several numbers were presented. The first is the square foot cost for building a new police station, which ranges from \$275 - \$320 per square foot. A cost was also given for a new office building which ranges around \$265 per square foot.

The cost estimator said that the cost for an interior elevator would be similar to an exterior elevator provided that there were no unforeseen structural concerns. Mr. McAlister stated that he would seek out the professional opinion of other structural engineers to determine the feasibility of an interior elevator.

The group that met with Mr. McAlister and the cost estimator also showed the two of them around the town hall so they could have a more thorough understanding of the building and the scope of the project being discussed.

### **Town Hall Discussion**

Mr. Comtois asked the committee if they were in favor of the idea of a police station in place of the offices on the first floor of the town hall. Mr. Faugno, Mr. Taft, Jeanne Myers, Mr. Comtois and Mr. Simpson agreed that the police station should not be in the town hall.

Linda Lincoln brought forth the idea of a new office building and Mr. Faugno presented the idea of a mixed office and police building.

Mr. Comtois proposed moving ahead with the plan as presented previously by Mr. Simpson for the Town Hall. There was discussion about the total price for the project. Mr. Faugno agreed to continue pursuing Clark and Green and the cost estimator for a professional cost estimate.

Mr. Simpson proposed that until a professional cost estimate was generated a budget price of 5 million would cover the project. Mr. Faugno agreed.

### **Police Station Discussion**

Mr. Taft presented materials from Reinhardt associates regarding the costs for recently built police stations. Reinhart indicated an all inclusive cost of \$251 per square foot for a recently built Police Station in Ashby, MA. Mr. Taft also provided a copy of the floor layout of that station for consideration. Mr. Taft agreed that if the square foot cost of the building was 6,000 square feet, a budget price for the project would be 2 million.

Linda Lincoln reported on conversations with the Palmer Town Manager Charlie Blanchard. The Town Manager offered the use of Police Station plans that their town had generated.

### **Design Cost Discussion**

Mr. Comtois presented the idea of request funds for the design costs for both project for the upcoming special town meeting. Mr. Taft agreed to get a budget number for design costs for a police station, and Mr. Faugo agreed to do the same for the Town Hall. The possibility of requesting funds will be discussed at the next meeting.

### **Next Meeting**

The next meeting is scheduled for August 6<sup>th</sup> at 6:30pm at the Town Hall.

### **Adjournment**

Jeanne Myers made a motion to adjourn. Mr. Faungo seconded the motion. The meeting adjourned at 5:20pm.

Respectfully submitted,

William R. Simpson

**Approval:**

These minutes were unanimously approved at the meeting on 8.6.12.