

## **Municipal Facilities Planning Committee Minutes**

6:30 Monday, October 17<sup>th</sup>, 2011

Location: Town Hall Kitchen

### **Members Present:**

Stephen J. Comtois II  
Donald Faugno  
Carol Plumb  
Don Taft  
William R. Simpson

### **Members Not Present:**

Peter Martell  
Roger Mundell Jr.  
Jeanne Myers  
Bruce Clarke

### **Citizens Present:**

John David Holdcraft

The meeting was called to order at 6:30 pm by Mr. Comtois followed by the Pledge of Allegiance.

1. Mr. Faugno reviewed the considerations and process followed by the Barrier Removal Committee, which presented a proposal before the town in the Fall of 2010 for renovations of the Town Hall. Mr. Faugno presented that:
  - The key question upon which the planning rests is weather or not to keep the town hall and for what purpose.
  - After some discussion the committee generally agreed that the town hall should be kept, for Town offices, the Great Hall, and possibly for a Senior Center.
  - Mr. Faguno illustrated some of the considerations for adding the elevator to the structure. The two primary options were a 6-stop elevator housed in the bell tower, or another multi stop elevator in an addition to the structure. The committee generally preferred the option of an elevator enclosed in the bell tower. This preference was due to concerns about the aesthetic impact of an exterior elevator on the main stairs, and the possible savings in cost with the concealed elevator.
  - Previous discussions with Chief Blanchard indicate that the basement of the town hall would be an inadequate police station.
  - The possibility of using the newly acquired Prouty Street property to house a new police station building was discussed.
  - The possibility of using the basement of the town Hall as a Senior center was presented and discussed.

-Mr. Comtois voiced his advocacy for the participation of the students from the local vocational programs to help reduce the cost and improve the committee involvement in the project.

-Mr. Faugno indicated that the previously proposed cost to renovate the basement of the town hall was approximately \$750,000. The possibility of acquiring grant money if this space became a dedicated senior center was discussed.

2. The questions that remained on the table to be investigated and discussed further are:
  - a. What grants are available for pursuing the Senior Center in the basement of the Town Hall?
  - b. If the space was fully renovated and usable, would the Seniors want it, and what would their requirements be?
  - c. What is the availability of the Bay Path, or other vocational program students for a project with the scope of renovating the Town Hall, or Building a new Police Station?
  - d. How are we limited by borrowing money from available sources? Does it restrict our ability to use vocational labor?
  - e. What money is available for pursuing a senior center on the second floor of the building? What would be the restrictions on use of the Great Hall if it were to become an official Senior center?
  - f. What are the needs for a Police Station?
  - g. What would the cost be for a Police Station on Prouty Street?
3. A motion was made to approve the minutes from 9.12.11 by Mr. Taft, 2<sup>nd</sup> by Mr. Faugno. Approved Unanimously.
4. There was some discussion about the property that holds an old skating rink as a possible senior center. Mr. Comtois indicated that the property in discussion was in tax title litigation of some form and may not be available to the Town for some time. Mr. Comtois also indicated that he believed that the Town should wash its hands of aforementioned property.
5. There was discussion regarding the roof, snow guards, and snow cleats. Mr. Comtois is considering the possibility of including the purchasing cost for snow and ice protection to the Town Meeting Warrant.
6. The next meeting date is scheduled for November 7<sup>th</sup> at 6:30pm at the Elementary School.
7. The Meeting was adjourned at 8:10pm with a Motion by Carol Plumb, 2<sup>nd</sup> by Mr. Faugno, and unanimously approved.

Respectfully submitted,

William R. Simpson

**Approval:**

These minutes were approved unanimously by the committee November 7<sup>th</sup>, 2011.