



TOWN OF BROOKFIELD  
Conservation Commission  
6 Central Street  
Brookfield, MA 01506

Minutes  
Tuesday October 20, 2009  
Town Hall 7:00 p.m.

Present: Kenneth Cleveland  
George Leblanc  
John T. O'Leary  
Timothy Simon

Absent: Heath Grimes  
William Neault

Mr. O'Leary called the meeting to order at 7:10 pm.

**Correspondence:**

Memo received from Selectmen asking for ideas on using the Brownfield site. The Town of Brookfield is preparing a grant application for EPA Brownfields Cleanup funds.

Kopelman & Paige sent all Boards a memorandum informing them of the Public Records Law to retention of electronic mail and other municipal records. A records custodian must review the content. Ms. Stawski is currently copying Ms. Neylon, Administrator for Board of Selectmen any correspondence by email as of October, 2009.

Memo received from Selectmen stating they would like to close the Town Hall for evening meetings. The Brookfield Elementary School would be used in the winter months. The Selectmen are asking for any feedback.

Memo received from Selectmen asking all department to submit any request for capital purchases and projects for the period of the Fiscal Years 2011 - 2015. The request will be due no later than December 15, 2009.

**Site Report by email Molasses Hill Estates/Molasses Hill Rd Insp. Report  
Dep File 119-095**

Attached was a letter sent by EBT Environmental Consultants, Inc updating the Conservation Commission on maintenance for wetland protections within Phase I. Photos were included of the work being done. A site visit was done by Mr. Cleveland and Mr. Simon.

**Mr. Bannish potential owner on 92 Quaboag St.**

Mr. O'Leary asked the Board members if a Notice of Intent had been filed. Mr. Bannish stated he is not owner of the property. Mr. O'Leary stated Mr. Gobi Engineer would be able to help process the forms required.

Mr. Bannish is concerned about compensatory storage.  
Mr. Simon stated the plans would need to show the elevation relative to the Flood Plain.

Mr. Bannish then presented plans showing the elevation. The Board reviewed the plans submitted.

Mr. O'Leary has a copy of 100 year Flood Plain map.

Mr. Cleveland stated the lot is inside the Flood Plain and is below the 100 year Flood Plain. Mr. Cleveland will follow up with Mr. Gobi as to the elevation showed on the plan and ask about the perk test that was done. Mr. Cleveland will have more information at next month's meeting.

Mr. Bannish asked to be put on next month's agenda.

**Mr. Clarence Snyder III Gay Rd**

Mr. Simon stated an order of conditions need to be written up.

Mr. Snyder commented he will follow up in the spring.

**Mr. Correia White's Landing Fiskdale Rd**

Mr. Correia asked Mr. O'Leary for a letter of approval so he may continue with the process of getting his special permit with the Planning Board, he has changed his original plan with 4 additions a shed, front porch, deck and a pavilion. His intentions are to get a building permit to start work.

Mr. Correia checked with BOH, DEP, on when the septic was installed, and no one has anything on file. Mr. Correia is trying to avoid hiring an Engineer.

Mr. O'Leary asked where will the shed be? Mr. Correia presented plans showing where the additions will be done including a handicap ramp. Mr. Correia stated everything in that area is in a flood plain.

Mr. Simon asked if he had flood insurance, and Mr. Correia stated yes, the banks require flood insurance.

Mr. Cleveland asked how high is the deck, will it be over water? Mr. Correia stated the deck will be on sonna tubes.

Mr. Simon stated the Board needs to review the changes, and needs to get questions answered since the plans do not include a septic system, but does involve the flood plain. Mr. Simon is currently working with Massachusetts Association Conservation Commission to address issues on Flood Plain and Title V (septic systems) the Board has. A meeting will be set up for next month.

Mr. Simon asked if a Notice of Intent had been done since the property is in a riverfront and flood plain. Mr. Correia said no.

Mr. O'Leary stated a request for determination needs to be done, along with a Public Hearing, and needs to come to the Conservation Commission first.

Mr. Leblanc asked about parking facilities. Mr. Correia stated there was enough room for 24 cars, but that was not on the plans presented.

The Conservation Commission needs more time to get all the information needed.

**Approve Minutes: Sept.15,2009**

Motion made to accept minutes with changes by Mr. Cleveland, 2<sup>nd</sup> by Mr. Simon, All in Favor with Mr. Neault and Mr. Grimes abstaining not present at this meeting.

**Other Business:**

Bill was received from Massachusetts Association Conservation Commission for \$98.00.

Motion made to pay the bill by Mr. Cleveland, 2<sup>nd</sup> by Mr. Simon, All in Favor.

Mr. O'Leary asked Ms. Stawski to contact Mr. Grimes about processing the bill. She left the bill in ConCom mail slot.

Mr. Simon and Ms. Stawski will no longer be sending out emails to Board members.

**Meeting adjourned at 9:50 pm.**

Next meeting November 17,2009.

Respectfully Submitted,

Diane Stawski Secretary for Conservation Commission

Minutes approved: 4/17/09