

MEETING OF THE BROOKFIELD CEMETERY COMMISSION MINUTES

November 19, 2012, 2012

Called to order: 6:04 pm

Present: Commissioners Art Jay, Peter Masuzzo, Wayne Yaskoski

Non-voting present: Mike Seery, Superintendent; Ron Couture, Historical Commission

Archway Project: Art moved the recommendation for the Granite Archway Restoration Project to the front of the agenda. After discussion by all and Ron, and based on the recommendation to hire by Martha Lyon after doing all required due diligence, Peter made the motion to make the recommendation to the Selectman to hire the low bidder, Stone & Lime Imports, Inc. for a total bid of \$49,900. It is in the RFP, that the project must be completed by June 1, 2013 as part of the matching grant funding. Motion 2nd by Wayne. All in favor.

Minutes: Motion made by Wayne and seconded by Art to approve the minutes of September 20, 2012 as written. There was no meeting in October. All in favor.

Approve expense warrant: Motion made by Peter and 2nd by Wayne to approve most recent payroll and expense warrants of October 2nd, October 16th, and October 30th. All in favor.

Old Business

Wayne and Jim worked on getting the leaf vacuum attached to the zero turn, and most of the leaves have been picked up using the trailer that came with the vacuum. Jim still has some bushes to trim and some of the roadway low spots to repair. Jim has passed the exam for his Hoisting License.

New Business:

Peter made the motion and 2nd by Wayne to increase Jim's wage to \$13.00 an hour, based on having achieved acquiring his Hoisting License. All in favor. Mike will submit all the necessary paperwork.

Discussion about the need for a pole saw. Wayne will look into costs.

Peter made motion to expend \$100 from the Expense Account as a donation towards the Candlelight Eve event on Christmas Eve, as the luminaries will be placed all along the front perimeter of the cemetery wall. Wayne 2nd. All in favor. Peter asked Jim to be sure the tractor is not blocked in by equipment stored in front of it.

Jim or Art will ask Herb about having Donald use the Highway brush cutter to cut down the bamboo and brush on the back edges of the cemetery as well as the swamp area in the older section.

Jim mentioned that we should consider trading in the walk-behind mowers, and look into replacing the Bobcat zero turn mower in the future. It is an older machine, and in primary use. Wayne mentioned that the engine on it was replaced and it only 3 years old, and both Peter and Wayne are not in favor of not having a walk-behind available. This would be a major expense, and would require an expense article at town meeting for funding appropriation. Jim will do the annual maintenance needed on the mower.

Wayne suggested installing corner markers again when a lot is sold. There was discussion about using rebar, cement, or purchasing some. Mike will look into pricing on the ones available.

Need to purchase some additional Veteran's markers. We have gone from plastic to bronze, although more expensive. Mike will take care of this.

Mike will also order new grave flags. There are some new ones left over from a previous purchase, so 1 gross should be enough. Mike will speak with the Veteran's Agent who can purchase them through alternative funding provided for this purpose.

Adjournment: Motion made by Peter and seconded by Art to adjourn at 7:02 pm. All in favor.

As of now, there are no scheduled meetings for the winter.

Submitted by Peter Masuzzo