

## MEETING OF THE BROOKFIELD CEMETERY COMMISSION MINUTES

June 14, 2012

Called to order: 6:07 pm

**Present:** Commissioners Art Jay, Peter Masuzzo, Wayne Yaskoski  
Non-voting present: Mike Seery, Superintendent; Jim Milner, Caretaker

*Minutes:* Motion made by Wayne Yaskoski and 2<sup>nd</sup> by Art Jay to approve the minutes of May 24, 2012 as written. All in favor.

*Approve expense warrant:* Motion made by Peter and 2<sup>nd</sup> by Art to approve most recent expense warrant June 14<sup>th</sup>, and payroll June 7<sup>th</sup>. All in favor.

### **Old Business:**

Wayne ordered the tubes for the tires for the little trailer and will work with Jim on a hitch.

We will need to continue to look into a leaf trailer, or a solution to fall pickup of leaves. Wayne will see if he can find something reasonable on Craig's list.

Peter did receive an email from Ron in regards to some of the procedures to establish a Friend's group. He has not had the time to investigate it further. However Ron did say that it is "quite a process" and involves essentially establishing a Board to oversee it.

Mike has not gotten a first aid kit but will.

Mike will get in touch with Ralph Mundell about the processed  $\frac{3}{4}$  dense grade material needed for the roadways. Need to determine a cost as well as trucking fee for a large dump truck load. Holden Trap Rock is the closest supplier.

Jim feels that we need better topsoil for graves. That the loam we have is not suitable for use as topsoil. Mike will determine where to get some.

Jim will check the manual on the tractor and see if the oil change is due.

### **New Business:**

The Massachusetts Preservation Projects Fund grants were announced today, and the cemetery did receive \$25,000 for their matching grant application. This will be used towards completing the restoration and repairs of the archway. Peter will be in touch with Martha Lyon as to the process to begin the bidding requirements.

## 2.

Need to establish needs before the end of the FY. These include, but are not limited to  $\frac{3}{4}$  dense grade material for use to patch up the roadways, First Aid kit, top soil, new PT planks for graveside services, possibly replace the old back pack blower, and flags. Motion made by Peter and 2<sup>nd</sup> by Wayne to expend the up to the balance of the Expense Account for this FY. All in favor.

3 trees need to be addressed. One severely damaged from the October storm last year, a maple over by Roger Dean's grave, and a large dead branch in a maple near the roadway. Peter will get in touch with Ron about the 2 trees that are in bad shape for an opinion on them.

Mike posted the position for the Caretaker position.

Peter mentioned the need to be careful about using the string trimmers around the white limestones or not use them at all. Stones are getting damaged from the heavy duty line and speed of the trimmers.

*Adjournment:* Motion made by Peter and seconded by Wayne to adjourn at 7:07 pm. All in favor.

Submitted by Peter Masuzzo