

MEETING OF THE BROOKFIELD CEMETERY COMMISSION MINUTES

December 20, 2011

Called to order: 5:33 pm

Present: Commissioners Art Jay, Peter Masuzzo, Wayne Yaskoski
Non-voting present: Mike Seery, Superintendent

Minutes: Motion made by Wayne Yaskoski and 2nd by Peter Masuzzo to approve the minutes of November 21, 2011 as written. All in favor.

Warrants: Motion made by Peter and 2nd by Wayne to approve expense and payroll of 12/8, and 12/15. All in favor.

New Business:

New Laborer

James Milner was hired as a part-time casual laborer on November 28th to work at the cemetery by superintendent Mike Seery at a rate of \$12.00 per hour with the provision that if he obtains a hoisting license he will be paid at the rate of \$13.00 per hour.

The commissioners all agreed that Jim has done an excellent job during the short time he has worked at the cemetery and will write a thank you letter to Jim for stepping in and finishing the fall cleanup. Peter will write and send.

Jim will handle straightening of the Mundell stone.

Art spoke to Herb Chaffee, and Herb offered to take care of plowing the cemetery after storms as needed. It will be a day or 2 after the storm, but it will be taken care of.

FY2013 Budget discussion – budget will be level funded and submitted to Selectman and Advisory Board

Mike will write the initial copy for the 2011 Town Report. He will send it to the Commissioners for editing, and it will be submitted to Donna by the deadline.

Matching Massachusetts Preservation Projects Fund – after discussion, motion made by Peter and seconded by Wayne to use \$7,500 from the Perpetual Care account, and submit an Article to transfer \$7,500 from the town's Stabilization Account towards the \$25,000 match portion for the town's share of the matching grant. The remaining \$10,000 as well as the \$2,500 to Martha for writing the application, and her additional fees (\$5,000-\$7,500) to consult on the project should the grant and funding be approved will be funded from the Cemetery Preservation Fund.

Adjournment: Motion made by Wayne and seconded by Peter to adjourn at 6:35 pm. All in favor.

Submitted by Peter Masuzzo