

**Town of Brookfield
Selectmen's Meeting
Town Hall, Selectmen's Office
Monday, April 29, 2013 – 8:30 a.m.**

SPECIAL SESSION

Selectmen Present: Stephen J. Comtois, Nicholas M. Thomo, Rudy Heller
Camera: None
Others Present: Bruce Clarke, Water Department

Mr. Comtois called the meeting to order at 8:43 am.

Note: The minutes of this meeting reflect the order of the agenda, NOT the order of the actual meeting.

Agenda:

1. SIGN HEALTH INSURANCE RENEWAL

Mr. Comtois entertained a motion to allow the chair to sign the health insurance renewal; Mr. Heller so moved; Mr. Thomo seconded; so voted.

2. AWARD RHE COOP LINE PAINTING BID CONTRACT.

Mr. Comtois entertained a motion to award the RHE COOP Line Painting bid contract to Hi-way Safety Systems, Inc. at \$0.0343; Mr. Heller so moved; Mr. Thomo seconded; so voted.

3. BOS TO AUTHORIZE ADMINISTRATIVE ASSISTANT TO SEND WARRANT TO TOWN COUNSEL FOR REVIEW

Mr. Comtois entertained a motion to send the Annual Town Meeting Warrant to Town Counsel. Mr. Heller amended the motion to include both the Annual and Special Town Meeting warrants; Mr. Thomo seconded; so voted.

4. REVIEW AND FINALIZE BUDGET AND WARRANT FOR ATM.

Mr. Comtois recommended a 1 percent raise for employees; Mr. Heller recommended 1.5 percent. Mr. Comtois called Mr. Faugno, who reported teachers are in their last year of their contract and are getting 2 percent raises and support staff will be getting 1.25 percent raises next year. Mr. Comtois entertained a motion to incur 1.5 percent raise for employees in the budget; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to change Line 4: Selectmen Administrative Assistant Wages from 42,370 to \$38,376; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois stated he wanted to keep Line 16: Selectmen Computer Acquisition as a line item. Mr. Comtois made a motion to fund the line item at \$3,000; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to enter into Executive Session at 9:32 a.m. citing Exemption #1 and then return to Open Session; Mr. Heller so moved; Mr. Thomo seconded; so voted with Mr. Comtois voting aye; Mr. Heller voting aye; and Mr. Thomo voting aye.

Exemption #1: “to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual”.

At 11:25 am Mr. Comtois entertained a motion to adjourn the Executive Session and return to the Open Session; Mr. Heller so moved; Mr. Thomo seconded; so voted with Mr. Thomo voting aye; Mr. Heller voting aye and Mr. Comtois voting aye.

4. REVIEW AND FINALIZE BUDGET AND WARRANT FOR ATM (CONT'D)

Mr. Comtois entertained a motion to make Line 84: Police Station Expenses \$25,096; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Article 24, Saw Mill Pond, Mr. Comtois suggested allocating \$260,000. Mr. Heller said he would work with the Administrative Assistant to write an explanation.

Article 26, a foundation and septic for the Log Cabin at the Transfer Station, Mr. Comtois said he was not happy with the number, thought the septic system was a sticking point and wondered how it would benefit the residents. Mr. Thomo said he thought if the area was upgraded, more people would be using it. Mr. Heller said the cabin will be used as an office for the Transfer Station and submitted a plan to the Capital Improvement Planning Committee to do so. Mr. Thomo made a motion to include Article 26 on the warrant; Mr. Heller seconded; so voted.

Mr. Comtois entertained a motion to remove Article 27: Computer Acquisition from the warrant; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to allocated \$12,000 for Article 29: Actuarial Services; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to remove Article 31: Banister Common & Mall; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to remove Article 33: Archaeological Research; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to remove Article 34: Routes 148/9 Redesign; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Comtois entertained a motion to remove Article 35: Route 148/Webber Rd. Redesign; Mr. Heller so moved; Mr. Thomo seconded; so voted.

Mr. Heller made a motion to include Article 40: Right-to-Farm Bylaw; the motion was not seconded. Mr. Comtois asked it to be passed over to the May 7 meeting, and asked to have Mr. Clarence Snyder in attendance.

Mr. Comtois entertained a motion to remove Article 41: Road Opening Permit Bylaw; Mr. Heller so moved; Mr. Thomo seconded; so voted.

For Article ?? Mr. Comtois asked that it be put on the May 7 agenda and to invite a member of the Bylaw Committee to attend.

5. OTHER

Mr. Clarke requested the Selectmen to sign the Verizon New England, Inc. easement request. Mr. Heller made a motion to allow the Chair to sign the grant for easements required for the placement of poles at the solar facility at the transfer station; Mr. Thomo seconded; so voted.

At 11:33 am Mr. Comtois entertained a motion to adjourn; Mr. Heller so moved; Mr. Thomo seconded; so voted with Mr. Thomo voting aye, Mr. Heller voting aye and Mr. Comtois voting aye.

Respectfully submitted

Jennifer Grybowski, Administrative Assistant

Approved: 5/21/13