

**Town of Brookfield
Selectmen's Agenda
Town Hall, Banquet Room
Tuesday, June 28, 2011 - 5:30 pm**

Chairman Peter O'Connell called the meeting to order at 5:30 pm and entertained a motion to enter into Executive Session citing Exemption #3 and to return to open session immediately thereafter; Mr. Heller so moved; Mr. Comtois seconded; so voted with Mr. Comtois voting aye; Mr. Heller voting aye; Mr. O'Connell voting aye.

At approximately 6:07 pm, Mr. O'Connell called the Open Meeting back to order and led the group in the Pledge of Allegiance. Other members present: Rudy Heller and Stephen J. Comtois II.

Camera Operator: James Sniffen
Press: Karen Trainor, Jennifer Grybowski, Mary Catherine Byszek
Public: Joan O'Day, Gary Simeone, Peter Masuzzo, Barbara Wilson, John David Holdcraft

Note: The minutes of this meeting reflect the order or the printed agenda NOT the order of the actual meeting.

APPROVAL OF WARRANTS:

Mr. Comtois moved to approve and/or ratify the approval of the Expense and Payroll Warrants as listed in the agenda; Mr. Heller seconded; so voted.

Ratify Expense Warrant dated 6/07/11 for \$19,774.22
Ratify Expense Warrant (Prepaid) dated 6/20/11 for \$634.40
Ratify Expense Warrant dated 6/21/11 for \$116,203.30
Ratify Expense Warrant (Wire Transfer) dated 6/21/11 for \$53.73
Ratify Payroll Warrant dated 6/13/11 for \$183,921.37
Approve Payroll Warrant dated 6/28/11 for \$422,011.39

APPROVAL OF SELECTMEN'S MINUTES:

Mr. Heller moved to approve the minutes of May 3, May 16 and May 31, 2011 as submitted; Mr. Comtois seconded; so voted.

Mr. Comtois moved to approve the minutes of May 10 and 17, 2011 as revised; Mr. Heller seconded; so voted.

The minutes of June 7 and June 10 were deferred to the July 12, 2011 meeting.

MONTHLY REPORTS & MINUTES OF OTHER DEPARTMENTS:

Mr. Heller moved to acknowledge receipt of the below-listed monthly reports and minutes; Mr. Comtois seconded; so voted.

Treasurer Screening Committee: 5/11/11	Fire Dept.: May, 2011
Solar Project Review Committee: 4/17/11; 5/5/11; 5/12/11; 5/23/11	
EMS: May, 2011	Merrick Library Trustees: 5/9/11
Historical Commission: 5/12/2011	Town Hall Custodian: May, 2011
Board of Health: 1/25/11; 3/8/11	Conservation Commission: 4/19/11; 5/17/11

ANNOUNCEMENTS:

Mr. O’Connell read the announcements which included the summer Concerts on the Common, the Civil War Remembrance activities, the upcoming deadline for the Jeppson grant, etc.

Agenda:

1. FOLLOW-UP ON SPECIAL & ANNUAL TOWN MEETING (LAND PURCHASE, ETC.)

Mr. Heller recused himself and left the meeting during the discussion of the purchase of the McKeon property on Prouty Street because he is a property abutter.

Mr. Comtois said that immediately following the Annual Town Meeting (ATM), he learned that another person had placed a deposit on the 14 Central Street property which had been included in the ATM voter authorized property purchase. He recommended that the Town transfer responsibility for 14 Central Street property back to the McKeon’s who can honor the original offer. Mr. Comtois said that the seller was in agreement and that the price of the Town’s purchase for the remaining three lots (3, 5, 7 Prouty Street) had been reduced by \$10,500 because of the elimination of the 14 Central Street property. The new closing date is expected to be 30 days after July 6th.

Chairman O’Connell had previously received an opinion from Town Counsel that the four lots could not be divided if the remaining lots did not meet a minimum square foot. Town Counsel informed Mr. Comtois that this prior opinion was for zoning purposes of a proposed septic plan of the original owner only. It was also determined that the vote at the ATM authorized the purchase NOT TO EXCEED the four lots and the given cost so this change was proper.

Mr. Comtois noted that if the Town wanted to move forward, the Purchase & Sale Agreement would need to be re-written and the certificate of uniqueness would have to be re-filed by Town Counsel, thus moving the original closing date.

Mr. O'Connell moved to authorize Joan O'Day to speak; Mr. Comtois seconded; so voted.

Mrs. O'Day explained that they had made an offer to purchase the 14 Central Street property, as it abutted their other Central Street property. Their offer was subject to the purchase of the other three properties, and that to this date their deposit had not been returned. Mrs. O'Day stated that they were never informed that their offer had expired on December 15th.

Mr. Comtois said that he was in favor of allowing the O'Day's to purchase the 14 Central Street lot. Mr. O'Connell agreed stating that "all along, the Town had only wanted the three Prouty Street lots".

Mr. O'Connell moved to authorize Selectman Stephen J. Comtois II to continue to negotiate with the realtor and to sign the revised Purchase & Sale Agreement with the price of \$124,500 for the three Prouty Street lots, with an expected closing date thirty days thereafter and to work with Town Counsel to file the Uniqueness Determination and any other paperwork necessary toward the successful purchase of the three Prouty Street lots; Mr. Comtois seconded; so voted.

2. **PERSONNEL ACTIONS: ASSESSOR WAGE AUTHORIZATION FORM & TREASURER PROBATION PERIOD OBJECTIVES & HIGHWAY OPERATOR JOB POSTING**

a) Mr. Heller moved to rescind the vote of June 7, 2011 for Marlaine Burbank, Assessor's Wage Authorization Form and approve the revised form; Mr. Comtois seconded; so voted.

b) Treasurer's Probationary Period/Objectives: Mr. Heller moved to approve the probationary objectives as written and signed by the Treasurer; Mr. Comtois seconded; so voted. During the discussion Mr. Comtois noted that the objectives have the Treasurer serving on the Personnel Board as a full member; he believes that this could be a potential conflict for the treasurer and "put her in a bad spot". Mr. Heller accepted a friendly amendment and the objectives were amended to make the Treasurer an ex-officio member of the Personnel Board.

c) Highway Operator: Mr. Heller moved to authorize the posting of the new Highway Operator Level 2 position; Mr. Comtois seconded; so voted. The job description was approved by the Selectmen on June 24, 2008; by the Personnel Board on July 17, 2008 and by the Annual Town Meeting on May 5, 2008.

3. **MUNICIPAL RELIEF TRANSFERS & RESERVE FUND REQUESTS**

Each of the requests below were voted individually; the votes were unanimous and the result of Mr. Heller's motion and Mr. Comtois' second.

- \$876 transfer from the Reserve Fund to Municipal Fuel
- \$800 transferred from Police Overtime Wages to Police Part-time Wages
- \$2060 transferred from Police Overtime Wages to Police Full-time Wages
- \$1000 transferred from Board of Health Transfer Station Expense to Board of Health Expense Account
- \$121 transferred from Highway Police Detail Account to Highway Operator Wages Account
- \$7.00 from Municipal Clerk Wages to Administrative Assistant Wages

4. **SAW MILL POND DAM UPDATE**

Mr. Heller presented his drafted letter to send to the Office of Dam Safety. The letter was pro-active and stated the measures that the Town expected to take in concert with its Conservation Commission and its Highway Department. It was agreed that before the letter was sent, there would be a review and actions confirmed from the Conservation Commission, Highway Superintendent and the Water Superintendent.

Mr. O’Connell asked if permission previously granted to dredge Mill Pond would affect the Town’s argument. Mr. Heller will call Fuss & O’Neil and report back at the July 12th meeting.

5. **DISCUSSION OF DHCD MEETING PREPARATIONS**

Mr. O’Connell reported that the Town’s requested meeting with representatives of the Department of Housing and Community Development was still not established but that the grant would not close until sometime after the meeting takes place.

6. **TOWN HALL ROOF & ADA BARRIER REMOVAL PROJECT – REVIEW OF PREVIOUS PROPOSALS**

Town Hall Roof:

Mr. Comtois reported that the mason, Christopher Cote, had done exploratory work with Susan Knack-Brown, engineer, and had later replaced about 100 tiles. The Building Inspector needs the engineer’s stamp indicating that the work has been completed before he will authorize the removal of the orange “safety” fence that surrounds the building. The engineer will do a ground and tower visual inspection before signing off.

Mr. O’Connell entertained a motion to allow Susan Knack-Brown to return to do the necessary inspection; Mr. Comtois so moved; Mr. Heller seconded; so voted.

There was then some discussion of the possible removal of the front portico but it was agreed to bring the discussion up again after Ms. Knack-Brown’s favorable inspection report has been received.

ADA (American with Disabilities Act) Bathroom Renovations:

Mr. Comtois moved to stop work on the architect's plans for now; Mr. Heller seconded; so voted. M.J. Haesche of Talevi & Haesche had been commissioned to design upgrades to the first floor Town Hall bathroom to make it handicapped accessible.

Mr. O'Connell reported on a conversation that he had with Jeff Deegan of the ADA office. The ADA office is not an enforcement office. He warned against giving permission to use any spaces in the building that are not handicapped accessible. Such action could make the Board of Selectmen personally liable. He encouraged the Town to move ahead to make all spaces publically accessible that we want to use (except storage, etc.). He said that enforcement of the ADA laws comes as a result of a complaint.

7. **TOWN HALL HOURS**

Mr. Comtois had asked that the Selectmen reconsider the Friday closing of the Town Hall. The opinions of town residents were sought regarding a return to open hours on Friday. Since there seemed to be no agreement in favor of his suggestion, he agreed to withdraw his efforts to re-open on Fridays.

8. **BOARD'S PRIORITIES & ACTIVITIES**

It was agreed that certain Board members would attend meetings relating to specific subjects:

Mr. Heller:

Casinos
Regional Board of Selectmen's meetings
Solar project

Mr. O'Connell:

CMPC meetings as Alternate
Financial Team

Mr. Comtois:

Municipal Facilities Planning

The Board announced that they were looking for a volunteer to serve as the Town's delegate to the WRTA (Worcester Regional Transit Authority).

9. **MUNICIPAL FACILITIES COMMITTEE CHARGE**

Mr. Comtois moved to approve the revised Charge; Mr. Heller seconded; so voted.

10. SET WORKSHOP DATE FOR TOWN COUNSEL RE: REGULATIONS OF NON-PROFIT ORGANIZATIONS

Mr. O'Connell said that both he and Mr. Heller had attended the annual Massachusetts Municipal Association meeting (MMA) in January and got a good overview of what town boards can and cannot do with regard to non-profit educational organizations. Town Counsel has offered to do a free workshop. Mondays are best for the Building Inspector and the Zoning Enforcement Officer so Monday, July 25th was proposed; other towns will be invited to the workshop which will begin at 7:00 in the Town Hall.

Some questions to be addressed are: Can a town board cause a non-profit educational organization to submit a site plan? What about parking, public safety relating to events on their site? What is the roll of various committees in the permitting process?

11. CEMETERY COMMISSIONER'S REQUEST TO USE TOWN COUNSEL

Cemetery Commissioner, Peter Masuzzo, attended the meeting to request permission to use Town Counsel to send a letter to Dario Fiorentini, contractor for a restoration project. He explained that the mason hired for the restoration work on the cemetery gate seemed unwilling to complete the project despite change orders extending the deadline. The contractor wanted to be released from his contract. Mr. Masuzzo said that it appears that the contractor owes the town some money (\$7,871) and although the contractor states health reasons for not completing the Brookfield project, it is understood that he is working on an 18 month project in another town.

Mr. Heller moved to authorize the Cemetery Commissioners to work with Town Counsel to send a letter to both the contractor and his bonding agent; Mr. Comtois seconded; so voted. The purpose of the letter will be to encourage the completion of the project whether it is by the original contractor or another.

New Business:

12. SET SELECTMEN MEETING DATES FOR 3RD QUARTER

July 12 and 26 were the dates chosen for the next Selectmen's meetings and this will be back on the July 12th agenda to choose dates for August and September.

13. BEGIN APPOINTMENTS

Advisory Committee:

The three vacancies were filled as below and all terms expire at the conclusion of the 2014 Annual Town Meeting:

- 1) Michael Breuer (Motion by Mr. Comtois; seconded by Mr. Heller; so voted)

- 2) Kermit Eaton (Motion by Mr. Comtois; seconded by Mr. O'Connell; so voted)
- 3) Mary Beth Harrity (Motion by Mr. Heller; second by Mr. O'Connell; so voted with Mr. Comtois voting no)

A motion was made for Mr. John David Holdcraft but there was no second for the nomination.

Banister Common & Mall Committee:

Mr. O'Connell entertained a motion to appoint Matthew Bansfield, Kris Casucci, Jennifer Cipro, Ron Couture, and Jeanne Lytle. Mr. Bansfield's appointment is contingent upon his acceptance; Mr. Heller so moved; Mr. Comtois seconded; so voted.

By-Law Committee:

Mr. O'Connell entertained a motion to re-appoint Michael Seery, James Cooke, Rudy Heller, Cindy Mundell and Barbara Wilson; Mr. Heller so moved; Mr. Comtois seconded; so voted. It was agreed that all five of these appointments will expire on June 30, 2012 when the Administrative Assistant will be asked to recommend specific staggered terms.

Capital Improvement Planning Committee (CIPC)

Mr. Comtois moved to re-appoint Heather Lemieux as an at-large member with a term to expire June 30, 2012; Mr. Heller seconded; so voted.

Mr. Comtois moved to appoint Sheila Frangiamore, Treasurer, to a one year term; Mr. Heller seconded; so voted.

Central Massachusetts Regional Planning Alternate (CMRPC)

Mr. O'Connell volunteered to serve so Mr. Comtois moved to appoint Mr. Peter O'Connell as the CMRPC Alternate with a term to expire on June 30, 2012; Mr. Heller seconded; so voted.

Community Development Block Grant Advisory Committee (CDBG AC)

Mr. Heller moved to re-appoint James Allen, Bruce Clarke, Herbert Chaffee, Lucinda Thompson, Arthur Jay, and Donna Neylon to the CDBG AC each for a term to expire on June 30, 2012; Mr. Comtois seconded; so voted.

Conservation Commission

Mr. Heller moved to re-appoint Michael Larocca for a term to expire on June 30, 2012; Mr. Heath Warren Grimes for a term to expire on June 30, 2013; and Mr. Timothy Simon and Ms. Carrie Worthington each for a term to expire on June 30, 2014; Mr. Comtois seconded; so voted.

Constable:

Mr. Heller moved to appoint Arthur Tatro of East Brookfield as Constable with a term to expire on June 30, 2012; Mr. Comtois seconded; so voted.

Council on Aging:

Mr. Heller moved to re-appoint Lucy Beeman to a term to expire on June 30, 2013 and Brenda Lague-Turner to a term to expire on June 30, 2014 both as members of the Council on Aging contingent upon their acceptance; Mr. Comtois seconded; so voted.

Legal Counsel:

Mr. Heller moved to re-appoint the firm of Kopelman & Paige as Town Counsel with a term to expire on June 30, 2012; Mr. Comtois seconded; so voted.

Cultural Council:

Mr. O'Connell stated that there needed to be a resolution as to who should not be on the committee for a state-mandated period so the Board agreed to defer these appointments until the July 12th meeting.

Election Workers:

Mr. Heller moved to appoint the following slate of election workers as nominated by the Town Clerk, each for a term to expire on June 30, 2012; Mr. Comtois seconded; so voted.

<u>Lindsay Holm</u>	<u>Arthur Jay</u>
<u>Kathryn Latour, Warden</u>	<u>Barbara Mundell</u>
<u>Carolyn Murray</u>	<u>Jeanne Myers</u>
<u>Karen Simpson</u>	<u>Louise Woodard</u>
<u>Linda Lincoln</u>	<u>Sally Brown</u>

Emergency Medical Service (EMS):

Mr. Comtois moved to appoint each of the following individuals for a one year term to expire on June 30, 2012; Mr. Heller seconded; so voted.

<u>David Martell</u>	<u>Amy Green</u>	<u>Richard Phillips</u>
<u>Donna Lafleur</u>	<u>Scott Baldracchi</u>	<u>Peter Martell</u>
<u>Nichole Comeau</u>	<u>Stephanie Joseph</u>	<u>Robert Connor</u>
<u>Adele Erskine</u>	<u>Vontailin Rosario, Jr.</u>	

Historical Commission:

Mr. Comtois moved to re-appoint Margaret Puza, William Puza and Ronald Couture each for a one year term to expire on June 30, 2012; Mr. Heller seconded; so voted.

Insurance Advisory Committee:

This was deferred to the July 12th agenda.

Local Public Cable Advisory Committee:

This was deferred to the July 12th agenda.

Police Officers:

Mr. Heller moved to appoint the following as Part-time Police Officers, each for a one year term to expire on June 30, 2012 and Jose Perez, as an Auxiliary Police Officer for the same term; Mr. Comtois seconded; so voted.

Robert Orne

William Coyle

Craig Swanson

Christopher DeSantis

Jason Barrett

Joseph Murray

Kevin Tucker

Ryan Kelly

It was noted that the Police Chief will be hiring some additional part-time police officers.

Plumbing & Gas Inspector:

In a motion by Mr. Heller; seconded by Mr. Comtois and so voted, Robert Wall was appointed Plumbing & Gas Inspector and Roger Charpentier, Jr. was appointed Alternate Plumbing & Gas Inspector; both until June 30, 2014.

Quaboag Valley Community Development Council (QV CDC):

Mr. Heller moved to re-appoint James Allen as the Town's representative to the Quaboag Valley Community Development Council (QV CDC) for a term to expire on June 30, 2012; Mr. Comtois seconded; so voted.

Recreation Committee:

Mr. Heller moved to re-appoint Jake Hill and Kyle Hill to the Recreation Committee, for a three year term to expire on June 30, 2014; Mr. Comtois seconded; so voted.

Registrar of Voters:

Mr. Heller moved to re-appoint Nancy Lee Finney as Registrar of Voters with a term to expire on June 30, 2014; Mr. Comtois seconded; so voted.

Solar Project Committee:

Mr. Comtois moved to re-appoint each of the below-listed individuals for a one year term to the Solar Project Committee to expire on June 30, 2012; Mr. Heller seconded; so voted.

Daniel Leahy (Board of Health Representative); Rudy Heller (Board of Selectmen's Rep.), William Neault (Conservation Commission Rep.), Bruce Clarke and Timothy Roughan as at-large members and William Scanlan as ex-officio member.

Source Water Protection Committee:

Mr. Heller moved to re-appoint the following individuals to the Source Water Protection Committee, each for a term to expire on June 30, 2012; Mr. Comtois seconded; so voted.

Holly Chisholm
Sheila Frangiamore
James Allen

Bruce Clarke
Trudy O’Connell
Roger Charpentier, Jr.

Municipal Facilities Planning Committee:

This was deferred to the July 12th meeting. Mr. O’Connell entertained a motion to disband the Town Hall Barrier Removal Committee; Mr. Comtois so moved; Mr. Heller seconded; so voted.

Wiring Inspector:

Scot Mansfield was re-appointed as Wiring Inspector and Martin Nagle as Alternate Wiring Inspector, both with terms to expire on June 30, 2014; Mr. Heller so moved; Mr. Comtois seconded; so voted.

WRTA Delegate:

The board is looking for someone to fill this position.

Zoning Board of Appeals:

Mr. Comtois moved to appoint Nicholas Thomo as a full voting member for a three year term to expire on June 30, 2014; Mr. Heller seconded; so voted.

Mr. Heller moved to appoint Kenneth Cleveland as a full voting member for a three year term to expire on June 30, 2014; Mr. Comtois seconded; so voted.

Mr. Comtois moved to appoint William Neault as an alternate member for a one year term to expire on June 30, 2012; Mr. Heller seconded; so voted.

14. REPORT ON HEALTH INSURANCE OPTIONS (10 MIN)

Mr. Heller reported that he and Sheila Frangiamore, Treasurer, had attended a meeting at Harrington Hospital where the hospital representatives presented their plan to become self insured. The plan is a way away from being initiated but Mr. Heller asked the Board to send a letter of encouragement to the Hospital administration.

Mr. O’Connell entertained a motion to authorize Mr. Heller to send a letter of encouragement to Harrington Hospital; Mr. Comtois so moved; Mr. Heller seconded; so voted.

15. RATIFY CHANGE ORDER FOR IRON GATE WORK AT CEMETERY

The Board received a Change Order for the iron gate being refurbished by DeAngelis, Inc. A change order was needed because of some settling of the masonry that the gate is attached to. The problem arose last week when the completed gates were being installed.

Mr. O'Connell entertained a motion to ratify the approval of the Change Order; Mr. Comtois so moved; Mr. Heller seconded; so voted.

16. FIRE DEPARTMENT – TORNADO EXPENSES

A report was received from Fire Chief, Peter Martell of damages to Town equipment while responding to mutual aid as a result of the June 1st tornado in neighboring Brimfield. The actual damage numbers, with invoices for replacement parts, will be presented for the July 12th meeting.

17. CHAPTER 90 PROJECT REQUEST (TRUCK DUMP BODY)

A Chapter 90 Project Request form was received from Herbert Chaffee, Highway Superintendent. The form requested to spend \$28,000 for a truck body for the 2002 Mack truck.

Mr. O'Connell entertained a motion to approve the request and sign the form; Mr. Heller so moved; Mr. O'Connell seconded; so moved (this vote was unanimous).

Mr. Comtois said that he had received a complaint from a resident that they were not notified of paving work that was to be done in their neighborhood. Mr. O'Connell said he would check with the Highway Superintendent to make sure that there is adequate notice.

Correspondence and Communications:

No action was taken on any of the below correspondence other than to announce and acknowledge receipt:

18. LEGAL MEMORANDUMS: WHO MAY PARTICIPATE IN AN EXECUTIVE SESSION & FINAL REGULATIONS IMPLEMENTING THE ADA AMENDMENTS ACT OF 2008

19. LETTER FROM INSURER RE: PROPERTY AND INJURY CLAIM DENIAL

20. USE OF COMPUTER TECH FOR CABLE ACCESS? PASS OVER

21. 2012 HAZARD MITIGATION ASSISTANCE GRANT PROGRAM GUIDANCE

These items represent matters that came up after the agenda was posted.

Other:

22. DOR FINANCIAL REVIEW REPORT

The Financial Management Review that the Selectmen had requested from the State Department of Revenue (DOR) was received and distributed. It was agreed to place discussion of the report on the July 12th agenda and to begin the meeting with this discussion at 6:00 pm.

23. FISKDALE ROAD BRIDGE REPAIR MEETING

Notice was received of a meeting to be held on July 18th at the Department of Transportation (DOT) office in Worcester. The purpose of the meeting is to review plans for the construction/reconstruction of the bridge over the Quaboag River on Fiskdale Road (aka Route 148). Mr. Heller will attend; Mr. O'Connell will possibly attend; Mr. Comtois will not be available. The invitation has been extended to other Town Department heads in the hopes that some of them will also attend.

Mr. O'Connell noted that the "Mundell" property which abuts the proposed work area has been requested to be used as a staging area. No taxes are being paid on this property, nor have they been for a long time. Ownership will have to be researched and permission granted by the owner.

Mr. O'Connell entertained a motion to authorize him and the Treasurer to negotiate with the owner-of-record, Ellen Mundell, for the Town's acquisition of the property; Mr. Heller so moved; Mr. Comtois seconded; so voted.

24. SIGN GENERAL INSURANCE RENEWAL DOCUMENTS

Documents were received from Larry Joseph, the Town's insurance agent that would authorize the renewal of insurance policies for the coming fiscal year. Mr. O'Connell entertained a motion to authorize the Chair to sign the insurance renewal documents; Mr. Heller so moved; Mr. Comtois seconded; so voted.

25. TOWN'S SAFETY BOAT – AUTHORIZATION TO USE; WHO HAS AUTHORITY OVER THE USE

Correspondence was received from Douglas Blood, Harbor Master for East Brookfield, requesting the loan of the Town's Public Safety Boat for various upcoming events in neighboring communities. The Selectmen discussed whether or not they should authorize this use or authorize the Police and Fire Chiefs to approve all such requests.

Mr. Comtois moved to allow the Harbor Master of neighboring towns Douglas Blood, the use of Brookfield's Public Safety Boat for the events that he requested; Mr. Heller seconded; so voted.

26. MILEAGE RATE

Administrative Assistant asked for the Board's interpretation of the town's by-law for mileage which states that the Town uses the rate announced by the IRS. In January, the IRS announced a 51 cent per mile rate but recently they sent out an amended rate of 55.5 cents per mile. The Selectmen determined that the rate of 55.5 cents per mile should be used.

27. LAKESIDE CAMPGROUND AND RESORT – TAX TAKING UPDATE

Correspondence was received from Kopelman & Paige, Town Counsel that the Town now has title of the first two properties that make up "Lakeside Campground"; these were the properties formerly owned by Verilynn O'Connell and Cynthia Chapman.

28. BANISTER COMMON AND MALL COMMITTEE

Mr. Heller said that he had been asked by a member of the Banister Common & Mall Committee if they needed to get three quotes on their next project. Ms. Neylon said that she, as Chief Procurement Officer, had already told them that they needed to.

29. SOLAR COMMITTEE REPORT

Mr. Heller reported that this committee will be making their decision on which firm to recommend to the Selectmen to contract with very shortly. The committee wants to ask Town Counsel if they have someone already knowledgeable with solar projects that can help with the contract negotiating.

Mr. O'Connell entertained a motion to authorize Mr. Heller to make such an inquiry of Kopelman and Paige; Mr. Comtois so moved; Mr. Heller seconded; so voted.

30. SCHOOL COMMITTEE – JOINT MEETING WITH SELECTMEN

Mr. O'Connell reported that the School Committee wanted to have a joint meeting with the Board on July 12th to discuss an agreement for the use of the mutually purchased sidewalk plowing equipment. The Board agreed.

He also announced that there was an approximate \$33,000 error in the numbers voted for the school budget at the Annual Town Meeting. No one noticed this un-

intentional error but the School Committee has met and has found a way to cover the shortage through their “school choice” funds.

Public Access:

Barbara Wilson commented that mosquitos have become “a real problem” but she has information that she will forward to the Board for its review. She also complained that the Warrant for the Annual Town Meeting “didn’t go out in time” and “was not available to the public”. She said the Warrant Book should have been mailed and that two columns were “missing”.

Jennifer Grybowski asked if MEMA was coming to Brookfield to re-assess damage. She also noted that she lives in the area where the Highway Department has been working (on the STRAP grant) and that there have been plenty of signs put up and plenty of notice for the residents.

John David Holdcraft said that he had not expected to be re-appointed to the Advisory Committee as the committee is “only a rubber stamp of the Selectmen and Betty Benoit”. He commented again on the wintertime accident with the Highway truck on the Fiskdale Road bridge under construction for the CSX Railroad being a “cover up”. “I speak the truth, you’re insinuating that I’m a liar (referring to the bridge accident)”, I’m “not going to be a follower and seat warmer”; “want more truth in our government”.

After Mr. O’Connell’s rebuttal to Mrs. Wilson’s and Mr. Holdcraft’s comments, Mr. Comtois stated that the Board should not time the public access speakers any more.

ADJOURNMENT:

At 10:09 pm, Mr. O’Connell entertained a motion to adjourn the meeting; Mr. Heller so moved; Mr. O’Connell seconded; so voted.

Respectfully submitted,

Donna L. Neylon, Administrative Assistant

Approved: _____