

TOWN OF BROOKFIELD
SELECTMEN'S MINUTES
TOWN HALL, BANQUET HALL

MINUTES OF September 15, 2010

SPECIAL SESSION

Chairman Rudy Heller called the meeting to order at 9:00 am and led the group in the Pledge of Allegiance. Other members present: James W. Allen and Peter O'Connell.

Camera Operator: None

Press: None

Public: Daniel Durgin, Superintendent of Schools

Other:

1. GRANT SUPPORT REQUEST

Mr. Daniel Durgin, Superintendent of Schools, Tantasqua, attended the meeting to request that the Board support the Elementary School's (37 Central Street, Brookfield) grant application through Massachusetts School Building Authority (MSBA) for a total of about 115 new energy efficient windows. The cost will be about \$92,750 and construction would begin in December 2011. Mr. Durgin assured the Board that any costs that were not covered by the grant would be covered by the school committee. It is anticipated that there will be heat and air conditioning savings.

Mr. O'Connell moved to approve the submission of the grant proposal to MSBA for funding for new windows, as submitted by Mr. Durgin and to authorize the Chairman to sign; Mr. Allen seconded; so voted.

“Having convened in an open meeting on Wednesday, September 15, 2010, the Brookfield Board of Selectmen, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated September 15, 2010 for the Brookfield Elementary School located at 37 Central St., Brookfield which describes and explains the following deficiencies and the priority category(s) for which Brookfield School District may be invited to apply to the Massachusetts School Building Authority in the future (Priority #5: replacement, renovation, or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems to increase energy conservation and decrease energy related costs in a school facility; the deficiency is that the elementary school requires replacement of windows) and hereby further specifically acknowledges that by submitting this Statement of

Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Brookfield School District to filing an application for funding with the Massachusetts School Building Authority.”

Agenda Business:

2. CEMETERY DEED

Mr. O'Connell moved to sign the Cemetery Deed for Raymond and Marie Rickard of Howard Street; Mr. Heller seconded; so voted. The Board was assured that the lot purchases fit the established criteria by the signatures of both the Cemetery Commissioners and the Town Clerk.

3. RESIGNATION

The Board learned that Sheila Frangiamore, Treasurer's Clerk, gave her notice to the Treasurer, James Dunbar, earlier this morning. Mr. O'Connell moved to accept Ms. Frangiamore's resignation with regret and to send her a letter thanking her for her exemplary services to the Town; Mr. Heller seconded; so voted.

4. QUESTIONS TO ASK THE POLICE CHIEF CANDIDATES

Each of the Selectmen submitted their own list of proposed questions. They worked to merge these into one list and compared their list with the questions already asked by the Search Committee. The resulting list had about 20 questions which Mr. O'Connell will send to the Administrative Assistant for her to forward to the Board for further review and possible changes. The Board also anticipates some questions to come from the public with the advertised deadline of Tuesday the 21st of September and especially from the current town police officers which, if not already included, will be considered for inclusion.

The Board agreed that they would not attempt to choose the finalist on the evening of the final interview. Instead, they directed the Administrative Assistant to advertise and post a special meeting for 9:00 am, Friday, September 24, 2010 in the Town Hall. They also agreed to change the start time of the Wednesday, September 22nd meeting from 6:00 pm to 5:30 pm.

5. PROPOSED WRTA BUS SHELTER

After some discussion, Mr. O'Connell moved that Mr. Heller should notify Jonathan Church of Central Massachusetts Planning Commission that the Board is in favor of the bus shelter in Brookfield but can't address the matter until springtime since the final location may be influenced by other decisions made by the Board make during that timeframe; Mr. Allen seconded; so voted.

6. SETTING BOARD PRIORITIES

The Board reviewed the "priorities" lists and agreed on their top 4 priorities:

- Town Hall Barrier Removal
- Backup for the Treasurer, Tax Collector, Highway and Selectmen's office
- Comprehensive Financial Plan (including a strategy to slow the rate of increase of taxes paid by the average Brookfield taxpayer)
- Generate new revenue through solar, etc.

Mr. O'Connell will re-organize the list and resubmit to the Board for further discussion.

Other:

7. NEXT AGENDA

It was agreed that the Chairman of the Assessors and the Town Accountant would be invited to the Tuesday, September 21st meeting of the Board of Selectmen for a discussion relative to finalizing the FY11 budget, including the possible funding of articles at the Special Town Meeting, etc.

8. BRUSH DISPOSAL

The Board asked the Administrative Assistant to have the Highway Superintendent set the dates for fall brush disposal according to the new policy.

9. WINTER TOWN HALL HOURS

Following the Monday, September 13th meeting of the Elementary School Committee, it was learned that the Town will be allowed to use the school for evening meetings during the winter. Therefore, Mr. O'Connell moved that the evening Selectmen's meetings from November 1st to April 1st would be at the elementary school; Mr. Heller seconded; so voted. Mr. O'Connell also moved to continue to keep the Town Hall open only on Wednesday nights from November 1, 2010 through April 1, 2011, as was the policy last winter; Mr. Heller seconded; so voted.

10. PERFORMANCE REVIEWS

Some Reviews have been finished but the Board is behind their self-imposed schedule. An effort will be made to complete all of the reviews within in the next couple of weeks.

11. 12 MAIN STREET

After some discussion, Mr. Heller moved to authorize Mr. O'Connell to contact Mrs. Keaton's nephew, Mr. Louis Borey, and discuss an alternative for settling Mrs. Keaton's outstanding debt; Mr. O'Connell seconded; so voted.

ADJOURNMENT:

At about 12:45 am, Mr. O'Connell moved to adjourn the meeting; Mr. Heller seconded; so voted.

Respectfully submitted,

Donna L. Neylon, Administrative Assistant

Date approved by Board: _____