

**TOWN OF BROOKFIELD**  
**SELECTMEN'S MEETING**  
**TOWN HALL, SELECTMEN'S OFFICE**

**MINUTES OF JULY 11, 2006**

**EXECUTIVE SESSION**

During the regular session, the members had each voted orally in the affirmative to enter Executive Session and to return to their open session immediately thereafter.

Chairman Beverly A. Lund called the Executive Session to order at 8:03 p.m. Other members present: James W. Allen and Ronald J. Dackson.

Others Present: Sheila Frangiamore and Lois Moores, Town Employees

Ms. Lund thanked both Ms. Frangiamore and Ms. Moores for attending and announced the purpose of this Executive Session was to discuss the reputation, character, physical condition or mental health – rather than the professional competence – of an individual according to M.G.L. Chapter 39, Section 23B, Part 1.

Ms. Frangiamore had written a letter to the Selectmen outlining her concerns relating to Ms. Moores and specifically relating to complaints made by Ms. Moores about Ms. Frangiamore “personally and/or professionally to my supervisor”. Ms. Frangiamore’s letter outlined several specific events.

Ms. Lund asked Ms. Frangiamore to summarize her letter which she did after telling Ms. Moores that her letter was not against Ms. Moores personally; that she liked her and thought she was an excellent Tax Collector.

As Ms. Frangiamore noted points in her letter, they were discussed and, for the most part, Ms. Moores did not agree.

Mr. Dackson advised that their jobs have enough tension and tension between employees is not needed.

Mr. Allen told both women if they had any suggestions for action(s) that the Selectmen could take to ease tension, to let the Board know. He advised that there is a committee working on the problem of office space at this time and hopes the committee’s solutions will help to resolve the tension issue.

The Selectmen took no action other than to request better cooperation, try harder to keep peace and to not discuss the Executive Session.

Ms. Moores stated that she was unhappy that “this would go into her personnel file”. The Board advised her that she had a right to write her complaints down too. The Administrative Assistant was directed to supply Ms. Moores with a copy of everything that is currently in her personnel file. Ms. Frangiamore gave a copy of her letter to Ms. Moores.

Ms. Lund moved to adjourn the Executive Session and return to the Regular Meeting; Mr. Allen seconded. Ms. Lund voted aye, Mr. Allen voted aye, Mr. Dackson voted aye. The Executive Session was adjourned at 9:04 p.m.

Respectfully submitted,

Donna L. Neylon  
Administrative Assistant

Date Approved by Board: \_\_\_\_\_  
DATE RELEASED: 10/30/12