

**BOARD OF SELECTMEN
BROOKFIELD, MASSACHUSETTS**

**EXECUTIVE SESSION TO HOLD AN INITIAL SCREENING
OF CANDIDATE FOR EMPLOYMENT**

MINUTES FOR October 22, 2002

Beverly A. Lund, Robert S. Phillips and Joseph J. Klimavich were present.

APPLICANT FOR ZONING ENFORCEMENT OFFICER

The Executive Session opened at 8:50p.m.

Gary Simeone, applicant for Zoning Enforcement Officer (ZEO), stated he had been the ZEO for the Town of Brookfield since August of 2000. It was a change from his prior work in information systems and management of over 20 years. He enjoyed working with the people, the diversity and the zoning by-laws. The following are Mr. Simeone's responses to questions from the Board.

He had become fairly familiar with the West Brookfield Zoning By-laws and when he finds vagueness in the law he checks with Town Counsel.

He had not had any confrontations because he treats people fairly and he was consistent. He takes a proactive position in his community and warns people if they are in violation and would do the same for Brookfield. He felt that West Brookfield's zoning by-laws appeared to more strictly enforced. He might be interested in working with other Towns in addition to West Brookfield and Brookfield.

Jeff Taylor is the Building Inspector for both West Brookfield and Brookfield, and Mr. Simeone works very well with him to coordinate building permits and other issues. He had computerized the ZEO office. He currently works about 6-8 hours a week on research and inspections and would not be able to meet the current posted hours for the Brookfield ZEO, which are 6:00 to 8:00 pm but would be available from 6:30pm. To 8:30pm

The Board informed Mr. Simeone that the salary was \$6,200 yearly and the expense account was \$195. Mr. Simeone said the salary was in the same range as West Brookfield but that the expense account was low considering there is a lot of driving required and supplies to purchase for the office.

The Board advised that a monthly report would be required from the ZEO to include inspections, certain violations, problems or activities. Presently Mr.

Simeone brought current problems to the West Brookfield Board's attention. The Board also requested an annual town wide inspection for violations.

Mr. Simeone was asked to comeback for another interview that would be in open session and he said he was interested.

ADJOURNMENT

Ms. Lund entertained a motion to adjourn the Executive Session meeting at 9:21pm. Mr. Phillips moved; Mr. Klimavich seconded. Mr. Klimavich voted aye; Mr. Phillips voted aye; Ms. Lund voted aye.

Respectfully submitted,

Christine McManus, Administrative Assistant

Date approved by Board _____

DATE RELEASED: 10/30/12