

Brookfield Board of Health
Meeting Minutes
January 25,2011

Board Members Present
Daniel Leahy-Chairman
Michael P. Seery- Vice Chairman

The meeting opened at 5:35 p.m.

- Minutes of 1/11/11 were approved on a motion from Mike Seery with a second from Dan Leahy
- The plans for Nanatomqua's septic system and local upgrade approval were approved by the board

Transfer Station Update-

- Discussion of revising the Transfer Station schedule to allow each employee to have one Saturday off per month
- Cindy will ask Jim Hanson to write a job description for the Transfer Station Manager and Transfer Station monitors before the next meeting.
- Discussion of implementing a sticker system to verify payment for fee items and changing the system of collecting for fee items.
- Discussion of advertising the position of Transfer Station Manager

Discussion of Ongoing Housing and Septic System Issues

- The board agreed to send reminder letters at the next meeting asking for an update of the progress at 27 Central St, 99 Rice Corner Rd., and 56 Long Hill Rd.
- Mike Seery made the motion to adjourn the meeting at 6:30 PM Dan Leahy seconded.

Respectfully Submitted,

Lucinda Thompson
Recording Secretary