

TOWN OF BROOKFIELD

BOARD OF HEALTH

RICHARD HOPE, CHAIRMAN
LAWRENCE PECK, MEMBER
DAVID CARON, MEMBER

* Members present: Richard Hope, Chairman; Lawrence Peck; David Caron; Mark Farrell, Engineer.

The meeting was held at the Town Hall on Thursday, July 15, 1993 at 7:00 p.m.

First on the agenda, Mark Farrell's report.

Mark Farrell advised that he took Mr. O'Keefe into court on the 14th. The court ordered the following: (1) nobody occupy the premises until the system is fixed; and (2) the system is be put in within 30 days of the signing of the Purchase And Sale Agreement.

Mark Farrell also suggested the following as a way for the Board to handle violations: (1) send someone out to check the system to see if it is, in fact, failing; (2) notify the property owner by Certified Mail/Return Receipt Requested to appear before the next Board of Health meeting; (3) the Board would then answer any questions that the property owner, may have; (4) if the property owner does not make the corrections within the agreed upon time table, the Board would issue orders, as required by law, before taking the property owner to Housing Court; (5) if the property owner does not comply with the orders of the Board, the necessary papers would then be filed with the Housing Court.

Second on the agenda, Richard Hope read a letter from Kevin Fogwill to the Board which alleges Board of Health violations by several property owners on Pine Lane: (1) Mr. Larson; (2) Mr. Grant; (3) Mr. Moriarty. Within the letter Mr. Fogwill also refuses to upgrade his system until the others are made to comply.

Motion was made by Richard Hope to turn the matter over to Mark Farrell for further investigation. It was unanimously VOTED to have Mark Farrell investigate the complaint filed by Mr. Fogwill.

Mark Farrell suggested to the Board that a test which is used in the Town of Barre be implemented in the Town of Brookfield by the Board to check septic systems. Mr. Farrell is going to type the test out and add a few more questions to it and will then present it to the Board for a vote once completed.

Mark Farrell submitted the bill from the Constable for service of process upon Mr. Robert O'Keefe. The bill was accepted by Richard Hope.

Mark Farrell brought the Board up-to-date on the situation with Mr. Caron's property on Central Street. The plans for the system were given to Mr. Barnes and nothing has been done. Mr. Caron agreed to contact Mr. Barnes again. The proposed target date for installation of the system is on or before the end of August.

Third on the agenda, Sue Nelson.

Sue Nelson suggested to the Board that a policy be put in place for all "one day functions" such as the "Friends of Lewis Field". Ms. Nelson advised the Board that in the past a member of the Board would go to the function on the morning of it and do an inspection at that time. It was unanimously VOTED to follow the same procedure as done in the past.

Sue Nelson advised that she did an inspection of Cumberland Farms in January of February of 1993 and, to date, thermometers were not placed in the freezers as she had ordered at that time. Ms. Nelson recommended that the matter be put on the Agenda for the next meeting so that the Manager of the store could explain why they have not complied with the order.

Sue Nelson advised that Gauthier Eastwood on Maple Street has lead paint violations and that the matter is scheduled for hearing in court on August 3rd. She also advised that the windows are not weather tight and are a violation also. She suggested putting the matter on the Agenda for the same day the Lead Paint Inspector from the state will be there so that both matters can be presented to the judge at the same.

Sue Nelson advised that Mr. Lynde refused the order that was sent to him Certified Mail/Return Receipt Requested and that she needed evidence of service upon him. Richard Hope indicated that the Brookfield Police Department served the order and that he would get a copy of the Return of Service.

Sue Nelson provided a status report on the Woolard and Keyes case and also on Mr. Jette on Chandler Street. Ms. Nelson reported that George Beeman is the owner of the building within which Ms. Jette resides. Mr. Jette advised Ms. Nelson that the premises would be cleaned up over the weekend. Ms. Nelson is going to inspect the premises on Saturday morning. She also advised the Board that no formal orders have been written because she wanted to wait until the tenant moved out. She also indicated that the bathroom and kitchen floors are in violation and may have to be replaced. She will report back to the Board after her next inspection.

Fourth on the agenda, Richard Hope recommended Sue Nelson put together a contract.

Diane Martel stated that she would check with Carol Plumb to see if the Town has any kind of contract and will report back to the Board.

David Caron suggested that clarification as to Sue Nelson's authority be made. It was recommended that Sue Nelson consult a member of the Board before acting on any telephone calls alleging violations. It was VOTED and unanimously agreed that Sue Nelson would consult a Board member before acting on any complaints made to her.

Fifth on the agenda, Brookfield Congregational Church.

A representative of the church inquired as to the procedure for obtaining permits for three (3) separate one-day events. Richard Hope instructed the representative to fill out an application and, further, that all three events could be done on one (1) application.

Sixth on the agenda, Mr. Jeuder.

Richard Hope recommended Mr. Jeuder be paid \$1,500 for his position as Recycling Monitor at the Landfill.

David Caron suggested that job perimeters be established and put in writing.

Seventh on the agenda, Richard Hope advised that he purchased a tape recorder for the purpose of keeping minutes of the Board's Meetings and that cost of the tape recorder cost was \$38.65.

Motion was made by Richard Hope to be reimbursed from the Expense Account and the Board unanimously VOTED in favor.

Eighth on the agenda, Appointment of a Clerk.

Richard Hope presented the resume of Sandra Guyette for the Board's consideration.

Motion was made by Richard Hope and it was unanimously VOTED to appoint Sandra L. Guyette of 28 Pine Lane, Brookfield as Clerk to the Board.

The Board was polled to go into Executive Session.

After Executive Session, Motion was made by Richard Hope and it was unanimously VOTED to adjourn the Board of Health meeting.

Minutes prepared by Sandra Guyette, Clerk.

Minutes Approved:

Richard W. Hope
Title:

Louise O. Pelt

Don J. Cowen

Date: Tuesday, 29, 1993