

OFFICE OF THE  
**BOARD OF ASSESSORS**  
6 CENTRAL STREET  
BROOKFIELD, MASSACHUSETTS  
Telephone: (508) 867-3171

January 2, 2008

Present: Phil Peirce  
Brenda McElroy  
Donna Wentzell

9:52 a.m.

Donna: Working on an abatement for Harrison Achilles for the Chapter Land adjustment that was due this year. Donna also was questioning how to bill Omnipoint for personal property since their listing shows no address to send a bill to.

Brenda: Working on a final check of exemptions for fy2008. Brenda on vacation beginning January 8 to the 15<sup>th</sup>. Have a great time!

Phil: Still recovering from a winter cold and preparing the commitment and its corrections for the 2008 actual tax bills.

Meeting adjourned at 10:15 a.m...

Respectfully submitted  
Philip Peirce, for the Board

A handwritten signature in cursive script, reading "Philip Peirce".



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January 23, 2008

Present: Phil Peirce  
Brenda McElroy  
Donna Wentzell

9:35 a.m.

Brenda presented exemptions for eligible residents to the Board. A vote was taken on exemptions identified by certificates 1 through 28, with all in favor. A discussion of one exemption application ending in a motion for denial, was voted and denied with all infavor.

Meeting adjourned at 10:15 a.m...

Respectfully submitted  
Philin Peirce. for the Board



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January 30, 2008

Present: Phil Peirce  
Donna Wentzell

10:05 a.m.

Donna presented information on abatement for 2C – 12 for which a change in assessment based on a change to Chapter Land for the property, which had not been applied in a timely fashion. A vote was taken with all in favor.

Meeting adjourned at 10:15 a.m...

Respectfully submitted  
Philip Peirce, for the Board



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April 2, 2008

Present: Phil Peirce  
Donna Wentzell

10:05 a.m.

Real Estate abatements from certifications numbers 30 through 34 were reviewed. A vote was taken with all in favor. All other applications were denied. A vote was taken on the denials with all in favor. Letters were sent to all parties for the denials, and copies of the certificates to the owners of record. All decisions were recommended and backed by our consultant, Bishop and Associates.

Meeting adjourned at 10:35 a.m...

Respectfully submitted  
Philip Peirce, for the Board



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May 15, 2008

Present: Phil Peirce  
Brenda McElroy

10:35 a.m.

After a brief discussion of shortfalls in Overlay Accounts for two years, the board voted on declaring excesses in 2001, 1997, and 1996 to be surplus. This would close out those years of all funding. The amounts realized from the declaration will be 9669.56, 7605.98 and 3006.64 respectively.

A letter will be sent to the Town Accountant requesting the transfer of this money to the Overlay Reserve Account. We will put an article on the warrant for the Special Town Meeting in June to appropriate funds from the Overlay Reserve Account to the Overlay Balances for 2007 and 2008, which are 8459.36 and 11,590.22 respectively. Any remaining funds left over after the appropriations (231.59) will default to the General Fund on June 30.

When the vote was taken, all were in favor.

Meeting adjourned at 10:55 a.m...

Respectfully submitted  
Philip Peirce, for the Board



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May 28, 2008

Present: Phil Peirce  
Brenda McElroy  
Donna Wentzell

10:50 a.m.

A brief meeting was held this date to discuss ongoing projects. I noted that I would be pursuing the Omnipoint Communications conundrum, whereby we had no active address for the business for mailing bills. I indicated that I would investigate using Chapter ~~86B~~ Section 8 after contacting our consultant, Roy Bishop, for his input.

Donna was working on building permits in preparation for Roy's use in finalizing the database for FY2008. Donna's next project will be the Tax Maps update; she will finalize the list of changes for new maps from Jalbert Engineering.

Brenda is keeping busy just trying to keep up with Motor Vehicle Excise tax abatements. In this sluggish economy, everyone is trying to get every last cent that is due them from these abatements, creating a massive upturn in applications. Way to go, Brenda. Brenda's other ongoing project is the inclusion of up-to-date photos of Brookfield's properties in the CAMA database.

I continue to assist in letter and memo writing, addressing problem areas, and updating Personal Property.

Meeting adjourned at 11:20 a.m...

Respectfully submitted  
Philip Peirce, for the Board



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June 12, 2008

Present: Phil Peirce  
Brenda McElroy

10:55 a.m.

This board must rescind the vote taken on May 15, 2008, authorizing the accountant to transfer certain overlay surpluses to an Overlay Reserve account, because the Selectmen voted to **not** have a Special Town Meeting this month. Based on the above information, a vote was taken to rescind subject vote, with all in favor.

Meeting adjourned at 11:15 a.m...

Respectfully submitted  
Philip Peirce, for the Board

Cc: Town Accountant

A handwritten signature in cursive script, appearing to read "Philip Peirce", is written over the typed name.



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August 12, 2008

Present: Phil Peirce  
Brenda McElroy  
Donna Wentzell

2:30 p.m.

We discussed various areas we were covering, and changes in schedules. Brenda has changed her hours to Tuesday and Thursday, allowing us to restart our regular meetings, and compare notes.

Donna is finishing up the certifications for the abatements for Toomey and Burt. These were negotiated during the time for the appeal to the original denial to the abatement. Both were discussed by Brenda and Phil on June 26, 2009 and voted on with all in favor.

Brenda has been continuing her work on Motor Vehicle Excise and on entering pictures to the CAMA database. Pictures added to the "N" drive have added some stability to this process.

Phil continues to deal with "problem" areas, budgets, and Selectmen requests. Right now, he is checking on impact of approving COLA increases to Exemptions covered by Clause 17 C ½ and 41B.

Meeting adjourned 2:45.

A handwritten signature in cursive script, appearing to read "Philip Peirce".

Respectfully submitted  
Philip Peirce, for the Board



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October 21, 2008

Present: Phil Peirce  
Donna Wentzell

2:05 p.m.

Following a discussion concerning the deficit in the overlay accounts for FY2007 and FY 2008, a motion was made by Phil to declare that the amounts in FY 1996, 1997, and 2001 are surplus and that they should be put into the Overlay Reserve Account. A vote was taken with all in favor. The total amount from the sum of the three years is \$20, 281.18. Notice of our action was given to the Town Accountant.

Subsequently, these funds may be used to fund the overlay deficit noted in the first paragraph, totaling \$20,050.86.

Meeting adjourned 2:20.

  
Respectfully submitted  
Philip Peirce, for the Board



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Present: Phil Peirce  
Donna Wentzell

2:05 p.m.

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Subsequently, these funds may be used to fund the overlay deficit noted in the first paragraph, totaling \$20,050.86.

Meeting adjourned 2:20.

A handwritten signature in cursive script, which appears to read "Philip Peirce".

Respectfully submitted  
Philip Peirce, for the Board



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Present: Phil Peirce  
Donna Wentzell

2:05 p.m.

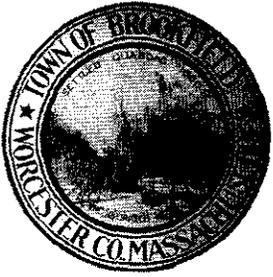
Following a discussion concerning the deficit in the overlay accounts for FY2007 and FY 2008, a motion was made by Phil to declare that the amounts in FY 1996, 1997, and 2001 are surplus and that they should be put into the Overlay Reserve Account. A vote was taken with all in favor. The total amount from the sum of the three years is \$22,145.90. Notice of our action was given to the Town Accountant.

Subsequently, these funds may be used to fund the overlay deficit noted in the first paragraph, totaling \$20,050.86.

Meeting adjourned 2:20.

A handwritten signature in cursive script that reads "Philip Peirce".

Respectfully submitted  
Philip Peirce, for the Board



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December 9, 2008

Present: Phil Peirce  
Donna Wentzell  
Brenda McElroy

11:00 a.m.

We reviewed tasks for December; for now, Chapter Land approval notifications must be sent out.

After a visit to a property on Webber road to inspect the results of a Building Permit project, we discussed the access and egress conditions as well as the available space for a "yard." A vote was taken to discount the assessed value of the property (3A-60) by 20%, with all in favor.

Meeting adjourned 2:25.

Respectfully submitted

Philip Peirce, for the Board