

Common Committee Approved Minutes for March 7, 2011

Meeting date: March 7, 2011

Meeting Time: 6:30PM -- Brookfield Elementary School

Present: Kathleen Wild - chairman, Matt Bansfield, Jennifer Cipro, Jeanne Lytle, Ron Couture, Peter Masuzzo, Barbara Clancy, Kris Casucci, Diane Oliver-Jensen

Not Present: all present

Meeting called to Order: 6:31PM

Topic: Approval of minutes of February 17, 2011:

Motion: to approve minutes, Peter Masuzzo, 2nd Kris Casucci, all present approved.

Topic: Common & Mall Seasonal Illuminaries

Kathleen introduced Kermit Eaton, Bob Keehn and John Loveland, all residents of West Main Street.

They had asked to attend the meeting to discuss the possibility of lighting Illuminaries around the Common and Mall on Christmas Eve. For the past several years they all have placed over 500 feet of candled Illuminaries along West Main Street with highly acceptable responses. Kermit expressed the desire to help spread this tradition into the Common/Mall area with John and Bob leading the way.

According to Mr. Keehn and Mr. Loveland candles can be sunken into paper bags filled partially with sand, then lined along the edge of the roadway or sidewalk, lighted at dusk and last late into the evening.

The practice is traditional in many communities and would be a beautiful seasonal touch to the Brookfield Common and Mall.

Further discussion centered around; obtaining materials, logistics of set up, take down and clean up.

Diane Oliver-Jensen suggested the UU Church may be able to help and perhaps other groups around the Common would also contribute either by lighting or filling the bags. Peter Masuzzo suggested contacting the Highway Department for sand. It was also thought that the Cultural Commission might be able to help fund some of the cost. John and Bob will contact their candle supply person for prices. All agreed that the concept was indeed a community building project and would help in bringing attention to the historic area. Discussion will continue on cost and operational logistics. To be continued. No motions.

Topic: Budget Discussion & Presentation

Kathleen then presented a budget for 2011/12 and discussed how best to use the funds and grants most effectively. The committee discussed approval of the budget/presentation. And to go forward with request.

Topic: Design Development Drawings

Martha Lyon said she would be sending along the Design Development Drawings for concept #1 and will include the layout of roadways, walkways, materials, gradings, landscapes and streetscapes for the streets surrounding the Common & Mall. It will be an all inclusive plan with documentation.

Motion: to accept plan and to move forward with Design Development Plans; made by Barbara Clancy

2nd Diane Oliver-Jensen, accepted by all present.

Topic: Next Meeting

To Be Determined by delivery of product from Ms.Lyon. Chair will call meeting.

Topic: Adjournment

Motion: to adjourn, Peter Masuzzo, 2nd Barbara Clancy, accepted by all present.

Meeting Adjourned: 8:35PM

Submitted by: Ron Couture, 4/25/11