

IN RECOGNITION

Robert Wilder



In light of our Town's upcoming 350th Anniversary, we dedicate this year's Annual Report to one of Brookfield's quiet unsung heroes and unofficial Town Historian, Robert (Bob) Wilder.

Born in Enfield, MA in 1938, his mother was an Eastern Abenaki Indian, and he is the tenth generation grandson of Mr. Thomas Wilder of Bunker Hill fame. Bob's family moved to the Brookfield area after Enfield was evacuated to make room for what we now know as the Quabbin Reservoir. As a teenager, he frequently visited the Warren Library, and began accumulating reference books regarding the history of the area, thus beginning a lifelong quest to chronicle the life and times of the Brookfield Plantation.

After graduating from Brookfield High School in 1951, he joined the Marines and served his country for nine years. He returned to Brookfield and resumed his interest in the history of our Town. After retirement he worked as a blacksmith at Old Sturbridge Village, even teaching the craft of shoeing oxen to others.

Bob has a real passion for our history and brings to life such issues as how most of the problems between the Pilgrims and the Indians revolved around land use. He expounds with authority on the French and Indian Wars —five in all, spanning 70 years—, the King Phillip's War, and how during the Battle of Brookfield, the Indians used cunning by attacking Brookfield first and severing the link between Boston and Springfield in the battles against the English. Then there is the historic value of buildings we use today, such as St. Mary's Church, and how it once divided and later reunited our community. Recently, he spoke about Brookfield's history during the King Philip's War. He told that Massasoit is buried here, near North Pond, and he recounted the story of bravery and hope of Mary Rowlandson and her children.

Bob has just completed his 46th map of the Brookfield area and can show what our area might have looked like when it was when under the sea, or covered with one mile of ice. His numerous tapes recounting our local history are archived at our own Merrick Public Library.

In addition to his wonderful work chronicling Brookfield's history, Bob has some lively stories that include such familiar names as his bunkmate and Red Sox hero Ted Williams, and Lee Trevino, golf legend and fellow Marine, as well as exciting experiences, such as climbing Mt. Fuji.

Bob, who is probably the only resident of Brookfield to receive a personal visit from a sitting MA governor, has been approached to set up a booth at our upcoming 350th Celebration. He makes one point perfectly clear: the Town of Brookfield is much more than just a collection of buildings — it's a spirit. Despite losses and fires, or whatever adversity we may have faced, the people of Brookfield have always come back together. We may be a small Town but we have great people in our community who know and care for each other.

It is our good fortune that Bob, his wife Nancy, his 3 children, 9 grandchildren and 10 great grandchildren all live in the Brookfield area!

IN MEMORIAM



During 2008, several prominent citizens and veterans passed away leaving a big impact on their families, friends and the Town. Among those who died during the year who made significant contributions to life in Brookfield were John Bedford, Stephanie Hurley, Richard Bourdeau, Alan Ingman, Antonio Tarallo and George Burnham.

Each and every resident of the Town is an important citizen, of course, but Brookfield suffers a major loss each year that we lose citizens like these. Their contributions, however, continue to bless us. Please help to keep their memories alive by doing your part for Brookfield.

The following are honored for their gift of military service to the Town and to their Country. We appreciate their sacrifices in our behalf:

John J. Bedford	April 25, 2008	U.S. Army in Vietnam
Stephanie M. Hurley	July 29, 2008	U.S. Army, National Guard
Richard A. Bourdeau	August 30, 2008	U.S. Navy, World War II
Alan R. Ingman	October 29, 2008	U.S. Air Force in Vietnam
Antonio F. Tarallo	November 7, 2008	U.S. Army, Korean War
George E. Burnham, Jr.	December 20, 2008	U.S. Navy, World War II

Remember, as this year passes our troops have either spent or extended another Tour in Iraq to topple the ideology of terrorism and maintain our constitutional freedoms. They fight not for what's in front of them but to protect what's behind them and most of all for each other. Let us all take time to thank the dedicated military personnel in our Town and around the United States of America who continue to serve our country and protect our freedoms.

“God Bless Our Troops”

**GOVERNMENTAL DISTRICT
AND REPRESENTATIVES FOR THE
TOWN OF BROOKFIELD**

UNITED STATES SENATORS

Edward M. Kennedy, Boston
John F. Kerry, Boston

REPRESENTATIVE IN CONGRESS

2nd Congressional District
Richard E. Neal

COUNCILOR – 7th DISTRICT

Thomas J. Foley

STATE SENATOR

Worcester, Hampden, Hampshire and Franklin Senatorial District
Stephen M. Brewer

REPRESENTATIVE IN GENERAL COURT

5th Worcester District
Anne M. Gobi

DISTRICT ATTORNEY

Joseph D. Early, Jr.



FACTS ABOUT BROOKFIELD



SETTLED: 1660 as part of the Quaboag Plantation

INCORPORATED AS A TOWN:

Originally founded in 1660 as part of the Quaboag Plantation, Brookfield incorporated as a Town in 1673.

LOCATION:

Brookfield is located in Central Massachusetts bounded by North Brookfield on the North, East Brookfield on the East, Sturbridge on the South and West Brookfield, Warren and Brimfield on the West. Brookfield is 22 miles West of Worcester, 33 miles East of Springfield and 57 miles West of Boston.

POPULATION (per 2008 census): 3277

FORM OF GOVERNMENT:

Open Town Meeting with a three member Board of Selectmen and a full-time Administrative Assistant.

TAX RATE – FY 2009: \$13.12 per thousand

PROPERTY VALUATION:

RESIDENTIAL	\$289,521,145
COMMERCIAL	\$ 11,049,123
INDUSTRIAL	\$ 2,254,677
PERSONAL PROPERTY	\$ 6,205,927
TOTAL VALUE OF THE TOWN	\$309,030,872
EXEMPT VALUE	\$ 38,519,900

SQUARE MILES: 16.57

STREETS AND HIGHWAYS:

Brookfield has approximately 40 miles of paved roads, one half mile of dirt road, and two miles of private roads.

PUBLIC SCHOOLS:

Brookfield maintains a Pre K through Six Elementary School and belongs to the Tantasqua Regional School District, which offers a junior high school, a high school and a vocational school.

FIRE PROTECTION:

The Fire Department, which is headed by Chief Peter Martell, consists of one Assistant Chief, Two Captains, three Lieutenants and eighteen fire fighters.

EMERGENCY SQUAD:

Brookfield’s Emergency Squad, which is headed by Chief Donna Lafleur, includes one Captain, one Lieutenant and sixteen EMS personnel. There are six Paramedics; eight EMT Basics and two EMT- Intermediates. The service operates a 2008 Horton ambulance mounted on a GMC chassis which was recently delivered.

POLICE:

During 2008, Brookfield had a 24-7 Police Department with four full-time Police Officers including Police Chief Ross Ackerman. The Department includes a Deputy Chief, 14 part-time and 6 Auxiliary Officers.

RECREATIONAL FACILITIES:

Brookfield has one recreational field: Lewis Field, which is located on Main Street (Route 148). Lewis Field has a pavilion, softball, soccer and baseball fields, and a basketball court, as well as facilities for outings. We also have a Town beach on Quacumquasit Pond (also known as South Pond).

PUBLIC LIBRARY:

The Merrick Public Library, located at 2 Lincoln Street, on the Common, provides free public access to the internet, as well as readers and reference advisory service. The Library is an affiliate member of CW/MARS, which allows our patrons to peruse the Central Massachusetts library catalog and place holds and pick-up location from the comfort of their home. The Romanesque Banister Memorial Hall was built in 1884 and the Trustees and staff continue to help maintain the architectural integrity of this historic building while offering modern conveniences.

EMERGENCY TELEPHONE NUMBERS

POLICE:

Emergency 911
Non-Emergency 508-867-5570

FIRE:

Emergency 911
Non-Emergency 508-867-7306

AMBULANCE:

Emergency 911
Non-Emergency 508-867-6036

AREA HOSPITALS:

Mary Lane Hospital, Ware 413-967-6211
Harrington Memorial Hospital, Southbridge 508-765-9771
Hubbard Regional Hospital, Webster 508-943-2600
University of Massachusetts Medical Center, Worcester 508-334-1000
Worcester Medical Center, Worcester 508-363-5000

ANIMAL CONTROL OFFICER: 508-525-5776

ELECTED
TOWN OFFICERS 2008

BOARD OF SELECTMEN (3)

Ronald J. Dackson, Vice Chairman May 2009
 Rudy Heller, Clerk May 2010
 James W. Allen, Chairman May 2011

MODERATOR (1)

William Frangiamore May 2009

TOWN CLERK (1)

Linda Lincoln May 2010

BOARD OF ASSESSORS (3)

Philip H. Peirce, Chairman May 2009
 Brenda McElroy May 2010
 Donna Wentzell May 2011

SCHOOL COMMITTEE (3)

Harrison Achilles (appointed) May 2009
 Donald Faugno (TRSD Rep.) May 2010
 Sheila Frangiamore May 2011

**REGIONAL SCHOOL
 COMMITTEE (2)**

James Cooke May 2009
 Peter O'Connell May 2010

CONSTABLES (2)

Kris Murray May 2010
 Joseph Murray May 2010

WATER COMMISSIONERS (3)

Roger Charpentier, Jr., Chairman May 2009
 Robert Barnes May 2010
 Joseph Murray May 2011

BOARD OF HEALTH (3)

Kim Longe May 2009
 Michael Seery, Chairman May 2010
 Keith Karmann May 2011

PLANNING BOARD (5)

Michael Dean (Resigned) May 2008
 Mary O'Connell, Chairman May 2009
 Daniel Leahy May 2010
 Frank Smith (Resigned) May 2010
 Bruce Clarke May 2011
 Kermit Eaton May 2012
 Sharon Mahoney May 2013

CEMETERY COMMISSIONERS (3)

John McDavitt May 2009
 Peter Masuzzo May 2010
 Wayne Yaskoski, Chairman May 2011

**MERRICK PUBLIC LIBRARY
 TRUSTEES (6)**

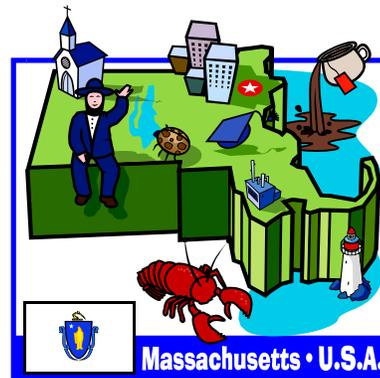
Matthew Bansfield May 2009
 Sally Linda Barron May 2009
 Brown, Chairman May 2010
 Barbara Steadman May 2010
 Barbara Clancy May 2011
 Jean Dahler May 2011

HOUSING AUTHORITY

Holly Chisholm May 2011
 Joseph Gadbois, Chairman May 2012
 Linda Lincoln May 2013

TRUSTEE FOR SHADE TREE

Ronald Couture May 2010



**TOWN OFFICERS -
APPOINTED OFFICIALS AND
STAFF**

**ADMINISTRATIVE ASSISTANT &
Chief Procurement Officer**
Donna L. Neylon

ACCOUNTANT
Louise E. (Betty) Benoit June 2009

ADVISORY COMMITTEE
(Appointments expire at end of Annual Town Meeting):

Heather Phillips Lemeiux, Chair. June 2009
Barbara Wilson, Secretary June 2009
Greg Burnham June 2010
Marc Charpentier June 2010
Beverly Lund June 2010
Robert Barnes June 2011
John David Holdcraft June 2011
Nick Thomo June 2012

ASSISTANT TOWN CLERK
Sheila Frangiamore June 2009

BOARD OF HEALTH SECRETARY
Cindy Thompson

BUILDING INSPECTOR
Jeff Taylor June 2009
John Couture, Alternate June 2009



BY-LAW COMMITTEE (6) (All terms expire June 2009)

Ross Ackerman, Police Dept. Rep.
James Allen, Selectmen's Rep.
Herbert Chaffee, Highway Dept. Rep.
Beverly A. Lund, Member-at-Large (resigned)
William Neault, Member-at-Large, Chairman
Barbara Wilson, Advisory Comm. Rep.

**CAPITAL IMPROVEMENT
PLANNING COMMITTEE**
No appointments were made to this committee.

CEMETERY SUPERINTENDENT
Michael Seery

CEMETERY STAFF
Herbert L. Foley
John P. Lapointe, Summer Help

**CENTRAL MASSACHUSETTS
REGIONAL PLANNING
COMMISSION**
Mary T. O'Connell, Delegate
James W. Allen, Alternate June 2009



**COMMUNITY DEVELOPMENT
BLOCK GRANT ADVISORY
COMMITTEE (CDBG)**
James Allen June 2009
Herbert Chaffee June 2009
Bruce Clarke June 2009
Arthur Jay June 2009
Donna L. Neylon June 2009

CONSERVATION COMMISSION (7)
John O'Leary, Chairman June 2009
Susan Brogan (resigned) June 2010
Kenneth C. Cleveland June 2010
George LeBlanc June 2010
Heath Warren Grimes June 2011
Tim Simon June 2011

CONSTABLES
Arthur Tatro June 2009
Ross Ackerman June 2009

COUNCIL ON AGING (6)

Barbara Brown Palmer	June 2009
Fredericka Lamonde	June 2009
Barbara Clancy	June 2010
Vacant	June 2010
Lucy Beeman	June 2011
Brenda Lague	June 2011

COUNSEL, TOWN

Kopelman and Paige, P.C.	June 2009
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CULTURAL COUNCIL

Katherine Simpson	June 2009
William R. Simpson	June 2009
Elise Provost	June 2009
Jeanne Lytle	June 2010
Jennifer Cipro	June 2010
John David Holdcraft	June 2010
Barbara Wilson	June 2011
Madelyn Swanson	June 2011
Kellie E. G. Landine	June 2011
Steve Scott	June 2011
William J. Simpson	June 2011

CUSTODIAN, TOWN HALL

William F. Thompson
James Hanson, Alternate

DOG & ANIMAL CONTROL OFFICER

Eileen Vitello	June 2009
Gabrielle Pecore, Assistant	June 2009

ELECTION WORKERS

Patricia M. Capobianco	June 2009
Paula Howarth	June 2009
Arthur Jay	June 2009
Kathryn Latour, Warden	June 2009
Anne M. Lazili	June 2009
Barbara Mundell	June 2009
Heidi Mundell	June 2009
Carolyn Murray	June 2009
Jeanne Myers	June 2009
Louise Woodard	June 2009

ELECTRICAL INSPECTOR

(see Wiring Inspector)

EMERGENCY MANAGEMENT AGENCY (BEMA)

Keith Karrmann, Director	June 2009
Peter Martell, Deputy Director	June 2009

EMERGENCY MEDICAL SQUAD CHIEF

Donna Lafleur, Chief, EMT/Paramedic	June 2010
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EMERGENCY MEDICAL SQUAD OFFICERS

Peter Martell, Captain, EMT/Paramedic	June 2010
Matthew Graves, Lt. EMT/Paramedic	June 2010



EMERGENCY MEDICAL SQUAD

All until June, 2009:

Marc Charpentier, Paramedic
John Glennon, Paramedic
David Martell, Paramedic
Richard Philips, Intermediate
Matthew Roderick, Intermediate
Terry Anderson, EMT
Brian Ayers, EMT
Scott Baldracchi, EMT
Linda Burns, EMT
Nicole Comeau, On-Call EMT
Robert Connor, EMT
Linda Fortier, EMT
Amy Green, EMT
Mike Steuer, EMT

FACILITIES DEVELOPMENT COMMITTEE

No appointments made.

FINANCIAL OFFICIALS

Nancy Lee Finney, Clerk to Treasurer
Sheila Frangiamore, Clerk to Treasurer
Nancy Lee Finney, Clerk to Tax Collector

FIRE CHIEF & FOREST FIRE WARDEN

Peter Martell June 2010

FIRE DEPARTMENT OFFICERS

Chief Peter Martell
Assistant Chief Herbert Chaffee
Captain Keith Karrmann
Captain David Martell
Lieutenant Brad Bemis
Lieutenant William MacLeod
Lieutenant Richard Phillips



FIREFIIGHTERS

Scott Baldracchi
Steve Budnik
Linda Burns
Justin Chaffee
Philip Chaffee
Marc Charpentier
Paul Comptois
Wallace Connor
Daniel Driscoll
Charles Edgette
Jeff Evans
Matthew Graves
Donna Lafleur
Sean Lavallee
Michael Maneggio
Matthew Roderick
Michael Steuer
Jeffrey White

HIGHWAY SUPERINTENDENT

Herbert Chaffee, II June 2009

HIGHWAY DEPARTMENT STAFF

Donald L. Herbert, full-time
James Hanson, part-time
Cindy Thompson, Secretary part-time

HISTORICAL COMMISSION (7)

Matthew Custer	June 2009
A. Patricia White, Chairman	June 2009
Patricia Capobianco	June 2010
Pauline C. Merrick	June 2010
Ron Couture	June 2011
Jean Eaton	June 2011
Anne Mathieu	June 2011

HOMELAND SECURITY REPRESENTATIVE

Keith Karrmann June 2009

INSURANCE ADVISORY COMMITTEE (all expire June 2009)

Ross Ackerman
Barbara Clancy
Bruce Clarke
Nancy Lee Finney
Donald Herbert
Peter Martell
Helen Tarr
Janice Zielinski

LOCAL PUBLIC ACCESS ADVISORY COMMITTEE

James W. Allen	June 2009
John Carty	June 2009
Ronald J. Dackson	June 2009
Rudy Heller	June 2009

LOCAL PUBLIC ACCESS COMMITTEE (Cable TV)

Jean-Paul Lapointe	June 2009
Michael Seery	June 2009
Steven Scott	June 2009
John David Holdcraft	June 2010
Ronald Dackson	June 2011
Cindy Scott	June 2011



**MASTER PLAN COMMITTEE,
OPEN SPACE & RECREATION
PLAN COMMITTEE (9)**

Cheri Carty	June 2009
Cindy Scott, Chair	June 2009
Tim Simon	June 2009
Sharon Mahoney	June 2009
Philip Peirce (resigned)	June 2010
William R. Simpson	June 2010
Gwen Broz	June 2011
Greg Burnham (resigned)	June 2011
Brittany Carroll (resigned)	June 2011
Sarah Heller	June 2011
Carol Childress, Grant writer	June 2009



**MERRICK PUBLIC LIBRARY
STAFF**

Andrea Faugno
James Hanson, Custodian
Brenda Metterville, Director
Claudia A. McNeil
Faith O'Keefe
Deborah Roberts-Kirk
Kate Simpson

**BOARD OF OVERSEERS
(DISPATCH)**

Keith Karrmann	June 2009
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**PARKING CLERK / HEARING
OFFICER**

Linda Lincoln	June 2009
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PERSONNEL BOARD (6)

Beverly A. Lund	June 2009
Philip Peirce	June 2009
Taylor Whitcomb	June 2010
Sheila Frangiamore	June 2010
Holly Chisholm	June 2011
William Neault, Chairman	June 2011

Non-voting:
Ronald W. Dackson and Rudy Heller



POLICE DEPARTMENT

Ross B. Ackerman, Chief June 2010

POLICE DEPARTMENT OFFICERS

Victor Boucher, Deputy Chief June 2010

POLICE DEPARTMENT STAFF

Holly Chisholm, Administrative Assistant

POLICE PATROL OFFICERS

Unless otherwise specified, terms end June 30, 2009:

Christopher Welsh, Sergeant Full-time	June 2010
Adam Cameron, Full-time	June 2010
Matthew Baird, Full-Time	June 2010
Nicholas Abair, Part-time	
Daniel Ausmus, Part-time	
Jason M. Barrett, Part-time	
Victor Boucher, Part-time	
William Coyle, Part-time	
Douglas Cutler, Part-time	
Scot M. Gierlich, Part-time	
Kevin Gaudette, Part-time	
Michael Hoschek (resigned mid-year)	
William Marrier, Part-time	
Joseph Murray, Part-time	
Craig Swanson, Part-time	
Kevin Tucker, Part-time	
Raymond Wedge, Part-time	
Christopher DeSantis, Auxiliary	
Ryan Kelly, Auxiliary	
Eric Lane, Auxiliary	
Thomas Motyka, Auxiliary	
Jose Perez, Auxiliary	
Sean Santos, Auxiliary	

PLUMBING & GAS INSPECTOR

Robert Wall	June 2011
Roger Charpentier, Alternate	June 2011

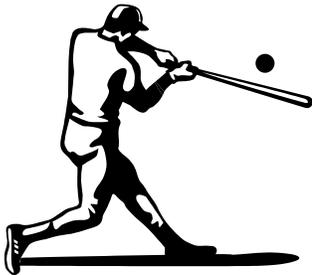


QUABOAG 350th ANNIVERSARY COMMITTEE

Patricia Capobianco	June 2009
Barbara Clancy	June 2009
Tracy Comtois	June 2009
Matthew Custer	June 2009
Donald Faugno, Chair	June 2009
Linda Lincoln	June 2009
Ann Mathieu	June 2009
Carolyn Murray	June 2009
Kate Simpson	June 2009
William J. Simpson	June 2009

QUABOAG VALLEY BUSINESS ASSISTANCE CORPORATION

James Allen, Rep.	June 2009
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RECREATION COMMITTEE

Sherry Gilman	June 2009
Robert Kenyon	June 2009
Jeffrey Landine	June 2009
Brenda McElroy, Co-Chair	June 2009
Lesley Murray	June 2009
Doug Brown, Alternate	June 2010
Jeffrey Edwards	June 2010
David Proulx	June 2010
Caroline Phillips	June 2010
Lisa Caron	June 2011

Denise Senosk, Co-Chair

June 2011

John Quevillon	June 2011
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RECREATION COMMISSION STAFF

John W. Washburn, Groundskeeper/Custodian

REGISTRARS, BOARD OF, WITH TOWN CLERK

Lois O'Leary	June 2009
Sheila Frangiamore, Asst.	June 2009
Shirley Sanborn	June 2010
Nancy Lee Finney	June 2011

SAFETY COMMITTEE

All until June 30, 2009:

James W. Allen, Selectmen's Rep.:
 Ross Ackerman, Police Dept. Rep.
 Herbert Chaffee, II, Highway Dept. Rep.
 Bruce Clarke, Water Dept. Rep.
 Donna Lafleur, Emergency Squad Dept. Rep.
 Beverly Lund, Member-at-Large (resigned)
 Peter Martell, Fire Dept. Rep.
 William Neault, Member-at-Large, Chairman

SEXUAL HARASSMENT OFFICERS

Donna Lafleur	June 2009
Matthew Custer	June 2009

SOURCE WATER PROTECTION COMMITTEE

James Allen	June 2009
Roger Charpentier	June 2009
Holly Chisholm	June 2009
Bruce Clarke	June 2009
Sheila Frangiamore	June 2009
Trudy O'Connell	June 2009

SUPERINTENDENT OF INSECT & PEST CONTROL, AND TREE

WARDEN

Herbert Chaffee, II	June 2009
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TAX COLLECTOR

Lois Moores	June 2009
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TOWN TREASURER

James Dunbar June 2010

TOWN HALL BARRIER REMOVAL & STUDY COMMITTEE

Barbara Clancy June 2009
George Dellomo June 2009
Donald Faugno June 2009
Sheila Frangiamore June 2009
John David Holdcraft June 2009
Jennifer McMillan June 2009
Donna L. Neylon, Chairman June 2009
Peter O’Connell, Secretary June 2009
Tim Simon June 2009
Clarence Snyder June 2009
John Wild June 2009

TOURISM COMMITTEE

Ron Couture, Chairman June 2009
Sarah Heller June 2009
Rudy Heller June 2009
Sheila Frangiamore June 2009
Vacancies

TRANSFER STATION STAFF

James Hanson
Arthur Morin
William Brisebois
Laszlo T. Sinko



**VETERANS SERVICES DIRECTOR,
VETERANS AGENT and
VETERANS BURIAL AGENT**

Bryan Griffing June 2011

WATER DEPARTMENT

Bruce Clarke, Superintendent
Donald Herbert, Secondary Operator
Holly Chisholm, Administrative Assistant

WIRING (Electrical), INSPECTOR

Scott Mansfield June 2009
Martin Nagle, Alternate June 2009

**WORCESTER REGIONAL TRANSIT
AUTHORITY BOARD**

Cheri Carty, Delegate June 2009

**ZONING BOARD OF APPEALS (5 with 3
Alternates)**

**Joseph Gadbois, Secretary June
2009**

Gerald I. Johnson, Jr. (Alternate) June 2009

**David Olson (Alternate) June
2009**

Michael Seery, Chairman June 2009

Charles Wilson June 2009

Michelle Guntor June 2011

Nicholas Thomo June 2011

ZONING ENFORCEMENT OFFICER

Gary Simeone June 2010



ANNUAL REPORT OF THE BOARD OF SELECTMEN

The following are highlights of the activities of the Board of Selectmen in 2008. Minutes of Selectmen's meetings are public information and can be viewed in the Selectmen's office.

The Weir

In the summer, when more people use the Town's lakes, the weir between North and South Pond was a topic of frequent discussion. We were advised that the Order of Conditions was not current and that action had to be taken to update it. After many years of Brookfield being the lead town in managing all affairs having to do with the weir, the baton was willingly passed to the Town of East Brookfield and their Conservation Commission, who will now take the lead, with the support and cooperation of the other towns which share the lakes, including Brookfield.

Town Boundaries

The summer was also a time when members of the Board of Selectmen fulfilled their duty of surveying the town boundaries, as they are required to do every five years.

Trees

Summertime was also a time for tree planting. A concerted effort led by the Board of Selectmen resulted in the planting of over a dozen trees in selected locations. Given the number of trees that we have had to cut throughout the year, an effort to continue planting trees is very sensible. We will continue with this program.

River Street CBDG

A good part of the summer saw parts of River and Lincoln Streets closed in a major resurfacing and updating of water mains and connections infrastructure project. See more details in the reports of the CBDG Advisory Committee, and the Highway and Water Departments.

Purchase of Electricity

For the last five years, the Town has been purchasing its electricity under very favorable conditions (5.8¢ per kwh). Our contract unfortunately ended on December 1, 2008. We signed a new agreement with Hampshire Power, a non-profit division of the Hampshire Council of Governments. We were the first town in Worcester County to do so. We expect to continue purchasing electricity at favorable rates, although we will most like never see the single digit purchases again.

Heritage Landscape Inventory Program

Under the auspices of the Board of Selectmen and the capable leadership of Patti White, the Town joined the Department of Conservation and Recreation (DCR) sponsored effort to support the preservation of historic landscapes in Town. Over 50 people came together to begin an inventory. The final product was a comprehensive report which you can download by clicking on the red "Brookfield Reconnaissance Report" link above the banner in the town's website www.brookfieldma.us.

Scare on Rice Corner Road

A housing development of about 140 single unit homes was proposed on about 111 acres of pristine land off of Rice Corner Road, across the road from land just preserved forever by Opacum Land Trust. The neighborhood protested en masse against the 40B proposal which due, to unexpected and tragic, circumstances, came to an end. The land was subsequently purchased by the Massachusetts Division of Fisheries and Wildlife, preserving it forever from any development and adding to an existing green corridor. The Town needs to assess its affordable housing situation and produce a Housing Plan. Anyone interested in volunteering for this task is encouraged to talk to any member of the Board of Selectmen.

Brownfield Project on Mill Street

The Mill Street Brownfield's Project, now several years old, continues working its way to the intended goal of having a useable, pollution-free site. The ongoing testing and studies by qualified engineers will contain any possible leaching of contaminants toward the Quaboag River. The town has contracted the engineering firm Metcalf & Eddy to administer this project and is currently working under a grant received from the Environmental Protection Agency (EPA) and the Selectmen will continue to seek additional grants for this work..

Police Facility Study

The Board of Selectmen signed a contract with Allen Lieb Architects to determine the best site and preliminary design of a new police station. This project will be completed and be presented for vote at the 2009 Annual Town Meeting.

CDBG Grant with Pioneer Valley Planning Commission

The Town continued active participation in this multi-town project that covers several important aspects, to wit: low and moderate income households in Brookfield can apply for home improvements; in addition, Brookfield residents can participate in GED prep classes. Contact the Selectmen's office for more information.

Town Hall Closings on Fridays

In order to save on energy expenditures, it was decided to close the Town Hall on Fridays during the heating season. It was a first-time experiment that has been successful with respect to work schedules, work completion and care of the public's needs. An assessment will be done at the beginning of the next fiscal year to see what level of savings was achieved by not having to heat the Town Hall three days per week.

Town Hall Study and Barrier Removal Committee

A committee was formed to study the present and future of our venerable Town Hall (over 100 years old). Facing the troublesome fact that only a small portion of the building is presently being used, the committee has taken on the task of seeing what it will take to make this a building that can serve the Town during the 21st century. The Committee will make a presentation during the 2009 Annual Town Meeting.

In the meantime, the Town Hall Custodian and a Contracted Mason have done work on two important facets of the Town Hall preventive maintenance program. The Custodian is working on the windows on the second floor in order to preserve and seal them and pointing and fixing of the brickwork in the back side of the Town Hall was completed. His work is excellent and is saving the Town a lot of money. One window sill that was below grade was raised and repaired.

Bridgework looming in the not too distant future

CSX and the Commonwealth have come to an agreement regarding railways. Brookfield will be directly impacted by the agreement in the sense that one bridge in Brookfield (on Route 148) and one in East Brookfield (on Shore Drive which turns into Quaboag Road) will require road closing for major repair work. No projected start date is available yet for either project. The Board of Selectmen will monitor developments to minimize disruptions in our town.

Special Thanks:

Although the Selectmen and the residents appreciate the efforts of all who volunteer their efforts to make Brookfield a better place to live, the Selectmen would like to mention three people specifically who have given so many years to us:

Victor Boucher: Deputy Chief Victor Boucher has 36 years with the Town of Brookfield's Police Department. He began his law-enforcement career as an Auxiliary Officer and worked his way up to Deputy Chief and he has also held the rank of Acting Chief. The Deputy Chief has held office hours for over 20 years issuing firearms licenses. He has set a benchmark that any officer could only wish to attain. Thank you for a job well done; you've been a tremendous asset to the Police Department and a friend to the community.

Linda Lincoln: We would like to recognize and congratulate Linda Lincoln who this year celebrated 20 years as Brookfield's Town Clerk. Linda has served our town in many capacities in various town departments including elected Assessor and Treasurer, appointed Clerk to the Water Dept. and Interim Selectman. But her favorite position and what makes her most proud has been that of elected Town Clerk since May of 1988. Also this year, Linda completed her second re-certification through the Massachusetts City and Town Clerks Association and has been an active member of that association since 1988. She attended special sessions of Salve Regina College from 1996 -1999 to earn accreditation as a Internationally Certified Municipal Clerk, and is an active member of the New England City and Town Clerks Association. Linda is a life-long resident of Brookfield and her family roots in this town go back well over one hundred years. She loves serving the community she grew up in and has enjoyed making many friends and acquaintances over the years.

Trudy O'Connell: The Selectmen take great pleasure in recognizing Trudy O'Connell for her 23 years of service on the Planning Board. Trudy was first elected to the Board in 1986 and played a key role in the development of the town's comprehensive zoning by-law, approved by the town at its annual town meeting in 1988. She became chair of the Planning Board in 1994 and served as its chair for 14 years. She has displayed careful attention to the interests of the Town and a high degree of professionalism in the treatment of all parties in the sometimes controversial area of regulating development. As a result of her efforts and those of her colleagues, Brookfield has grown but retained its rural character. Drawing on her experience as Town Administrator for the Town of Hubbardston, she has willingly served as a valuable resource to other boards and to the Board of Selectmen. She has earned the respect and gratitude of this Board and of the citizens of Brookfield.

TOWN OF BROOKFIELD LITIGATION REPORT OF TOWN COUNSEL

Cases active in 2008

1. Town of Brookfield v. Babb, et al.
Worcester Superior Court, C.A. No. 05-1252-B

This action was filed in July 2005 to compel the unit owners of the Lakeside Resort Condominium Campground to cease operation due to their failure to obtain a license from the Town's Board of Health and their failure to pay real estate property taxes owed to the Town. The Court granted the Town's Motion for Preliminary Injunction, barring use of the campground. The Injunction remains in effect. However, due to violations, the Town commenced proceedings for contempt. In June 2007, an Agreement for Judgment on the Town's Complaint for Contempt was filed with the court. The Town's Motion for Attorneys' Fees and Costs was allowed in September, 2007. Due to continuing violations related to occupancy of the campground, on October 1, 2008, we applied for and the Court issued a Second Preliminary Injunction which ordered the immediate closure of the campground and barred the remaining occupants from the premises.

2. Town of Brookfield v. O'Clair
Worcester Housing Court No. 04-CV-522

This action was filed in September 2004 against Mr. Donald O'Clair to remedy violations of the Zoning Bylaw §§ 4.D and 8.C, at 11 Quaboag Street, involving site-clearing activities related to an automobile repair and storage business. The Town obtained a Preliminary Injunction, enjoining him from conducting any site-clearing or related activities. However, since he continued to work in violation of the Injunction, we filed a Complaint for Contempt. This resulted in an Agreement for Judgment, ordering him to clean-up the property by August 9, 2006. Mr. O'Clair restored the property in compliance with the Agreement, as confirmed by the Zoning Enforcement after inspection. In September 2007, the parties filed a final Agreement for Judgment with the Court, which permanently enjoined Mr. O'Clair from conducting site clearing or related activities in furtherance of, or in relation to, his storage and/or automobile business unless and until specifically permitted to do so by the Town. We are continuing to monitor compliance.

3. Town of Brookfield v. Kruzewski, et al.
Land Court Case No. 07 MISC 341857-CWT

This action was filed in February 2007 against Plaintiffs, Douglas J. Kruzewski and Joseph Spadea, seeking declaratory judgment and injunctive relief regarding their claim that they are entitled to 32 lots in the Town's cemetery, despite never having been residents of the Town and despite the restriction on the use of the cemetery to certain current or former Town residents. The Court allowed the Town's Motion for Preliminary Injunction in March 2007, maintaining the status quo, i.e. no building or interment could occur while the litigation is pending. In August 2008, we filed a Motion for Summary Judgment, which would dispose of the case without a trial. In response, the defendants also asked for summary judgment. The Court held a summary judgment hearing on December 8, 2008 and we are awaiting a decision.

ANNUAL REPORT OF THE ADVISORY COMMITTEE

As required by law, the Advisory Committee worked diligently with Town Departments and Town Officials to prepare the FY2009 budget by meeting frequently during the months from January to May. All departmental budgets and approximately 52 articles for the Annual Town Meeting to be held on May 9, 2008 were reviewed. In addition, 8 articles for the Special Town Meeting to be held prior to the annual were reviewed and recommendations were made by the Committee. Prior to the Annual Town Meeting the Committee printed the annotated warrant book for all voters. The Committee presented a balanced budget to the town as required and the Committee presented an over head presentation of the budget to assist the voters. This budget, with only a few minor amendments from the voters on town meeting floor, was approved. A second Special Town Meeting with 14 articles was held on November 10, 2008 and again all articles were reviewed with the Department Heads and Town Officials and recommendations made to the voters on town meeting floor.

Reserve Fund transfer requests for FY 2008 for unforeseen and emergency expenses for which the various departments had not budgeted were approved. Transfers from this fund included requests from the Town Treasurer (\$3,000 Unemployment Compensation Account); the Highway Department (\$6,000 Diesel Fuel Account); and the Highway Department (\$8,545 Highway Department Expense). Reserve Fund transfer requests for FY2009 included a request from the Police Department (\$4,592.30).

In addition to the Reserve Fund, transfers as allowed under the Municipal Relief Act at the end of a fiscal year. Departments are allowed to submit requests for transfers to fund expenditures that were not considered in their budget appropriation. These transfers can be expended provided the Selectmen and

the Advisory Committee approve and there are funds in previously appropriated budgets to fund these requests. This action eliminates the need to hold a special town meeting for approval of these expenditures by the voters. These Municipal Transfers included: \$275.20 from the Water Dept. Casual Labor Account to the Water Dept. Clerk Wages Account; \$1,511 from the Group Insurance Account to the Municipal Telephone Account; \$2,390 from the Group Insurance Account to the \$242 to the Highway Expense Account, \$548 to the Highway Overtime/Other Account and \$1,600 to the Tree Warden; \$254 from the Cemetery Improvement Account to the Cemetery Expense Account; \$884 from the Fire Dept. Wages to the Fire Dept. Brush, Special Duty Account; \$394 from the Fire Testing/Recertification to the Fire Expense; \$1,511 from the Town Clerk Election Salaries Account to the Municipal Telephone Account; \$77 from the High. Dept. Operator Salary Account to the Highway Dept. Over Time/Other Account; and \$159 from the Highway Superintendent Salary Account to the Highway Dept. Over Time/Other Account.

The Committee also acted on two requests from the Highway Superintendent to over spend the Snow and Ice Account. This is the only account that can be over spent with the excess expenditures either be deducted from the Cherry Sheet figures or transferred from other available funds at a town meeting. These requests totaled \$100,000 bringing the total appropriated of Snow and Ice to \$150,000.

In 2008 the Advisory Committee lost a number of members including William Neault, Liisa Holm, Ross Ackerman (Alternate) and Bryan Witham. The Committee would like to thank these individuals for their time, dedication and input to the committee during their tenure. New members to the committee included John David Holdcraft; Marc Charpentier and Heather Lemieux. Additional members include Barbara Wilson, Nicholas Thomo, Beverly Lund, Robert Barnes and Greg Burnham. At the close of the 2008 Calendar Year, the Committee was short one member. Anyone interested in serving on the Committee should contact the Board of Selectmen or this Committee directly. Following the appointment of the new members in June, the Committee reorganized electing Barbara Wilson Chairman; Greg Burnham, Vice Chairman and Beverly Lund Secretary. In December the Committee voted to transfer the Chairmanship to Heather Lemieux and appoint Barbara Wilson as acting secretary.

In 2008, the Advisory Committee adopted a budget calendar which outlined the time frame to be followed in preparing the budgets. The Committee voted again this year to use the same procedure for FY2010. Copies of this calendar were again provided to all Boards, Departments and Committees and provided an effective budget process and a clear understanding of what department would be responsible for each budget activity and the time frame in which these activities would occur. Again it was the hope of the Committee to start the budget process earlier as recommended by the state to allow sufficient time for the Committee to meet with all department heads, boards and committees, to review the budgets with them, to make adjustments and to provide a final budget that could be reviewed by all departments well in advance of the Town Meeting. Forms were prepared and forwarded to all the departments. These forms provided a great deal of information that would eliminate questions and save time at the budget review meetings. The Committee was available to answer any questions regarding the new process or forms.

In the fall of 2008, in response to the projected loss of state aid to cities and towns for FY09, the Advisory Committee recommended instituting a hiring and spending freeze on spending over \$250 for all departments. The Board of Selectmen approved this policy and departments submit any requests over \$250 to the Board of Selectmen for their approval prior to any expenditure.

Respectfully submitted,

Heather Lemieux, Chairman
Greg Burnham, Vice Chairman
John David Holdcraft
Nicholas Thomo

Robert Barnes
Marc Charpentier
Beverly Lund
Barbara Wilson, Acting Secretary



REPORT OF THE DOG & ANIMAL CONTROL OFFICER

Brookfield Animal Control averages 500 calls per year. Each case requires investigation, possible travel, multiple phone calls, and follow up.

There has been an increase in abandoned domestic animals. This may in part be attributed to the economy. With the loss of jobs there has been an increase of abandoned properties and with that abandoned animals.

We have also seen an increase in intact males and females running loose and many of them in season while running loose. Owners have been made aware of the leash law and also the possibility of a surprise litter and advised of low cost spay/neuter programs. Owners have also been advised that it is their choice whether or not they spay or neuter, but they are responsible for the control of their animals.

The Animal Control Department will continue to do all that it can to assist in the difficult times that lay ahead.

My assistant and I use my personal vehicles to transport animals and after each use disinfect so that my family does not come in contact with what is left behind after transport.

We have been working hard to educate the community and to get the community involved in the happenings of this town. We also try to educate residents about the need for volunteers to assist in their own neighborhood animal control issues. There has been a slow progress, but it's been mostly positive. We appreciate your efforts!!

Respectfully submitted,

Eileen Vitello, Animal Control Officer

Gabrielle Pecore, Assistant Animal Control Officer

REPORT OF THE ANIMAL INSPECTOR

An inventory of livestock for the Town of Brookfield for the year 2008:

Cattle

- Beef - 13
- Donkeys – 5
- Equine – 87
- Goats – 5
- Sheep-14

Birds:

- Peacock – 1
- Poultry – 91
- Turkeys - 2

Swine

- Feeders - 10

Respectfully submitted,

Cindy S. Thompson, Animal Inspector

REPORT OF THE BOARD OF ASSESSORS

This Board continues to operate as a three-member board, with the technical assistance of our consultant, Bishop and Associates. Our office hours are Monday, Tuesday, and Thursday from 9:00 a.m. to 2:30 p.m.; Wednesday from 9:00 a.m. to 12 Noon; and on Tuesday evenings from 7:00 to 8:00 p.m.

The Division of Local Services of the Department of Revenue works closely with us to maintain and upgrade our Oracle-based CAMA (Computer Assisted Mass Appraisal) system, and provides training classes to improve our technical abilities with the system.

The Board of Assessors grant abatements and exemptions for property tax and excise tax as required. Our office and staff are available for assistance to all residents on any of those or on related matters. Please call 508-867-2930 x 16 for an appointment if assistance is needed.

Property Breakdown:

RESIDENTIAL	\$289,521.145
COMMERCIAL	\$ 11,049,123
INDUSTRIAL	\$ 2,254,677
PERSONAL PROPERTY	\$ 6,205,927
TOTAL VALUE OF THE TOWN	\$309,030.872
EXEMPT VALUE	\$ 38,519,900

Respectfully submitted,
Philip Peirce, Chair

Donna Wentzell

Brenda McElroy

REPORT OF THE BOARD OF HEALTH

First and foremost, the board would like to thank Mr. Tim McElroy for his many years and service to the Town and this board. Tim was our chairman for the last 2 years and made great strides in upgrading the way we conduct business. Tim made it much easier for us to keep track of budgeting, correspondence, invoices and permitting process. Tim decided not to sign up for another term to spend more time with family; he is missed.

Mr. Keith Karrmann, a longtime resident of the town and Captain on the fire department, replaced Tim McElroy and brings valuable experience to our board in his capacity as Emergency Management Director.

This past year was busy as usual and the board made a number of changes. At a public hearing in March, the board voted to raise all permit fees. The new fees are similar to what other towns in the area are charging. These fee changes can be found on the town website and were posted in the Brookfield Citizen in April.

The Board also made some significant changes at the transfer station and voted in June to start charging for bulk items and allowing bulk loads to come in every Tuesday and Saturday. By doing this we are able to accomplish several things. One, relieve the monthly congestion all suffered through on bulk day and two, cut our bulk shipping and compacting expenses which had ballooned upwards to \$20,000.00 per year. After this we felt that we could then charge less for a transfer station sticker, and reduced the cost from \$150.00 per year to \$75.00. The difference was that we raised the cost of bags from \$.50 to \$1.00 per bag and sold those separately from the sticker. On average, we believe the consumer will save \$25.00 per year. We don't have final figures yet but will report back to you on our progress.

At the Annual Town Meeting in May 2008 we transferred unused money from our Landfill Capping Account and used it to upgrade and repair our compactor deck. This allows everyone to easily

access the trash compactor and Cardboard/Paper Compactor. A roof was installed to keep workers and patrons dry. The Board also purchased a shed to be used as an eye washing and information center. We took in \$1,680 in permit fees during 2008

We had several health-related and housing issues arise. The Board had the unfortunate task of condemning 2 homes in town. If the problems are not corrected in one year's time, the Board may move to raze the homes. We also had to respond to numerous other housing complaints that were followed up on and fixed.

Board members continued to meet with other Boards of Health throughout the region in North Brookfield to discuss Emergency Management. Beaver removal permits were issued along with Septic Installers Licenses, Food Licenses, Septage Hauler Licenses and Trash Hauler Licenses.

In November we conducted a Public Hearing to discuss Outdoor Wood Boilers. The Hearing was well-attended. The Board decided to take no action at the time because the Department of Environmental Protection (DEP) was in the process of finalizing new statewide regulations. Those regulations were enacted on December 28, 2008 and can be found online at <http://www.mass.gov/dep/air/laws/regulati.htm>.

As always, we would like to encourage the residents of our town to recycle and use the transfer station. The sticker and bag fee is a lot less than what curbside pickup charges. For more information, stop in at our transfer station, located right off Rte. 9 on Quaboag Street.

In closing, the Board would like to thank its employees at the transfer station for their hard work and dedication. They work for low wages and in the future we hope we can bring them up to par. The Board of Health can be reached at 508-867-2930 x22 (leave a message).

Respectfully submitted,
Michael P. Seery, Chairman
Keith Karmann, Member

Kim Longe, Vice-Chairman
Lucinda Thompson, Clerk



REPORT OF THE BY-LAW COMMITTEE

The only issue that was brought before the By-Law Committee was the rewording of the By-Law regarding who would be eligible to serve on the committee. The meeting took place too close to the Annual Town Meeting to come up with a clear and precise wording and was shelved to a later time.

The Committee would once again like to remind the residents that they may submit requests for changes and review of the existing by-laws to the Board of Selectmen who will in turn submit them to this Committee for consideration and review.

Respectfully submitted,
William Neault, Chairman
James Allen, Selectman
Herbert Chaffee, Highway Superintendent

Beverly Lund, Member-at-Large
Barbara Wilson, Member-at-Large
Ross Ackerman, Chief of Police



REPORT OF THE LOCAL CABLE ACCESS COMMITTEE

The Local Cable Access Committee continues to broadcast Selectmen's meetings and other events throughout town and the local area. We have made some improvements with our bulletin board equipment. Much thanks to Steve and Cindy Scott who provide all the bulletin board updating.

Volunteers:

We are always looking for volunteers and especially need someone willing to volunteer time to help produce programming for the local cable to coincide with our taped Selectmen's meetings.

We would like to find students who would like to learn about video production work; we would like a studio producer to train the students. We need help so that the workload can be shared and so that we can have a diverse cable access providing a good amount of programming for our local viewers.

We continue to broadcast the Tantasqua channel on channel 11. This is a nice alternative to channel 13 and provides viewers with events and sports broadcasting at the school. Currently we are trying to get the feed broadcast fixed for better reception.

Our committee has discussed encouraging the local merchants to advertise on one of the broadcast channels. If we do this, we think it would supply us with a little extra money that could be used for equipment and broadcast programming.

Much thanks to Steve & Cindy Scott, Dave Holdcraft & Ron Dackson who freely give their time and effort to tape & edit our Selectmen and other meetings on a weekly basis.

Please remember, you can always send us information of your group's events by emailing the information to Steve or Cindy at FXST2003@yahoo.com.

We are always LOOKING FOR VOLUNTEERS and LOOKING FOR YOUR SUGGESTIONS!!

Respectfully submitted,
Michael P. Seery-Chairman
Steve Scott

Ronald Dackson
Cindy Scott

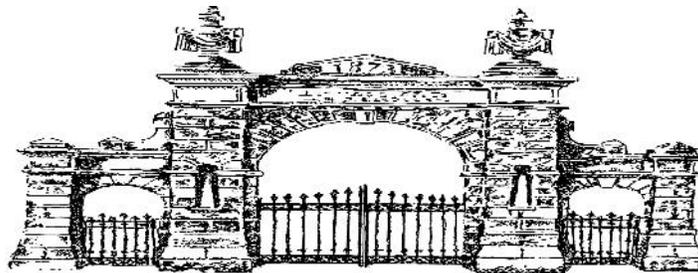
John D. Holdcraft

REPORT OF THE BUILDING INSPECTOR

Single Family Dwellings	6
Sheds	2
Additions	10
Roofing	13
Garages	3
Windows/Siding	6
Renovations/Remodeling	8
Stoves/Pellet/Wood	30
Pools/In-ground/Above-ground	1
Signs	2
Decks	5
Demolition	3
Barns	2
Storage Buildings	0
Temporary Mobile Home for fire purpose	0
Wind Turbine	0
TOTAL	91

Total permit income	\$ 12,636.00
Estimated value on permits	\$2,451,492.72

Respectfully Submitted
 Jeff Taylor, CBO
 Inspector of Buildings



REPORT OF THE CEMETERY COMMISSIONERS

The elected Cemetery Commissioners and the appointed Superintendent of the Brookfield Cemetery provide this annual town report with pride. The internments of loved ones, the general grounds keeping and maintenance, as well as continued preservation efforts in the cemetery were all done with care and within budget.

During the past year, 8 people were interred to the Brookfield Cemetery. We extend our condolences to the family members who have lost loved ones. The cemetery received \$3,200 in lot purchase fees and \$2,950 in burial fees. A total of 3 family lots were sold this past year. The expendable balance in the Perpetual Care Fund is \$21,689.

Our seasonal caretaker, Herb Foley, did a nice job at the cemetery, and we appreciate his dedication. The commissioners and superintendent would also like to thank Herb Chaffee, Donald Herbert, James Hanson and Bruce Clarke for their assistance throughout the year. Without their help, our expenses and time would significantly increase. Thank you also, to the community volunteers, and the members of the Historic Commission for their help and assistance in our preservation projects.

The balance of the Cemetery Preservation Fund is \$63,945. From this amount \$31,050 is encumbered for the granite archway preservation work and architectural fees which have been contracted. The remaining expendable balance in the fund is \$32,895. Like last year, preservation projects continue – with a priority given to tree maintenance and fertilization, historic gravestone repair, and the main historic gate restoration. Tim Batchelor Tree Service removed some storm damaged hemlocks in the cemetery's original historic section. In November, the firm of Fannin-Lehner completed the restoration and repair of 16 historic gravestones as well as a cataloged assessment of each stone. A complete assessment of all of the remaining historic gravestones will need to be contracted as part of the next phase of the stone preservation. This cost is estimated to be \$10,000. In December, a bid was awarded to Dario Fiorentini to perform the restoration and re-pointing of the main gate granite archway for the amount of \$25,980. This work will be completed in early 2009. Two bids for the complete repair and restoration of the iron gates we received in the amounts \$38,000 and \$39,900 respectively. These bids were rejected as too high, and we will look towards a lesser repair and cost outline for now.

The Preservation Fund is active, and donations or memorial contributions are always welcome. The new Cat's Meow of the historic main gate is available for purchase from any member of the Cemetery or Historic Commission for \$20.00, and all proceeds benefit the Preservation Fund. They are also available in the Town Clerk's office and at Tip Top Country Store.

In December 2008, a Motion for Summary Judgment was heard in Massachusetts Land Court in Boston regarding the case against two residents of West Brookfield. These individuals are both non-Brookfield residents who each purchased 32 gravesites in the Brookfield Cemetery in 1994. A decision on this motion is expected sometime in 2009.

Please note that burial in the Brookfield Cemetery is limited to former and current Brookfield residents only who have resided in town a minimum of 5 years. Also, there is a type and size limit for memorial gravestones and markers that are allowed. The planting of shrubs around gravestones must be approved by the Superintendent or the Commissioners, and the planting of any tree other than a small type shrub around a gravestone is now strictly prohibited. The Cemetery Commissioners reserve the right to remove any overgrown shrubs around gravestones. Please remember to remove any flowers not in season, including artificial plants, and to maintain decorations.

For grave lot prices, regulations and general information, please call our Cemetery Superintendent, Mike Seery. He can be reached at 508-867-5500. Internment records and other information about the cemetery are available online at the town's website: www.brookfieldma.us. Just click on Cemetery Commission for a link within the site.

As always, please respect this historic hallowed ground when visiting the cemetery.

Respectfully submitted,

C. Wayne Yaskoski, Chairman
Peter N. Masuzzo
John McDavitt

REPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE

This committee was created in August of 2004 as a requirement of an \$800,000 grant that the town received in 2005 for drainage and water improvements along Pleasant, Sherman, Howard and Lower River Streets. The next \$800,000 grant that Brookfield received was for a new standpipe on Draper Street. These two grants were made possible through the efforts of the Water and Highway Departments with assistance from Bill Scanlan of the Central Mass. Regional Planning Commission (CMRPC). Mr. Scanlan's efforts in our behalf (grant writing and grant administration) cannot be overstated. Engineering contracts were awarded to Stantec of Northampton and the committee has been pleased with the work of lead Stantec engineer Bob Mellstrom.

Before Mr. Scanlan left CMRPC, he and this committee applied for another infrastructure grant. This one was to continue the drainage and water improvements along River Street, the length of Lincoln Street and Lincoln Street Extension. Because of costs, part of this project (Lincoln Street from Sherman to the Elementary School) was cut prior to the application being filed. Although Brookfield scored high and received the grant, it did not receive the entire \$800,000. Only \$505,497.00 was funded. The project was cut even further to match the amount of funding received. In the spring of 2008, this project proceeded and included River Street, Lincoln Street from River to Common and Central Street from River to Common Street. This project, although in a very busy traffic area of Town was completed with minimal interruption to the traffic flow and to the residents of the area. The contractor used for this project was Caracas Construction of Ludlow. The project was administered by Tim Hansen of CMRPC.

Scorekeeping:

The primary reason that the Town received only \$505,497 rather than \$800,000 was our scoring. We scored 94 out of 100 but by the time the grant reviewers got to us, there was only \$505,497 left! One other town scored 94 but received nothing, so we consider Brookfield to be very lucky indeed.

Brookfield gets extra points for having a population under 5,000; for having other sources of funding (in-kind services) and "another activity". Other "activities" are housing rehabilitation, construction of a park, public services, commercial rehabilitation, ADA improvements, Senior Center, planning, etc.

In-kind services are an important part of these grants and these services include onsite "clerk of the works" by both our Water Superintendent and our Highway Superintendent, making sure that the Town gets what it is paying for and that all desired standards are met. Other services are supplying topsoil, grass seed and labor to remove granite curb, tree trimming, pavement marking, traffic officers, etc.

New Application:

The Committee agreed to hire Bill Scanlan, now a private consultant, to re-write and apply for the new grant application which will include the unfunded work (Lincoln Street & Lincoln Street Extension) in its next application filed in the spring of 2009 and agreed to add drainage and water work for Draper and High Streets to the application. Since the locations of these streets do not abut, this will be filed as two separate designs and two separate work schedules which should help to give us bonus points. This project was applied for in February 2008 but was not granted.

The Committee has also agreed that if this grant is funded for 2009, its next grant application will be for ADA (American with Disabilities Act) updates and other major improvements to the Town Hall.

Other Important Applications:

This committee also works with Christopher Dunphy of Pioneer Valley Planning Commission (PVPC) for annual CDBG applications with the Town of Ware as the lead town. These grants are for housing rehabilitation, septic repair/replacement and for adult literacy and basic education services. The

total grant received is \$800,000 and Brookfield's share is usually around \$200,000. The housing rehab and septic repair/replacement part of this grant is on a first come, first served basis for a 15-year deferred payment and interest free loan. Applicants must be in a "very low" to "low income" bracket and must occupy the property where the work is to be done. Applications are received at PVPC, 26 Central Street, Suite 34, West Springfield, MA 01089-2787. Tel: 413-781-6045; Fax: 413-732-2593; or e-mail: lfoley@pvpc.org.

Respectfully submitted, James W. Allen, Chairman
Bruce Clarke
Arthur Jay

Herb Chaffee
Donna Neylon

REPORT OF THE CONSERVATION COMMISSION

The Brookfield Conservation Committee (ConCom) meets every month on the 3rd Tuesday. During each month, the ConCom performs site visits and works closely with the State DEP (Department of Environmental Protection) on wetland issues.

The ConCom is currently working on a application received for a business located next to a wetland; is visiting a Brownfield site that has a grant for adding two new wells for testing purposes; has received applications for Notices of Intent extensions from two developers; and is conducting a public hearing for a driveway along one side of a wetland.

The Commission is currently working on setting up fees for applications according to State Regulations.

Ms. Jennifer Gensel from DEP attended one of our meetings to explain some of the State regulations with regard to various applications that the ConCom must deal with, and how to file those forms with the State and to respond to the applicants with the correct forms.

The ConCom works hard to keep all committees informed on projects related with wetlands.

As a result of a fall Special Town Meeting, we were able to hire a secretary to take minutes and help organize the flow of paperwork and forms. This has been a big help.

Respectfully submitted,
John T. O'Leary, Member/Chairman
George LeBlanc, Member
Tim Simon, Member

Heath W. Grimes, Member/Treasurer
Kenneth C. Cleveland, Member
Diane Stawski, Secretary

REPORT OF THE CONSTABLES

All warrants were posted as directed, with returns made at no cost to the Town. In keeping with the Town Bylaws, all fees for elected constable services are surrendered to the municipality.

Respectfully submitted,
Joseph Murray (Elected)
Ross Ackerman (Appointed)

Kris Murray (Elected)
Arthur Tatro (Appointed)

REPORT OF THE COUNCIL ON AGING

The Council on Aging (COA) Board advocates for the health and social well-being of senior citizens living in Brookfield. We do this by increasing awareness of local programs and available services. A combination of State grants, municipal funding, private donations and volunteer hours make all of this possible.

Some of the ongoing programs are Tai Chi classes, Foot Clinics, Medica Transportation and Outreach Services. We work closely with elder service providers such as Tri-Valley, Inc., Worcester Community Action Council and Central Mass Agency On Aging. We share programs and classes with our neighbors and friends at the North Brookfield Senior Center and the West Brookfield Senior Center.

An important goal of the COA is to increase awareness of available services. Through the Medica Program, a senior can schedule a ride to a medical appointment twice a month for a small donation, just by calling the West Brookfield Senior Center (508-867-1407). If a homebound senior needs information or assistance, they can call the North Brookfield Senior Center (508-867-0220) and schedule a home visit with the Outreach Worker. If you are looking for some exercise and meditation, consider attending the popular Tai Chi class held nearly every Tuesday morning at the Town Hall from 8:30 to 9:30 am. Foot Clinics are right here in Brookfield at the Town Hall and services are provided by a podiatrist.

In the fall of 2008, the COA, local officials, and other town departments met at the Town Hall to discuss local services and what senior citizens in town need. As a result, programs were set up for representatives from local agencies to come to discuss fuel assistance, Meals On Wheels, tax incentive programs and many other services. Each event had a great turnout and gave us a chance to hear our seniors.

Also in 2008, it was decided that beginning in 2009, the COA would sponsor monthly Drop-In time at the Town Hall. This time can be used as a social and recreational time, informational time with a guest speaker, or to meet with the Outreach Worker, Barbara Harrington, to discuss any needs, concerns or ideas. These drop-ins are scheduled for the First Tuesday of every month from 1:00 to 3:00 pm (again, the location is the Town Hall).

The Council On Aging meets the 1st Wednesday of the month at 4:00 pm in the Town Hall. Public is welcome to attend. We are always seeking new members for COA.

Respectfully submitted,

Barbara Clancy, Chairperson
Lucy Beeman
Brenda Lague
Fredericka (Rikki) Lamonde
Barbara Palmer



REPORT OF THE CULTURAL COUNCIL

The mission of the Brookfield Cultural Council is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for Brookfield residents and to contribute to the economic vitality of our community.

Funding for grants and events was obtained from the Massachusetts Cultural Council, the Town of Brookfield, booth rentals, event sponsors and the sale of apple pies and Cat's Meows.

The members of the Brookfield Cultural Council maintained "streamlined" status with the Massachusetts Cultural Council. All members of the Brookfield Cultural Council completed "on-line basics training" with the Massachusetts Cultural Council.

For FY 2008, the Brookfield Cultural Council received 29 LCC grant requests, totaling \$13,904. We approved 11 requests, totaling \$4,544.00. The Brookfield Cultural Council with the Massachusetts Cultural Council fully or partially funded the following:

- Merrick Public Library – "WILD READS"
- Bryan Plumb – Elementary School Jazz Band
- Grade 4 Art Museum trip
- Lou Borelli Octet on the Common
- Union 61 – Puppet Show
- Tantasqua Junior High – Guest artist Jerry Seeco, "Yours for Humanity" and Amazing Hero Art
- Tantasqua High School – Guest Artists Marissa Grimaldi & Joshua Guerraz. Tantasqua Show Choir

In addition to the LCC Grants, the Brookfield Cultural Council:

- Purchased and installed U. S. and military flags and organized Brookfield's Memorial Day ceremonies.
- Helped clean, schedule & decorate the Town Common gazebo.
- Helped with sound and lighting for various Brookfield events.
- Organized Friday Evening Concerts on the Common, featuring Lydia Fortune, She's Busy, Lou Borelli Octet, David Pike, four baking competitions and "The Doctor's Variety Half Hour," with surprise guest artists arriving in the TARDIS.
- Held the first Pumpkinfest decorating extravaganza and contest on the Common.
- Held the second Contradance in Town Hall Ballroom.
- Sponsored Battle of the Bands at the Brookfield Rod & Gun.
- Sponsored the first Diverse Artists event on the Common.
- Organized 11th Annual Brookfield Holiday House Decorating Contest.
- Welcomed Santa to Brookfield.
- Had the Town Hall piano tuned.

Respectfully submitted,

William J. Simpson, Chairman

Jennifer Cipro

Elise Provost

Madelyn Swanson

David Holdcraft

Steve Scott

Barbara Wilson

Kelly Landine

Bill R. Simpson

Jeanne Lytle

Kate Simpson

REPORT OF THE ELECTRICAL (WIRING) INSPECTOR

The following is a compilation of 124 Electrical Inspections performed during 2008.

<u>TYPE OF INSPECTION</u>	<u>NUMBER OF PERMITS ISSUED</u>
New single family homes	11
Multi-family home	0
Service upgrades up to a 200 amp	12
Additions	3
Remodel / Rewire	6
Garages	1
Furnace & boilers	2
Miscellaneous Wiring (single circuits)	3
Generators	2
Commercial Projects	3
Barns	1
Security Systems	8
Total Permits	52

We now have an extension at the Town Hall where you can leave messages for us.
Dial 508-867-2930 x 20.

Respectfully submitted, Scot Mansfield, Electrical/Wiring Inspector
Martin Nagle, Alternate

REPORT OF THE EMERGENCY MEDICAL SQUAD

Our ambulance squad is available for emergency medical care 24 hours a day, 7 days a week. We are certified at the Paramedic level which means we can provide advanced level care to our patients, if needed. The EMS squad consists of 16 members: 6 Paramedics, 2 Intermediates, and 8 Basic level EMT's. We are overseen and certified by the Massachusetts State Department of Public Health.

Our staff consists of one full time paramedic/firefighter that does various EMS and fire department jobs while he is on duty Monday through Friday. The rest of our staff is considered "on call personnel." This means that our EMT's carry a two way radio and are "toned out" for calls from our homes or work. Beyond this, members spend countless hours working for the upkeep and improvement of our service.

All levels of EMT's are required to go through many hours of training and continuing education. We also assist at public functions, blood pressure clinics, and public information, as the need arises.

We are always looking for more dedicated and caring townspeople to volunteer for our emergency squad. We would like to welcome our newest EMT Nikki Comeau. Other additions are Paramedic John Glennon and Intermediate Matthew Roderick, who both moved to town.

In 2008, we went out to bid on a new ambulance. The contract was awarded to Greenwood Fire Apparatus for a Horton ambulance mounted on a GMC chassis. Delivery is expected in early 2009.

We are still getting used to our new quarters, even after being here for over a year. This is working out very well and we appreciate all the support, work and planning that went into it.

The squad is funded through ambulance billing and donations. This money is used for equipment, training and salaries. Any remaining funds stay in the accounts to make large equipment purchases and to buy a new ambulance when needed.

STATISTICS:

The ambulance responded to 453 calls during 2008. They are divided into the following categories:

Advanced Life Support.	199	Medical Calls.	247
Trauma.	55	Fire and Police Standby.	13
Refusal, assistance or cancelled.. . . .	121	Mutual Aid to other towns	141

Mutual Aid was given to North, East and West Brookfield, Sturbridge, New Braintree, and Spencer.

Brookfield EMS is grateful to everyone who has supported us in our efforts to provide quality emergency medical care to our town. We extend a special thank-you to the Police, Fire, and Highway Departments, as well as the dispatchers at the State Police New Braintree dispatch center, and the families, friends, and neighbors of our patients who help us in many ways. "Neighbor Helping Neighbor" is truly the motto of our ambulance service.

The Emergency Squad has free "File of Life" packets available to store your medical and emergency information. This "file" is kept on your refrigerator and would be used in case you are unable to give the EMT's your information in an emergency. Just call 508-867-6036 for your copy.

PLEASE, NUMBER YOUR HOUSE SO IT IS VISIBLE FROM THE STREET. PRECIOUS MINUTES CAN BE LOST WITH MISSING OR INCORRECT NUMBERS!

Respectfully submitted,
Donna Lafleur, Paramedic, Chief Brookfield Emergency Squad



REPORT OF THE BROOKFIELD EMERGENCY MANAGEMENT AGENCY (BEMA)

This year was a fairly uneventful year until the ice storm in December. Thankfully, most of the residents of Brookfield only lost power for about 12 to 14 hours or so, and only a few lost their power for a few days. A big thank you goes out to the Brookfield Highway Department, Fire Department, Emergency Medical Service (EMS) and Police Department for their help during the ice storm and the clean up that followed. The ice storm was a lot harder on some of our neighboring towns so we were "kind of lucky".

BEMA is here to help the residents of Brookfield in the event of an emergency, be it big or small; we are here to help and will continue to do so. BEMA is still making sure that all departments are up-to-date on the training that is federally-mandated so that Brookfield is in good standing for any possible grants that can improve and enhance the safety of the residents of Brookfield.

BEMA looks forward to continue to be there for the residents of Brookfield in the event of any emergency or non-emergency where we will be needed. We are also going to make some improvements to the way the residents can get in touch with BEMA. These changes will enable us to quickly pass along information that is important for the resident.

Respectfully submitted,
Keith Karrmann, Director

Peter Martell, Deputy Director



REPORT OF THE FIRE DEPARTMENT – 2008

The current membership represents a total of over 244 years of service to the Town of Brookfield Fire Department.

Calls:

Total - 120

Structure Fires – 8

Vehicle Fires – 2

Utility Problems – 11

EMS Assists – 5

Investigations – 17

Weather related station standby – 74 staff hours

Brush Fires – 4

Motor vehicle Accidents – 20

Rescues – 5

Hazardous Materials Incidents – 2

Weather related incidents – 2

Mutual Aid given to other Towns – 14

Total personnel training hours – 1148

Total vehicle downtime – 220 hours

Mutual Aid utilized - 6

Total personnel hours for department upkeep – 672

Inspections/Permits:

Oil Burning/Storage – 12

Propane Storage – 22

Smoke Detector/Carbon monoxide – 50

The department received the following grants;

- Brookfield Community Club – Floodlight
- Massachusetts Department of Fire Services – Student Awareness of Fire Education (SAFE) – Fire prevention materials
- Commonwealth of Massachusetts – Fire equipment – Protective clothing
- Governors Highway Safety Bureau – Bicycle helmets and safety literature
- Massachusetts Department of Conservation and Recreation – Radio equipment.

New garage facility:

Station, preparation, and maintenance functions continue to be easier and more efficient due to our expanded building. Again, thanks to all that supported this important project.

New Fire Truck:

On February 14, we took delivery of the new pumper truck “Engine 2”. Members spent the following days equipping the truck and familiarizing themselves with the truck features and operations. We would again like to thank everyone that has supported us in this long, but necessary, endeavor.

Training/Education, Public Awareness, and Other Duties:

As noted above, many hours of departmental upkeep was done in-house, saving the Town thousands of dollars. Training was done both by in-house personnel as well as by other agencies off-site. Personnel performed other necessary duties such as severe weather preparation, severe weather stand-by, clearing snow from hydrants. Many residents take it upon themselves to clear hydrants near their homes.

This is much appreciated, and also a good idea, as it may take some time for us to do it. I encourage neighbors to work together in this potentially life saving endeavor.

The in-school fire prevention program was held during Fire Prevention Week. This marked our eighth annual such program. This program has been well received by the students and staff, and is based on a structured curriculum for each grade.

We also participated in the Recreation Committee's Family Fun Day. An open house was held the same day as the Apple Country Fair.

Personnel:

Firefighter Mike Steuer completed the Fire District Seven Recruit Firefighter training program and went on to obtain his Firefighter certification. We also welcomed Firefighter Matt Roderick. We could still use more members. If this is something that may interest you, please stop by the station on a Monday night around 7pm.

The department web-site "brookfieldfd.com" is updated regularly and is a great source of information about your fire department. We encourage you to check it out.

Numbering Houses:

I ask that all residents ensure that their homes are well identified with the correct house number. This is imperative for all emergency services to locate you in your time of need.

Respectfully submitted,
Peter Martell, Fire Chief



REPORT OF THE HIGHWAY DEPARTMENT

In 2008 we are proud to have accomplished the following:

- The Community Development Block Grant (CDBG) project around the Common and Mall was completed. This project included widening River Street at the intersection of Route 9 from 19' to 24', replacing water and drainage pipes/structures, installing granite curbing, resurfacing the road and sidewalks, and leveling & reseeding the Common and Mall. The Mass Turnpike Authority assisted the town with equipment and personnel in painting the traffic markings on River Street the week before the Apple Country Fair. We would like to thank all the residents, Forish Construction, Mass Turnpike Authority and other town departments for their cooperation and assistance.
- Chapter 90 funds were used for the following: resurfacing a portion of Rice Corner Road, resurfacing a section of River Street, 3 year lease-to-purchase of 2008 John Deere Loader. We are pleased to say that all of these reimbursement checks have been received from the state.
- Drainage and resurfacing was done on a section of Rice Corner Road. at Bennett's corner.
- Devils Elbow Road: edged (debris accumulated on the edges of the road was removed, regaining the full width of the travel lanes).
- Interlocking concrete blocks for the foundation of the salt shed were set in place.

- The Small Town Roads Assistance (STRAP) grant application was updated and resubmitted to the Executive Office of Transportation's STRAP program. This grant, if received, will be used for drainage, reclamation and resurfacing on Rice Corner Road, Gay Road and Town Farm Road.
- Guardrails were installed on Webber Road and Mill Street.
- The department demolished and disposed of the old EMS garage behind the Town Hall. The area was then leveled and gravel was hauled in to make a parking area.
- The driveway permit by-law was passed at Annual Town Meeting.
- Sandbags for future emergency use by the town were picked up at the Mass. Emergency Management Authority (MEMA) headquarters in Natick through cooperation with the Town of West Brookfield.
- A severe thunderstorm on June 10, 2008 caused extensive damage to trees, closing of roads and a loss of power for much of the town. The highway department removed trees and chipped brush for several weeks following this storm.
- Streets, sidewalks, drainage and pot hole repair have been accomplished in a timely manner.
- A culvert pipe at the Sturbridge town line on Gay Road was removed and replaced.
- Roadside mowing to increase visibility and safety on town roads was done during the spring and summer.
- Snow and ice removal has been done in the shortest amount of time possible to provide residents with safe roads and sidewalks to travel.
- Painting of crosswalks, sweeping of streets and removal of trash and debris from the Common were all accomplished before Memorial Day and the Apple Country Fair.
- An application for an Access to State Owned Lands (ASOL) grant provided in Chapter 811 of the Acts of 1985 was submitted to the Executive Office of Transportation for potential work on Quaboag Street.

For a detailed explanation of the Highway Department expenditures please see the Town Accountant's report. Monthly reports of Highway Department activities are submitted to the Selectmen and may be reviewed in their office, if you would like more detail on our day-to-day activities.

We are very fortunate to have a dedicated and experienced staff with a sincere interest in doing the best possible job for the Town of Brookfield.

In closing, please remember that a phone call to the Highway Department Office (508-867-8357) will often give the quickest resolution to a situation. Brookfield's 40 miles of road make it difficult for us to be immediately aware of all situations. We may also be reached via e-mail at: highway@brookfieldma.us.

Respectfully submitted,
Herbert A. Chaffee II, Highway Superintendent



REPORT OF THE HISTORICAL COMMISSION

2008 was a busy year for the Historical Commission. Members have begun the process of reviewing our inventory and updating photos as well as efforts to scan documents for preservation.

We assisted with cleaning gravestones at the Brookfield Cemetery lead by Fannin-Lehner. A donation of an 1855 wall map, which the Town Meeting funded to restore, was gratefully received. The map is a glimpse of 19th century Brookfield and, upon completion of its restoration, will be framed and hung in the Town's Great Hall to be viewed by all who enter.

The Heritage Landscape Project held its public meeting, resulting in an inventory of selected historic sites, landscapes, and special places around Town. These sites should hold special consideration for future planning.

We are currently a six-member Commission. We welcome and encourage anyone interested in joining our mission for the many projects we have on the horizon.

Members of the Historical Commission continue to work with the Quaboag Plantation's 350th anniversary committees, so that the history of Brookfield can be celebrated in a grand fashion in the year 2010. If you are interested in helping this committee, call Don Faugno at 867-7036 or Tracy Comtois at 867-3442.

Respectfully submitted,
A. Patricia White, Chair
Patricia Capobianco
Ann Mathieu

Ron Couture
Pauline C. Merrick

Matthew Custer

REPORT OF THE MASTER PLAN COMMITTEE

The Open Space and Recreation Plan as well as the Master Plan for the Town of Brookfield are taking form after 11 months of work by town residents and professional assistance by consultants from the Central Mass Regional Planning Commission (CMRPC). These plans are official documents stipulated by state law. The law states that the following elements shall be included in a Community Master Plan: a Goals and Policies Statement; Chapters on Housing, Transportation, Economic Development, Natural Resources, Open Space, and Community Services; a Land Use Plan; and an Implementation Plan. The Open Space and Recreation Plan will be used in the Master Plan as well as being a stand-alone document. Both plans will help assure that development is orderly and predictable to allow the town to better protect its history and natural heritage. They will also guide efficient capital spending, help the town's bond rating, and increase our chances to receive state grant money.

At the May 2005 Town Meeting, voters created the Open Space and Recreation Plan Committee; the Master Plan Committee was created by a vote of the May 2006 Town Meeting. The Selectmen appointed members to Master Plan Committee and it began meeting in February 2008. At the May 2008 Town Meeting, the voters approved the merger of the two committees into the Open Space/Master Plan Committee to ensure cohesion between the two plans.

The new Open Space/Master Plan committee created the slogan "Brookfield 2020, a Perfect Vision for the Future", a mission statement, "To create a long-term plan for the future of Brookfield based on the shared-vision of our citizens," and a vision statement, "The Master Plan Committee is dedicated to working together to hold public meetings, conduct citizen surveys and compile the necessary data to enable us to create a Master Plan for Brookfield that will balance the combined vision of its residents, the state of the environment and the growth of our community."

In June of 2008, the committee hired Central Mass Regional Planning Commission (CMRPC) as a consulting partner for Phase I of the project, consisting of The Open Space & Recreation Plan as well as two chapters of the Master Plan (Economic and Housing). Phase I is scheduled for completion June 30,

2009. Still to be addressed are the Land Use and Zoning chapters, Transportation, and Public Services and Utilities chapters as well as the Implementation Plan. The committee hopes to have the remainder of the Master Plan completed by December 2010.

To reduce costs, the committee took on the production of a town-wide survey instead of contracting it out as is usually done. After extensive research and discussion, a 10 page survey consisting of 7 sections was developed: General, Economic Development, Municipal Services and Infrastructure, Housing, Open Space and Recreation, Roadways and Bridges, and Public Transportation and Commuting. The survey was mailed to all households in the town in July 2008. In addition, several members of the committee conducted door-to-door canvassing in order to increase the rate of response. As of December 2008, approximately 15% of households had returned surveys. Blank surveys are still available at the public library and town hall. The committee is hopeful that additional surveys will be returned in 2009.

In addition to the survey, the committee held three public hearings in 2008. October 15 was a forum to explore Brookfield's Strengths, Weaknesses, Opportunities and Threats (SWOT). On October 29, there was an Open Space And Recreation Forum. The Public Hearing on December 10 focused on Economic Development and Housing.

The two plans are projected to cost a total of approximately \$54,000, of which \$36,000 has been raised to date. The vast majority of the cost is for consulting fees to guide the committee's research, to write the documents so that they comply with state specifications, and to create the various land maps required. Our consultant, CMRPC, obtained a \$6,000 "District Local Technical Assistance" (DLTA) grant to pay for the Economic Development Chapter. To date the town has appropriated \$20,000 to fund the Master Plan (\$10,000 at the May 2006 Town Meeting and an additional \$10,000 at the May 2008 Town Meeting). The Town has been most fortunate to have The Open Space and Recreation Plan almost entirely funded through private donations. An anonymous family foundation generously donated \$5,000 which was matched by another generous donation from two residents of Brookfield for a total of \$10,000.

The committee is excited about the progress of the project. However, with only 67% of the funding in hand, completion is in doubt. Despite the excellent efforts of our volunteer grant writer, no grants have been found due to the economic downturn. The committee therefore would like to send out a town-wide plea to help us see the completion of Brookfield's 'Perfect Vision' for the Future. Donations can be sent to: Treasurer, Brookfield Town Hall, 8 Central Street, Brookfield, MA 01506. Please make checks payable to "The Town of Brookfield" and write "Open Space/Master Plan" in the memo line).

Committee meetings are scheduled for 6:30pm the first and third Wednesdays of the month at the town hall. Residents are highly encouraged to attend and participate.

Respectfully submitted,

Open Space/Master Plan Committee during 2008

Gwen Broz

Sarah Heller, Secretary

Sharon Mahoney

Cheri Carty, Treasurer

Cindy Scott, Chair

Philip Chaffee

William R. Simpson

And Greg Burnham and Philip Peirce who both resigned during 2008



REPORT OF THE MERRICK PUBLIC LIBRARY

TRUSTEES:

Sally Brown, Chair
Barbara Clancy, Secretary
Matt Bansfield
Linda Barron
Jean Dahler
Barbara Steadman

STAFF:

Brenda Metterville, Library Director
Andrea Faugno, Library Assistant
Faith O'Keefe, Library Assistant
Kate Simpson, Library Assistant
Joan Sagendorph, Library Assistant
James Hanson, Custodian

The Board of Trustees and staff of the Merrick Public Library maintain their commitment to providing excellent customer service with circulating and reference services, timely delivery of inter-library loan materials, and reader advisory services. Through statistics, we have noted a shift in the library material collection use. Fiction use has increased 12%, DVD use has doubled, and the Wii® is booked every weekend two month in advance. We have noted a decline in VHS use, music CD's and magazines.

We have seen a remarkable increase in program attendance, which has prompted us to expand the free programs we offer. Pre-school story time is now offered on Wednesdays and Fridays. We provide adults free computer tutorials on Wednesdays from 2:00 to 4:00, please note—no teens allowed. We continue to provide free arts and crafts on Fridays with the focus being on school projects.

Statistics submitted to the Massachusetts Board of Library Commissioners reveal that our circulation of materials has increased by 24% from last year. Inter-Library Loan use is up 20% and this is due mainly to Patron Placed Holds. Patrons with a CW/Mars card can order their own materials from the comfort of their home computer. Free databases are still available through the Central Massachusetts Regional Library System; call the library for your access number. We have expanded reference to include e-mail at brookfieldlibrary@gmail.com. We are also posting updates, programs, and schedules at merrickpubliclibrary.blogspot.com.

The constant ebb and flow of the collection has required we explore new options for our discarded materials. In the past material discards were given to the Friends of the Library, but never sold well (or at all!) at the annual book sale. Book, video, DVD, and magazine donations are accepted year round during regular library hours.

The library staff and Friends have developed a network of other options for donated books including this town's own collection, Native Americans, the annual book sale, transfer station exchange, e-Bay and the Book Prospector. The Friends have made the decision to no longer have the annual book sale during the Apple Country Fair, but to have a year round sale in the foyer of the library.

The Trustees approved opening the library more hours effective July 2006. The new hours are more uniform and less confusing, this also provides more 'quiet' time for adults in their attempt to avoid the after school crowd. The library hours are Tuesday and Thursday 1:00 to 8:00, Wednesday and Friday 11:00 to 5:00 and Saturdays 10:00 to 1:00. We are still closed Sunday and Monday.

The public library's new policy of "it's all free!" is very popular. Patrons are no longer charged fees or fines, or asked for donations when photocopying, faxing or printing in the public library. This policy is based on the reality that you, as a taxpayer, have already paid for these services with your tax dollars. Patrons are still required to pay to replace damaged or lost materials on their record. We strongly urge patrons to purchase a replacement of any damaged or lost materials. If you feel you must donate something, we accept non-perishable donations for the Brookfield Ecumenical Food Pantry or you can make a donation to the Friends of the Library.

We had a successful initiative with the Brookfield Police Department and a bike helmet giveaway. This program was funded through the Greater Worcester Community Foundation which administers the Brookfield Jeppson Grant. Due to the popularity of this program we will make this an annual event. The Police Department and the Fire Department also hosted tours and fun for our pre-school story time children and parents.

The Drop-in Arts and Crafts on Fridays have evolved to include supplies available for school projects from K through 12 throughout the school year. Parents and students are invited to use supplies at the library or bring them home. Supplies include: poster board, boxes, paints markers, natural items and many other types. Materials were donated throughout the year and we encourage recycle/reuse.

The Friends of the Library sponsored another wonderful summer reading program—Wild Reads! Over 142 participated to read over 579 books (over 100 more than last year). The Friends sponsored “Birds of Prey” with Julie Collier for an evening program and it was well attended. The Friends also sponsored the story hours and the annual Ice Cream Party. The Friends also became very active in assisting the Community Club with the Apple Country Fair. Friends and patrons had the opportunity to create the quilt for the Fair in the Library. The Friends also organized the games and sponsored a tee-shirt contest at the Brookfield Elementary School in a joint project with the Brookfield Cultural Council.

The Friends invite everyone to be a Friend of the Library by either making a monetary donation and/or being active during one of their fund raising efforts. These events include the winter quilt raffle, Silent Auction in May and year round book sale. The Friends also provide a weekly home delivery service to patrons who are homebound on a long or short-term basis.

The Community Partnership for Children, chaired by Patricia Sinko, continues to provide our Wednesday story hour at 11:30 with Mrs. Kenyon. The Friends of the Library and Brookfield Cultural Council funded Mrs. Rene C-D, who brings music and stories to the children for a half hour every Friday at 11:30.

At any time during the year, you can call the library at 508-867-6339 for information or check our blog www.merrickpubliclibrary.blogspot.com.

Respectfully submitted,
Brenda Metterville, Library Director



REPORT OF THE MEMORIAL DAY COMMITTEE

2008 Active Members:

Jennifer Cipro

Kelly Landine

Elise Provost

Kate Simpson

William R. Simpson

Barbara Wilson

David Holdcraft

Jeanne Lytle

Steven Scott

William J. Simpson

Madelyn Swanson

Memorial Day calls upon a united nation to appropriately mark the last resting place of our sons and daughters who saw service while following the flag in times of war.

The Memorial Day Parade was held on Monday, May 28, 2007, in memory of the following Veterans who served our country and who passed away recently:

IN MEMORIAM

John E. Nolan	U.S. Navy
Madelyn P. Docwra	Rationing Board – WWII
H. L. “Roy” Johnson	U.S. Army
Walter H. Lynde, Sr.	U.S. Army Air Corps – WWII
Earl P. Gilman	U.S. Army – WWII
Joseph S. Durkin	U.S. Marine - WWII & Korean War
Wilfred E. Dubey	U.S. Navy - WW II
Ernest H. Paquin	U.S. Navy - WW II
Paul A. Goodrich	U.S. Army
Maria Mercedes Caraballo	U.S. Army
Paul W. “Pete” Spence, Jr.	U.S. Army

Program from 2008:

TO VETERANS OF ALL WARS

“Time only enhances the lasting value and demonstrates anew the true significance of Memorial Day.”

**Town of Brookfield, Massachusetts
Memorial Day, Monday, May 28, 2007
Parade 10:00 a.m.**

ORDER OF EXERCISE

The column left at 10:00 a.m. from the Brookfield Elementary School and proceeded to the cemetery under the direction of the Brookfield Police Department, the Brookfield Select Board, the Brookfield Cultural Council and the Parade Marshall William J. Simpson

**PROGRAM AT SOLDIER’S MONUMENT
BROOKFIELD CEMETERY
10:30 a.m.**

Pledge of Allegiance	Selectmen
Prayer	Rev. John Shaw
Selection	Quaboag Highlanders
Selection	Jan’s Marching Band
Gettysburg Address	Katelyn Perkins
Flanders Field	Elizabeth Barrett
Salute to the Dead	
In Memory	Selectmen
Firing Detail	Brookfield Police
Taps	Jan’s Marching Band
National Anthem/Raising of the Flag	Jan’s Marching Band
Selection	Quaboag Highlanders
Dismiss	Selectmen

**PROGRAM AT SOLDIERS' MONUMENT
BROOKFIELD TOWN COMMON**

11:30 a.m.

Pledge of Allegiance	Selectmen
Prayer	Rev. John Shaw
Selection	Quaboag Highlanders
Selection	Jan's Marching Band
Gettysburg Address	Olivia Rosetti
Flanders Field	James Murray
Salute to the Dead	
In Memory	Selectmen
Firing Detail	Brookfield Police
Taps	Quaboag Highlanders
National Anthem/Raising of Flag	Jan's Marching Band
Selection	Quaboag Highlanders
Dismiss	Selectmen

The parade disbanded at Town Hall and refreshments were served at the Fire Station.

REPORT OF THE TOWN MODERATOR

The Moderator presided at the annual and special town meetings for the calendar year 2008. The meetings were conducted according to parliamentary procedure as provided for by local bylaw, state laws, and *Town Meeting Time, A Handbook of Parliamentary Law, 2nd Edition*, published by the Massachusetts Moderators Association.

The Moderator remains a member of the Massachusetts Moderators Association.

Respectfully,
William Frangiamore, Moderator

REPORT OF THE PERSONNEL BOARD

This Board began this year with four members, lost one then gained two more bringing the Board up to the required five members.

As a point of information, the Personnel By-Law applies to all town employees, excluding school personnel and positions that are filled by popular elections.

In addition to reviewing, verifying correct grades and steps, and approving all wage authorizations presented by teach department, action taken at the meetings included:

- Approval of two new job descriptions in the Highway Department;
- Voted to submit an amendment to the Bylaws dealing with bereavement, personal, and sick days for part time employees; and
- Voted to submit an amendment to the Bylaws dealing with the calculation of vacation time by anniversary employment date.

The Board would like to thank the Board of Selectmen, department heads and employees for their cooperation in the past year.

Respectfully submitted,
William Neault, Chairman
Holly Chisholm

Jill Bertrand, Vice Chairman (resigned during 2008)
Sheila Frangiamore
Beverly Lund, Secretary

REPORT OF THE PLANNING BOARD

In 2008 the Planning Board met twenty times and acted on a variety of land use issues. Minor lot line changes were approved for three lots on existing roads. A Special Permit was granted for an equine facility on Gay Road. An application to modify the approved plan for a subdivision on Route 9 in the Business A and B Districts is in process at year's end. The Board is also preparing a decision on an application for a Special Permit for additional condominium units at Quayside Shores on Quaboag Street. The Board performed a Site Plan Review for a proposed business on a parcel adjacent to the Town transfer station and submitted it to the Building Inspector.

In May, Town Meeting approved a zoning change that provides guidelines for the development of Open Space Residential subdivisions. This bylaw will encourage the clustering of homes for more efficient design of roadways and will preserve open space. Other zoning changes approved by Town Meeting in May and November concern a requirement for some regularity in the shape of newly created lots, a clarification of threshold requirements for special permits for construction in the Flood Plain District, and the prohibition of the development of more than one multi-family structure on a single lot. For the future, the Board has been drafting a proposed bylaw concerning the use of wind turbines.

The Board met with the Chief of Police and Zoning Enforcement Officer to discuss enforcement of the Town's junk car bylaw, which currently appears in both the Zoning and General Bylaws. Our discussion resulted in agreement that a change will be proposed to include it in the General Bylaws only.

In response to a request from the Board of Selectmen, the Board submitted an extensive memo concerning issues relative to the proposed Chapter 40B development on Rice Corner Road.

The Board met with members of the Master Plan Committee about that very important plan. The Board met with the Chairman of the Conservation Commission about the review of a proposed use of a site on Quaboag Street. As is always the case, the Board responded to a number of inquiries from the public and other Town officials concerning zoning by-laws and land use. Town Counsel's advice was sought for some applications, with the cost of the legal review paid by the applicant. The Board's consulting engineer, John Scannell, reviewed plans and provided guidance on both construction and regulatory issues.

Diane Stawski continued to provide invaluable assistance to the Board as its Clerk. Her organization, dedication, and good humor are very much appreciated.

The *Zoning Bylaw*, *Subdivision Rules and Regulations*, and *Rules and Regulations of the Planning Board* are available on CD and in hard copy and can be purchased from the Town Clerk.

We strive to serve the citizens of Brookfield well and to respond respectfully, efficiently, and effectively to those who appear before the Board.

Respectfully submitted,
Mary T. O'Connell, Chairman
Bruce Clarke
Sharon Mahoney

Kermit Eaton, Treasurer
Daniel Leahy



REPORT OF THE PLUMBING & GAS INSPECTOR

Plumbing Permits	23
Gas Permits	19
Total Permits	42
Gas Inspections	18
Finish Inspections	22
Rough Inspections	24
Total Inspections	64
FEES COLLECTED FOR PLUMBING AND GAS	\$2,467.00

Respectfully submitted,
 Robert Wall, Inspector of Plumbing & Gas
 Roger Charpentier, Alternate Inspector

REPORT OF THE POLICE DEPARTMENT

The Brookfield Police Department responded to over 5,000 calls to service. Due to our location on Route 9 we have had an increase in walk in calls. We continue to strive to make Community Policing a common virtue with this department. We have increased our involvement with community activities and events. Along with the assistance of the library, we are continuing to hold events for seniors and the youth of this community. These events range from identity theft to computer crimes. We are fortunate enough again with these financial times to receive the Community Policing Grant.

Our Sergeant Welsh, along with the Library, has helped lead a great program about bike safety and given out over 50 helmets to kids. Three other major programs that we have received grants for are Click it or Ticket it, Over The Limit - Under Arrest, and Road Respect.

Two of our newer Full-Time Officers, Adam Cameron and Matthew Baird, have each handled the job as a liaison for the elderly and the youth in town. We are celebrating our Deputy Chief Victor Boucher's 37 plus years of service along with Officer Joseph Murray's many years of continued service with this department. I, Chief Ross Ackerman, will be quickly reaching ten years of service as Police Chief and can't thank the Town enough for its support.

We continue to work with the surrounding towns to stay-up-to-date on what other departments face and may come our way. The department has had continued success working with the Worcester District Attorney's Office, The Massachusetts State Police and the numerous court systems we are involved with. We also pride ourselves in the joint efforts with the Brookfield Elementary School and Tantasqua Regional High School.

A major effort is put into maintaining our cruiser fleet and equipment. This has prolonged the life of numerous vehicles. As the first responders to the community, we are at a point where one of our older vehicles will need replacement in 2009. Fortunately, the money has been appropriated in the town's Fleet Stabilization Account so patrols and response to calls will not suffer.

Some of the major calls are as follows...

- | | | |
|--------------------------|----------------------|----------------------------|
| 1. Alarms-121 | 5. Animal calls-125 | 9. MV Complaints-55 |
| 2. Burglary-25 | 6. Gun Shots-13 | 10. MV Invests-168 |
| 3. Building Checks-2,600 | 7. Lock-Outs-15 | 11. Suspicious Activity-94 |
| 4. Dometics-48 | 8. Hazardous Call-17 | 12. Warrants-28 |

Respectfully,
 Ross B. Ackerman, Police Chief



*Quaboag Valley
Community Development Corporation
& Business Assistance Corporation*

23 West Main Street ● Ware, MA 01082 ● TEL: 413-967-3001 ● FAX: 413-967-3008

BUSINESS
LOANS

BUSINESS
PLANNING

COMPUTER
TRAINING

WORKFORCE
DEVELOPMENT

During 2008, the Quaboag Valley Community Development Corporation (CDC) and its affiliate agency, the Business Assistance Corporation (BAC) continued to provide loans and services to its fifteen town region, including the town of Brookfield. Jim Allen represents Brookfield on the Board of Directors of the BAC. Through the BAC, loans are made to businesses that cannot access equivalent financing from conventional sources. This year the BAC made no loan to businesses from Brookfield. The CDC did provide, however, business technical assistance to 80 pre-venture, early stage or existing businesses including three (3) from the town of Brookfield. Funds for this assistance came through grants from the Commonwealth of Massachusetts in fiscal years 2007 and 2008. No Brookfield residents participated in a 12-week Business Planning course using the NxLevel curriculum.

The CDC continues to provide a wide variety of computer training courses for businesses, for persons wanting to develop or improve their workforce skills, and for the general public, with an emphasis on serving low and moderate income people. In 2008, the CDC taught one computer student from Brookfield.

In July of 2008 the BAC was awarded a contract through the town of Palmer to make business loans to businesses in the Quaboag Valley, including Brookfield. Although no loans were made by the end of the year, one Brookfield business had an active loan application.

The CDC is pleased to serve Brookfield and encourages interested parties to contact us at 413-967-3001 or at mail@qvcdc.com or visit our website: www.qvcdc.com.

Respectfully submitted,
Susan S. Rutherford, Executive Director

REPORT OF THE RECREATION COMMITTEE



The Recreation Committee had a very productive year and we are very excited to have a full and very dedicated committee. We had a few changes in regard to membership, and we welcomed the following new members: Lisa Caron, Lesley Murray, John Quevillon, Sherry Gilman and Robert Kenyon. We would like to thank Keith Law and Rob Rice for their many years as active members of our committee. We also would like to thank Jeff Landine for his brief, yet productive appointment on our board. We look forward to working with Keith, Rob, and Jeff, the future.

The Recreation Committee continues to be associated with the following organizations:

- TRYBIL (Tantasqua Regional Youth Basketball Instructional League)
- Little League (baseball and softball)
- T-Ball
- TRY Soccer

In addition to organizing the sports programs, we also offer trips to Foxwoods, discounted tickets to various sporting events, and planning Halloween and Family Fun Day, we also manage the upkeep, safety and maintenance of Lewis Field.

Please check THE BROOKFIELD CITIZEN and/or White Tiger News for any information about upcoming activities and signup dates. Signup dates are very important and must be adhered to as this ensures the opportunity to form the best ratio of children per coach. It is impossible to determine this number of children per team without all completed registrations. If, for any reason, you are unable to attend a signup, please notify any of our members as soon as possible. CORI checks are mandatory on all coaches, assistants, and volunteers of any kind. They are conducted at no cost to the Town or the volunteer.

In August, our Family Fun Day celebration was a huge success, thanks to the countless number of volunteers. We especially would like to thank the many teens for getting involved and setting a great example of volunteerism. Family Fun Day turned out to be on a beautiful summer day, filled with music, food, arts and crafts, an adult softball game, free throw contests, and probably the most popular, a dunk tank. We are already looking forward to another successful Family Fun Day to be held in August of 2009; we are hoping to incorporate a family road race, and this is in the early planning stage. We appreciate any ideas and assistance that you can offer.

Halloween was held at the Gazebo on the Common instead of Lewis Field, the children paraded around the center and prizes were awarded accordingly. We have heard both positive and negative feedback regarding the different location, prizes, and snacks, and we are prepared to consider all ideas when determining the best outcome for future events. We encourage any citizen to come forward with new ideas or input in hopes of making Halloween even more successful.

Ongoing projects:

Lewis Field Dugouts are scheduled to be completed by the beginning of the baseball/softball season.

South Pond This area continues to be upgraded, and we look forward to working with the Department of Fish and Game when the project is completed.

We are always looking for new ideas and ways to improve any of our programs and we thank all departments and volunteers helping to making all our activities successful. We are fortunate to have support from our town officials and citizens alike.

We invite anyone to join our meetings; we meet first and third Thursday of each month at 7:30 pm in the Town Hall.

Respectfully submitted,

Brenda McElroy and Denise Senosk, Co-chairs

Lisa Caron
Sherry Gilman
Lesley Murray
David Proulx

Jeff Edwards
Robert Kenyon
Caroline Phillips
John Quevillon

Principal, Brookfield Elementary School

Kathleen Hosterman

867-8988

Secretary

Janice Zielinski

867-8988

School Nurse and Supervisor of Attendance

Elaine Gittens, R.N., B.S.N.

867-8988

School Physician

Jeanette Tokarz, M.D.

School Enrollment on October 1, 2008

<u>Grade</u>	<u>Pre-K</u>								<u>Total</u>
	<u>Pre-S</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	
Elem	34	38	34	42	33	39	33	42	295
<u>Grade</u> TJHS	<u>7</u> 32	<u>8</u> 55							87
TSHS	<u>9</u> 41	<u>10</u> 28	<u>11</u> 38	<u>12</u> 16	<u>PG</u>				122
Tech. Div.	22	13	15	12					<u>62</u>
Total Enrollment									272



**Town of Brookfield
SALARIES – BROOKFIELD ELEMENTARY SCHOOL**

NAME	POSITION	2007-2008 SALARY
K. Hosterman	Principal	88,266.88
A. Barringer	Teacher	49,735.00
M. Bek	Teacher	68,684.00
P. Boucher	Teacher	70,461.00
E. Brown	Teacher/Music	54,947.20
M. Casey	Teacher	53,289.00
N. Corbeil	Teacher	63,233.00
B. Couming	Special Ed.	63,233.00
H. Cripps	Psychologist	42,632.00
E. Davol	Special Ed.	65,130.00
E. Dwyer	Teacher	63,354.00
K. Erikson	Teacher/Title I	68,684.00
M. Farinato	Remedial Reading	39,078.00
S. Finney	Special Education	37,644.00
C. Forgit	Teacher	70,461.00
B. Gibson	Teacher	59,209.00
E. Gittens	School Nurse	51,512.50
T. Goyette	Teacher/Phys. Ed.	61,577.00
L. Hyde	Teacher/Special. Ed./Tuition	65,130.00
D. Kane	Special Ed.	65,130.00
J. Labuski	Teacher 70% Grant/Tuition	40,203.10
B. Mansfield	PreK. Special Ed.	65,130.00
J. Monahan	Teacher	63,354.00
D. Morin-Wermter	Teacher	55,657.00
S. Nagle	Teacher	65,130.00
K. O'Neill	Teacher	63,354.00
C. Parker	Teacher/Special Ed.	39,078.00
B. Plumb	Teacher 20% Instrument Music	13,026.00
A. Sanborn	Teacher	70,461.00
M. Sullivan	Speech	53,289.00
H. Tarr	Curriculum. Coordinator	68,684.00
K. Young	Library/Media	59,209.00
D. Brothers	Integration Asst. (Tuition, Grant)	16.32
J. Durgin	Integration Asst.	10.69
S. Gillen	Integration Asst.	17.17
K. Hayes	Integration Asst.	17.17
L. Hall	Integration Asst.	11.26
J. Lytle	Integration Asst.	17.17
L. McGovern	Part Time Secretary	18.85
J. O'Connell	Integration Asst. (Tuition)	17.17
K. Stewart	Union 61 Integration Asst.	12.67
M. Simmons	Integration Asst.	16.32
T. Simonelli	Integration Asst. PT	12.67
R. Straight	Instructional Asst.	21.05
M. Young	Integration Asst.	17.17
J. Zielinski	Secretary	19.36
R. Lineen	Head Custodian	17.44
R. Bouchard	Custodian	14.07
T. Brecht	Custodian	10.69

**Town of Brookfield
TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL**

2006-2007 POSITION	NAME/COLLEGE/DEGREE	TEACHING EXPERIENCE IN BROOKFIELD AS OF 6/30/2008
Principal	Kathleen Hosterman M.Ed., Keen State College B.A., Norwich Univ.	3
Kindergarten	Mary Casey, M.Ed., Anna Maria, B.S., Salem State	6
Kindergarten	Jean Monahan, B.S., Bridgewater State	11
Grade 1	Elizabeth Dwyer B.S., Fitchburg State	18
Grade 1	Angela Sanborn, M.Ed., Lesley College, B.S., Worcester State	30
Grade 2	MaryAnne Bek, M.Ed., Worcester State, B.S., Worcester State	24
Grade 2	Nancy Corbeil, B.S., Worcester State	19
Grade 3	Christine Allen-Start, B.S., Worcester State	21
Grade 3	Belinda Gibson, M.ED., Worcester State, B.A., Anna Maria	13
Grade 4	Patricia Boucher, M.A., Worcester State, B.S., Worcester State	38
Grade 4	Diane Kane, M.Ed. Fitchburg State, B.A. Keene State	8
Grade 5	Ashley Barringer, B.S., Worcester State	2
Grade 5	Suzanne Nagle, B.S., Worcester State	14
Grade 6	Claudia Forgit, M.Ed., Worcester State, B.S., Worcester State	18
Grade 6	Donna Morin-Wermter, B.S., Worcester State	11
Special Needs	Bonnie Couming, B.A., U. West FL	3
Special Needs	Elizabeth Davol, M.A., Assumption College, B.S., Wheelock College	31
Special Needs	Barbara Mansfield, B.S., Boston Univ.	14
Special Needs	Colleen Parker, M.A., Framingham State, B.S. Springfield College	1
Speech	Melanie Sullivan, M.S., Worcester State, B.S., Univ. RI	4
School Psych.	Heather Cripps, M.S.Ed., Northeastern Univ., B.A. Westfield State	<1
Title I/Read	Karen Erikson, M.Ed., Worcester State, B.A., Bridgewater State	23
Remedial. Reading	Marjorie Snyder, M.S., Central Conn., A.S., Fisher Jr. College	21
Library/Media	Karen Young, M.Ed., Bridgewater State Tech., B.S., Framingham State	3
Physical Ed.	Thomas Goyette, B.S., Bridgewater State	21
Music	Eva Brown, M.A., Univ. of N.H., B.M., Notre Dame College	6
Instr. Music	Bryan Plumb, M.Ed., UMass, B.A., UMass	3
Un61 Special Ed.	Lori Hyde, M.Ed., Harvard Univ., B.S., Univ. of Michigan	12
Un61 Preschool	Janice Labuski, B.S. Worcester State	11
Curriculum Coordinator	Helen Tarr, M.Ed., Cambridge College, B.A. Notre Dame College	3
School Nurse	Elaine Gittens, B.S., Northeastern Univ.	7

Town of Brookfield
FINANCIAL REPORT FOR 2007-2008

School Appropriation July 1, 2007 – June 30, 2008 \$ 2,880,534.00

Miscellaneous Receipts & Reimbursements

Expenditures:

School Committee	\$ 5,569.07
Superintendent's Office	76,294.20

Instruction:

Principal's Office	144,485.45
Teachers' Salaries	1,210,218.32
Teachers, Substitutes	11,779.52
Supplies & Materials	18,359.02
Aides Salaries	0.00
Professional Development	18,146.21
Special Education Salaries (Perceptually Handicapped & Speech)	498,819.65
Supplies & Materials – Sp.Ed.	3,204.36
Textbooks/Sp.Ed.	510.00
Textbooks	25,801.78
Technology Services	49,197.94
Library Services	27,758.23
Audio Visual	0.00
Guidance Services	47,723.43
Psychological Services	15,170.00

Other School Services:

Health Services	51,392.81
Pupil Transportation	109,710.00
Pupil Transportation (Special Education & Phys. Handicapped)	2,083.89
Field Trips	175.00

Operation and Maintenance of Plant:

Custodial Salaries	98,825.30
Supplies & Materials	8,026.12
Fuel	40,272.62
Utilities - School	55,180.11
Maintenance of Grounds	7,418.56
Maintenance of Buildings	12,714.83
Maintenance of Equipment – School	19,123.56
Extraordinary Projects	0.00

Acquisition of Fixed Assets:

Equipment – School	0.00
Equipment – Special Education	0.00
Replacement of Equipment – School	8,348.95

Programs with Other Districts & Schools:

Special Education	204,457.64
Vocational	<u>0.00</u>

Total Appropriation Expenditures July 2007 – June 30, 2008 \$2,860,766.57

Estimated Reimbursements:

Chapter 70	\$1,357,887.00
Chapter 71	
Chapter 76	<u>0</u>
Total Appropriations Est. Reimbursements	\$1,357,887.00
Total Expenditures	\$2,860,766.57
Less Total Estimated Receipts	<u>1,357,887.00</u>
Cost to Taxpayer	\$1,502,879.57

Town of Brookfield 2008-2009 Budget

Administration	\$ 85,365.00
Instruction	2,069,225.00
Other School Services	320,162.00
Operation & Maintenance	261,706.00
Acquisition of Fixed Assets	6,000.00
Program with Other Districts Regional and Private Schools	103,872.00
Total Appropriations 2008-2009	\$2,846,330.00

Special Needs Programs Included in Budget:

2000	Instructional	\$511,551.00
3000	Other	150,000.00
7000	Equipment	0.00
9000	Programs with Other Districts	<u>91,872.00</u>
		\$753,423.00



REPORT OF THE PRINCIPAL BROOKFIELD ELEMENTARY SCHOOL

The 2008-2009 school year has been a year of change for Brookfield Elementary School. First and foremost, two staff members who were with our school for more than three decades have retired. Our longtime lead custodian, Harrison Achilles, left early in the school year, and thirty-nine year veteran teacher, Patricia Boucher, will be leaving at the end of the school year. Both of these staff members will be sorely missed, and all of us in Brookfield appreciate their many years of service to our school.

We are also changing in the field of technology. The stage area that sat vacant at the back of our library is now a hub for technology learning in our school. This year we used that area to install a true computer lab. This lab is not used by the teacher of technology for computer classes, but rather by the classroom teachers and students for research, report writing, and math training. This lab will far enhance our students' technology skills and understanding. Our technology will now be able to fully prepare our students for junior high school. In addition to the new computers, we also have invested in server based and web based software. These applications will assist our students in heightening their math and English language arts skills.

We have and will continue to utilize professional development opportunities for teachers and paraprofessionals to increase their knowledge base of key educational components. Some of the highlights this year include our growth in the area of "RTI," Response to Intervention. Using this model, students in need of support will be identified and serviced even though they do not qualify for special needs services. This model lends support to all students, and even allows us to identify those students who may need enrichment activities in order to make school a challenge rich environment. At this time we have both a highly qualified reading specialist and math specialist in our building. Our goal is that every student would have the opportunity to work to his or her fullest potential.

Our students continue to achieve at high levels, and our participation rate in fine arts activities is second to none. Our MCAS testing, STAR reading and math computer testing, and in-district assessments give us great data on our students' growth and achievement levels. Teachers have used this information to fully assist our students in their continued academic achievement. Through choral and band concerts, art shows, the Presidential Fitness awards, and advanced Type to Learn participants; our students are well rounded learners who truly enjoy school.

Our last area of change has been our effort to reach out to the community to make the Brookfield Elementary School an altogether accessible facility. Through opening our doors for the national election, concerts open to all, the lending of the gymnasium to all Brookfield-based activities, the offer of the building for the Apple Country Fair in case of rain, and the sponsoring a senior adult Thanksgiving dinner and musical performance, we have intentionally sent a welcoming message to our town.

It continues to be my great joy to be the principal of the Brookfield Elementary School. This is a town that treasures their children, and sees these young people as the future of this community. Thank you for your support as we continue to work together in these fiscally challenging times.

Respectfully submitted,
Kathleen Hosterman, Brookfield Principal



ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS – 2008

Union 61 and Tantasqua Regional School Districts **Brimfield Brookfield Holland Sturbridge Wales**

The credo of the Tantasqua/Union 61 School Districts, *Student Learning is the Core of Everything We do*, is demonstrated by the cyclical curriculum process we utilize to ensure that teaching and learning are informed by current trends in education and are responsive to state curriculum guidelines. The cyclical process involves review of current curriculum, study and production of new curriculum, implementation, and support. This work is conducted by teams of teachers and administrators representing every grade level in the districts. Several curriculum teams worked during the fall on various aspects of their curriculum documents. The following is a synopsis of the work they accomplished.

The *K-6 English Language Arts Curriculum Committee* met once this fall to review the Word Study component of the curriculum document. The Word Study components were revised during the 2007-08 school year. Teachers on the curriculum team reported their progress in ensuring that all teachers are fully aware of how to implement the word study aspects of the curriculum. All elementary schools are implementing Word Study as part of their English/Language Arts curriculum.

The *K-6 Literacy Leaders* continue to meet monthly to address various aspects of English Language Arts and Reading curriculum in their schools. Our goal during the first half of this year has been to develop a common understanding of the role that assessment plays in monitoring early literacy development and in crafting intervention plans to address specific, identifiable areas of weakness in the developing reader. The group has come to consensus on a model for assessing students in grades K-3 which will be implemented fully beginning in the 2009-2010 school year. This model is based on the Response to Intervention approach whereby students with the most pronounced needs are monitored very closely and interventions are selected based on assessed weaknesses. The goals of intervention are to get a student back on track as quickly as possible by leveraging time and strategic intervention to meet a student's exact needs rather than slowing down instruction which may leave a student further behind. Each elementary school is currently using a model allowing for daily intervention for readers striving to meet grade level standards to get the help they need to become more proficient readers.

The *K-12 Science Curriculum Team* worked throughout the 2007-08 school year in revising the science curriculum. This fall, the group put the final touches on the document to get it ready for dissemination to the staff this coming spring. The newly revised science document includes an emphasis on developing student writing in science through the use of a set of sequentially developed lab report formats for grades K-8 that increase in complexity as students move through the grade levels. The writing demands for lab reporting increase progressively and allow students to gradually increase their capacity to write about science using a specified format. The aim of the lab report format is to get every student ready to handle advanced lab reporting demands upon entering high school.

The *7-12 Social Studies Secondary Curriculum Team* is conducting a review of the current curriculum. Part of this process involves identifying any gaps that are evident in the curriculum as well as identifying any redundancies in curriculum. Where gaps or redundancies exist, the team devises remedies. The social studies team met twice in the fall to examine the course sequences in social studies and to

review the adequacy of the current social studies district curriculum map in addressing the Massachusetts Social Studies Frameworks (August 2003).

The *K-12 Arts Curriculum Team* met once this fall to take initial steps in producing a new curriculum guide for the arts. This process will continue into the next school year. Their review of the current curriculum document examined three aspects of the document that they hope to work on during the next iteration. Those are: clarity of grade level expectations for each area of the arts, exemplars of quality work in the arts, and resources that draw on new technologies to enhance students' experience of learning about the arts.

The *K-12 Media Technology Curriculum Team* convened once this fall to examine their district framework document through the lens of the newly revised Massachusetts Curriculum Frameworks for Media Technology. The group will work over the next two school years to produce a new curriculum document for the district reflecting these new state frameworks.

The *Foreign Language Curriculum Team* met once this fall to put the finishing touches on a curriculum document that has been one year in production. They will reconvene to develop a plan to disseminate the curriculum to their departments this spring.

Professional development for all employees has been a major point of emphasis for the district over the last several years. Through the endorsement of the Faculty Senate, a group of teachers and administrators meet quarterly to discuss our instructional program and approve professional development opportunities, after school and summer institutes were offered on a variety of topics. From our Early Literacy Initiative to Everyday Mathematics to The Impact of Obesity on Learning, cumulatively staff took advantage of nearly 2,300 hours of in-district learning opportunities, with countless more hours spent in the pursuit of advanced degrees through local colleges. In addition, along with the 2,000 hours of professional development provided on the March 14th District-Wide Professional Day to our 400+ professional staff members, the District's mentoring and induction program was enhanced through the training of an additional 12 new mentors who provided 1,000+ hours of support to our new teachers. In the fall of 2008, all district administrators participated in a series of full day workshops called The Skillful Leader: Confronting Conditions that Undermine Learning that provided a common dialogue for all administrators to use in authoring evaluations. As evidenced by the many high-quality activities undertaken throughout Tantasqua and Union 61, our district's mission is alive and well.

Our schools continue to provide a well-rounded program including study in Fine Arts, Technology, Physical Education and Health. Tantasqua/Union 61 schools continue to serve as models to others in student intern programs and Community Service Learning (CSL). This past year there was an increase in the number of CSL projects as well as community partners for CSL activities. Our *Show Choirs*, *Choraleers* and *Jazz Vocal Ensemble* continue to perform for local, regional, state, national and now international audiences, and our Boys Basketball Team continued to shine going undefeated but lost in the state championship with a team record over the last two years of 49-1. The football team picked up where the basketball team left off by going 13-0 and winning the Superbowl for the first time in school history. Boys' and Girls' Cross Country finished the season with an 8-2 record and the Field Hockey team finished the season with an impressive 15-1-4 record. Union 61 and Tantasqua students outperformed grade level peers on the Science MCAS once again. MCAS performance data in English Language Arts and Mathematics exceeds state averages. Our students show improvement as well on other measures of academic achievement. *Star Reading* and *Star Math* scores meet or exceed national norms at each grade level 3-9. The percentage of students going on to 2 and 4 year colleges remains steady, Tantasqua's mean scores on the SAT continue to exceed the average in both Massachusetts and the nation.

Through a Federal Grant, 40 primary educators participated in the Early Literacy Action Committee Institute designed to create a uniformed approach to literacy across all of Union 61. The planning for the institute began in January of 2008 with literacy leaders from across Union 61 meeting monthly to carefully craft the three day institute that took place in June. Following the institute, teams of teachers from each elementary school met throughout the summer to plan for the implementation of

literacy strategies reviewed in the Early Literacy Institute. Follow-up meetings occur each month with the literacy leaders from each building and an Early Writing Institute is being developed for June of 2009.

Beginning in the 2008 school year, the Union 61 schools embarked on a carefully crafted strategy for implementing the Everyday Math Program. The program began in kindergarten and grades one and two in 2008 with materials and a full year of professional development. In 2009 grade three and four teachers were trained and provided the teaching materials as they began the Everyday Math Program for their students. Finally, in 2010 grades five and six will be trained for the implementation of the program. By having a uniformed math program, it is expected that all students will enter the junior high school with the same skill set no matter which school they attend.

Technology continues to be a vital component within our educational system. Over the past year, many upgrades and enhancements have taken place at each school and at the district level. Most notably our content filtering system was upgraded. This allows for much greater flexibility in regard to website access. This ensures a safe computing environment for both students and staff.

Also many interactive whiteboards have been installed allowing for increased integration of technology into curriculum.

The elementary schools working in consortium with the Spencer/East Brookfield School District completed the second of four years of a Character Education grant from the Federal Department of Education. This four year project supports training in social-emotional development, helping students understand and apply to their own lives *responsibility, self-control, problem solving, cooperation and service to others*. Brimfield is being trained in *Lesson One* in the third year, in addition to support for new teachers in Brookfield, Holland, Sturbridge and Wales. Bus drivers from Sturbridge received training in *Lesson One* as part of their professional development. The total funding for year two was \$230,605.

This past year the ad-hoc strategic planning committee met regularly to help define the vision of the districts. The initiatives identified by the students, staff, parents, and community members will help integrate a variety of programs over the next five years.

We have also prepared a budget to implement full day Kindergarten for the 2010 school year in Brimfield, Holland and Wales. Brookfield has had full day Kindergarten for a number of years and Sturbridge will implement a full day program when the new construction is complete.

Tantasqua Regional School District is taking part in an aggressive energy management plan allowing us to reduce energy costs. These energy savings of between fifteen and twenty-five percent have allowed us to increase instructional materials and lower the budget.

As always, the Administration of the Tantasqua Regional/School Union 61 Districts is deeply appreciative of the support of our school committees and community members. Particularly in these challenging financial times, by working together we can all achieve more.

Respectfully,

Daniel G. Durgin, Superintendent of Schools

PLEDGE OF ALLEGIANCE

**I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation under God, indivisible,
with liberty and justice for all.**

REPORT OF THE TAX COLLECTOR

	UNCOLLECTED 6/30/2007	COMMITMENTS (+)	EXEMPTIONS & ABATEMENTS (-)	COLLECTIONS (-)	REFUNDS (+)	UNCOLLECTED 6/30/2008
<u>REAL ESTATE</u>						
2008		3,847,954	35,891	3,657,740	615	154,938
2007	218,046	(13,960)		112,422	1,179	92,843
2006	86,076	(1,490)		24,322		60,264
2005	90	(1,233)		4,445		84,326
2006	1,237	(1,192)		1,373		(1,328)
2003	16,856			557		16,299
2002	17,716			613		17,103
PRIOR YEARS	-	-	-	-	-	-
SUPPLEMENTAL	17,403	10,788	80	8,405		19,706
<u>PERSONAL PROPERTY</u>						
2008		66,384		64,518		1,866
2007	3,642			658		2,984
2006	2,676			41		2,635
2005	2,533					2,533
2004	(12,777)				13,071	294
2003	827					827
2002	1,393					1,393
2001	1,864					1,864
PRIOR YEARS	1,924					1,924
<u>M.V. EXCISE</u>						
2008		332,979	6,977	288,120	4,877	42,759
2007	65,273	57,729	4,944	102,491	4,408	19,985
2006	18,933	10,044	538	16,399	396	12,436
2005	8,539	4,604	633	6,834	633	6,309
2004	9,071			2,480		6,591
2003	8,274			555		7,710
2002	3,766			235		3,531
2001	2,334		53	90	54	2,245
PRIOR YEARS	1,589	119		138		1,570
<u>FARM ANIMALS</u>						
2008		417	-	301	-	116
2007	424	-	-	424	-	-
2006	-	-	-	-	-	-
2005	-	-	-	-	-	-
2004	-	-	-	-	-	-
2003	-	-	-	-	-	-
2002	54	-	-	-	-	54
2001	57	-	-	-	-	57

Respectfully submitted, Lois Moores, Tax Collector

REPORT OF THE TOWN CLERK

The year 2008 was a demanding year for this office, made even more challenging by the many last minute changes made by the State Elections Commission. We had four elections, including the Presidential Election which had a record number of people turn out at the polls: 1700 out of 2300 registered town voters came out to cast their ballot. This particular election, which was held at the Elementary School, ran remarkably smoothly with much thanks going to the hard work of the Principal Mrs. Hosterman and her efficient Custodial staff. The ease of access and parking for residents especially our seniors made this location ideal for this event, and it is my hope that in the future we will be able to coordinate with the school to hold all our elections at this location.

We finally have our new vault installed, replacing the one damaged in our previous years break in. It has received a fresh coat of paint and we have finalized updating the electrical system inside. We are currently in the process of returning the original contents to the safety of this new addition.

With the help of my assistant, Sheila Frangiamore, we continue to respond to the increased number of research and genealogy requests that comes in from all over the country, as well as the increasing research needs of other town departments and committees.

As I celebrate my 20th year in service to the town, I am happy to report that I have successfully achieved my recertification as a Municipal Clerk for the second time, and continue to attend classes and meetings that will help keep our town on top of current trends. I continue to actively participate in classes sponsored by the Secretary of States' Office, Massachusetts Town Clerks' Association, Worcester City and Town Clerks Association and other various State Agencies. In addition, I was elected to the Nominating Committee and Education Committee of The Massachusetts Town Clerk's Association and given the responsibility of managing attendance for the 2008 Mass. Town Clerks Association Winter Conference held at the Sturbridge Host, which went off with out a hitch.

Monies turned over to the Treasurer include: fees from dog licenses, kennel licenses, dog pound, late fees from dog licenses; marriage intentions; certified copies of vital records; copies of town bylaws, voter and resident lists; business certificates; homestead filings; genealogy research; raffle permits, reimbursement from State for UCC filings; Zoning Bylaws; Special Permits; Variances; and various licenses sold for the Division of Fisheries and Wildlife. The total receipts to Treasurer were \$7,165.45.

VITAL STATISTICS for 2008:

Births	36	Marriages	17	Deaths	18
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I would once again like to take this opportunity to thank the residents of Brookfield for their continued support.

Respectfully submitted, Linda M. Lincoln, Town Clerk, CMMC



REPORT OF THE REGISTRARS OF VOTERS

During 2008 I continued to work with the entire election staff with additional training sessions in an effort to keep them aware of new responsibilities and procedures given to us by the Elections Division of the Secretary of State's Office. It proved to be very successful in helping the staff feel more comfortable with the election process.

The Annual Town Census was taken in January and February and showed that our Town comprised of the following:

Total Residents:	3277		
Total Registered Voters	2300		
Democrats	503	Republicans	291
Unenrolled	1474	Libertarian	9
Green-Rainbow	7	Green Party USA	2
Socialist	1	Working Families	12
		Constitution	1

Respectfully submitted, Linda M. Lincoln, CMMC, Registrar
Nancy Lee Finney

Lois O'Leary

Shirley Sanborn



REPORT OF THE TOWN ACCOUNTANT

TOWN OF BROOKFIELD, MASSACHUSETTS COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2008

	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2007	Fund Balances June 30, 2008
Water	\$ 120,392.04	\$ 115,203.44	\$	\$ 5,188.60	\$ 141,747.75	\$ 146,936.35
Highways	\$ 28,499.53	\$ 173,748.28	\$ -	\$ (145,248.75)	\$ 17,211.59	\$ (128,037.16)
Federal and State Grants:						
School Grants						
Special Education	\$ 10,173.00	\$ 14,144.22	\$ -	\$ (3,971.22)	\$ 121.00	\$ (3,850.22)
Early Literacy	\$ 18,389.00	\$ 18,389.00	\$ -	\$ -	\$ -	\$ -
Council on Aging	\$ 3,627.00	\$ 4,809.55	\$ -	\$ (1,182.55)	\$ 1,541.26	\$ 358.71
Cultural Council	\$ 4,415.93	\$ 5,731.99	\$ -	\$ (1,316.06)	\$ 7,690.51	\$ 6,374.45
Extend Polling Hours	\$ 271.00	\$ 271.00	\$	\$ -		\$ -
Fire Safety Grants						
EOPS	\$ 500.00	\$ 500.00	\$ -	\$ -		\$ -
Safe	\$ 4,125.00	\$ 3,784.71	\$ -	\$ 340.29	\$ 2,697.69	\$ 3,037.98
Library	\$ 4,836.57	\$ 4,534.43	\$ -	\$ 302.14	\$ 6,739.80	\$ 7,041.94
Public Libraries	\$ 575.86	\$ 575.00	\$ -	\$ 0.86	\$ 1,535.33	\$ 1,536.19
Public Safety Grants						
Police Vest Grant	\$ 3,030.00	\$ -	\$ -	\$ 3,030.00		\$ 3,030.00
Criminal Justice	\$ -	\$ -	\$ -	\$ -	\$ 8.61	\$ 8.61
Cops UPH	\$ -	\$ 219.00	\$ -	\$ (219.00)	\$ 218.63	\$ (0.37)
Click It Ticket	\$ 198.00	\$ 685.02	\$ -	\$ (487.02)	\$ (123.39)	\$ (610.41)
Local Preparedness	\$ -	\$ 3,846.48	\$ -	\$ (3,846.48)	\$ 714.42	\$ (3,132.06)
Community Policing	\$ 11,459.80	\$ 5,696.83	\$ -	\$ 5,762.97	\$ 1,063.46	\$ 6,826.43
Watch Your Car	\$ -	\$ -	\$ -	\$ -	\$ 13.85	\$ 13.85
Copsfast	\$ -	\$ 118.00	\$ -	\$ (118.00)	\$ 117.58	\$ (0.42)
Davis	\$ -	\$ -	\$ -	\$ -	\$ 0.87	\$ 0.87
MEMA-Cert	\$ -	\$ -	\$ -	\$ -	\$ 101.67	\$ 101.67
L.E.D.A.	\$ -	\$ -	\$ -	\$ -	\$ 46.50	\$ 46.50
Cemetery DCR	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
CDBG #5640	\$ -	\$ 1,100.00	\$ -	\$ (1,100.00)	\$ 2,685.12	\$ 1,585.12
CDBG 2007	\$ 61,726.69	\$ 3,538.17	\$ -	\$ 8,188.52	\$ -	\$ 8,188.52
BOH CDC Preparedness Grant	\$ 1,795.00	\$ -	\$ -	\$ 1,795.00	\$ -	\$ 1,795.00
QLLADEP Grant	\$ 55,573.41	\$ 4,751.86	\$ -	\$ 821.55	\$ 370.25	\$ 1,191.80
Schools:						
School Lunch	\$ 64,817.13	\$ 63,029.30	\$ -	\$ 1,787.83	\$ (1,387.92)	\$ 399.91
Union 61 Tuition Revolving	\$ 159,165.09	\$ 146,816.00	\$ -	\$ 12,349.09	\$ 95,556.17	\$ 107,905.26
School Choice Revolving	\$ 147,479.00	\$ 37,094.27	\$ -	\$ 110,384.73	\$ 179,626.41	\$ 290,011.14
Title I	\$ 30,501.00	\$ 30,501.00	\$ -	\$ -	\$ -	\$ -
Other:						
Ambulance Fund	\$ 145,604.59	\$ 623.58	\$ (287,320.00)	\$ (142,338.99)	\$ 388,526.59	\$ 246,187.60
Boat Patrol	\$ -	\$ -	\$ -	\$ -	\$ 408.00	\$ 408.00
C & D Revolving	\$ -	\$ -	\$ -	\$ -	\$ 1,053.00	\$ 1,053.00
Cable Access	\$ 5,562.00	\$ 2,889.45	\$ -	\$ 2,672.55	\$ 24,148.07	\$ 26,820.62
Cable Equipment	\$ -	\$ 5,330.33	\$ -	\$ (5,330.33)	\$ 31,237.50	\$ 25,907.17
Clean Lakes Fund	\$ 141.61	\$ 100.00	\$ -	\$ 41.61	\$ 2,993.49	\$ 3,035.10
Dog Pound	\$ 427.00	\$ -	\$ -	\$ 427.00	\$ 1,414.18	\$ 1,841.18
G.W.C.F.	\$ -	\$ 7,866.00	\$ -	\$ (7,866.00)	\$ 10,060.54	\$ 2,194.54

Jeppson	\$ 2,000.00	\$ 1,849.50	\$ -	\$ 150.50	\$ 1,028.15	\$ 1,178.65
350th Quaboag	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ -	\$ 50.00
Flag Pole	\$ -	\$ -	\$ -	\$ -	\$ 146.00	\$ 146.00
Gifts and Donations						
Selectmen	\$ -	\$ -	\$ -	\$ -	\$ 129.40	\$ 129.40
Police	\$ 600.00	\$ 500.00	\$ -	\$ 100.00	\$ -	\$ 100.00
Police-Dare	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ 29.65	\$ 279.65
Fire	\$ 1,425.00	\$ 23,166.00	\$ -	\$ 21,741.00	\$ 20,880.08	\$ (860.92)
Ambulance	\$ 2,751.00	\$ 5,500.00	\$ -	\$ (2,749.00)	\$ 78,172.69	\$ 75,423.69
Open Space Master Plan (OSRP/MP)	\$ 10,000.00	\$ 52.50	\$ -	\$ 9,947.50	\$ -	\$ 9,947.50
Cemetery Preservation	\$ 586.00	\$ 12,709.33	\$ 7,143.68	\$ 50,487.83	\$ 17,939.61	\$ 68,427.44
Cemetery Preservation						
Match	\$ -	\$ -	\$ -	\$ (55,467.48)	\$ 5,467.48	\$ -
Cemetery Mass Historical						
Grant	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
Library	\$ -	\$ -	\$ -	\$ -	\$ 437.52	\$ 437.52
Town Hall	\$ -	\$ -	\$ -	\$ -	\$ 650.00	\$ 650.00
Restore Vital Records	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ 30.00
L. Gadaire Gift	\$ -	\$ -	\$ -	\$ -	\$ 28.40	\$ 28.40
Insurance Reimbursement	\$ 25,410.00	\$ 2,417.47	\$ -	\$ 22,992.53	\$ -	\$ 22,992.53
Planning Board Revolving	\$ 2,450.00	\$ 2,166.00	\$ -	\$ 284.00	\$ 3,862.40	\$ 4,146.40
Police Detail Revolving	\$ 31,562.11	\$ 32,834.36	\$ -	\$ (1,272.25)	\$ (5,257.98)	\$ (6,530.23)
Recreation Revolving	\$ 13,650.84	\$ 8,618.06	\$ -	\$ 5,032.78	\$ 4,529.72	\$ 9,562.50
BOH Revolving	\$ 4,900.00	\$ 6,575.00	\$ -	\$ (1,675.00)	\$ 900.00	\$ (775.00)
Rehab Program	\$ 4,226.73	\$ 6,100.00	\$ -	\$ (1,873.27)	\$ 76,625.02	\$ 74,751.75
Sale of Lots and Graves	\$ 250.00	\$ -	\$ (9,913.00)	\$ (9,663.00)	\$ 9,413.34	\$ (249.66)
Septic Loan Repayment	\$ 26,730.59	\$ 7,266.58	\$ -	\$ 19,464.01	\$ 132,424.58	\$ 151,888.59
Wetlands Fund	\$ 446.00	\$ 239.40	\$ -	\$ 206.60	\$ 8,449.13	\$ 8,655.73
	<u>\$1,025,573.52</u>	<u>\$865,891.11</u>	<u>\$(290,089.32)</u>	<u>\$(130,406.91)</u>	<u>\$1,324,023.72</u>	<u>\$1,193,616.81</u>

TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2008

	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2007	Fund Balances June 30, 2008
TH Roof*	\$ 60,000.00	\$ 10,000.00	\$ -	\$ 50,000.00	(\$39,569.74)	\$ 10,430.26
Highway Facility	\$ -	\$ 1,232.50	\$ -	\$ (1,232.50)	\$1,237.42	\$ 4.92
Fire Truck	\$ 215,000.00	\$ 319,092.00	\$ -	\$ (104,092.00)	\$104,476.00	\$ 384.00
Highway Truck	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ -
School Construction	\$ -	\$ -	\$ -	\$ -	\$5,088.15	\$ 5,088.15
	<u>\$ 275,000.00</u>	<u>\$ 330,324.50</u>	<u>\$ -</u>	<u>\$ (55,324.50)</u>	<u>\$71,231.83</u>	<u>\$ 15,907.33</u>

*Includes FY07 Audit Adjustment

TOWN OF BROOKFIELD, MASSACHUSETTS
 COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES FPR THE YEAR ENDED JUNE 30, 2008

	Additions	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2007	Fund Balances June 30, 2008
Library Funds	\$ -	\$ 1,269.00	\$ -	\$ -	\$ 1,269.00	\$ 15,674.22	\$ 16,943.22
Cemetery Perpetual Care	\$ 1,750.00	\$ 4,310.63	\$ 27,720.08	\$ -	\$ (21,659.45)	\$ 151,703.60	\$ 130,044.15
Flower Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,995.22	\$ 1,995.22
Firemen's Relief Fund	\$ -	\$ 85.32	\$ -	\$ -	\$ 85.32	\$ 2,648.03	\$ 2,733.35
Dr. Milman Pease Fund	\$ -	\$ 18.99	\$ -	\$ -	\$ 18.99	\$ 1,533.19	\$ 1,552.18
Stabilization Fund	\$ -	\$ 22,819.19	\$ -	\$ 40,000.00	\$ 62,819.19	\$ 627,994.51	\$ 690,813.70
Pur Prop/Imp	\$ -	\$ 412.08	\$ -	\$ 23,000.00	\$ 23,412.08	\$ -	\$ 23,412.08
Fleet	\$ -	\$ 1,458.86	\$ -	\$ 75,000.00	\$ 76,458.86	\$ -	\$ 76,458.86
Stabilization Fund-Fire	\$ -	\$ 727.25	\$ -	\$ -	\$ 727.25	\$ 5,257.11	\$ 5,984.36
Stabilization Fund-Highway	\$ -	\$ 11.13	\$ -	\$ -	\$ 11.13	\$ 279.17	\$ 290.30
	\$ 1,750.00	\$ 31,112.45	\$ 27,720.08	\$ 138,000.00	\$ 143,142.37	\$ 807,084.05	\$ 950,226.42
Unrealized Gain/(Loss) on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,750.00	\$ 31,112.45	\$ 27,720.08	\$ 138,000.00	\$ 143,142.37	\$ 807,084.05	\$ 950,226.42

TOWN OF BROOKFIELD, MASSACHUSETTS
 COMBINING STATEMENT OF AGENCY FUND REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2008

	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2007	Fund Balances June 30, 2008
SCHOOL STUDENT ACTIVITIES	\$ 149.56	\$ 1,341.87	\$ -	\$ (1,192.31)	\$ 10,115.62	\$ 8,923.31
AFTER SCHOOL PROGRAM	\$ 19,539.00	\$ 17,452.33	\$ -	\$ 2,086.67	\$ 263.69	\$ 2,350.36
MUSIC DEPT PROGRAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COST TO COLLECTOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOWN CLERK FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DRIVEWAY PERMIT	\$ 3,375.00	\$ 2,725.00	\$ -	\$ 650.00	\$ 33,868.00	\$ 34,518.00
FISHERIERS & WILDLIFE	\$ 1,829.75	\$ 1,861.75	\$ -	\$ (32.00)	\$ 32.00	\$ -
PISTOL PERMITS	\$ 6,900.00	\$ 7,650.00	\$ -	\$ (750.00)	\$ 5,912.50	\$ 5,162.50
CAMP BOURNE DALE	\$ 12,034.95	\$ 9,504.58	\$ -	\$ 2,530.37	\$ 3,983.40	\$ 6,513.77
	\$43,828.26	\$ 40,535.53	\$ -	\$ 3,292.73	\$ 54,175.21	\$ 57,467.94

Undesignated Fund Balance June 30, 2007	226,864.00
FY07 Audit Adjustment	24,168.69
	251,032.69
Add/(Deduct):	
Revenue	7,106,734.20
Expenditures	(7,173,470.95)
Other Financing Sources/Uses *	152,089.32
Reserve for Deficit FY07	(50.00)
Reserve for Deficit FY08	50.00
Reserve for Snow & Ice Deficit FY07	(23,477.23)
Reserve for Snow & Ice Deficit FY08	35,207.68
FY 07 Reserve for Encumbrances	280,572.88
FY 08 Reserve for Encumbrances	(430,460.59)
FY 07 Reserve for Sub Years Expenditures	171,530.38
FY 08 Reserve for Sub Years Expenditures	(11,360.00)
	107,365.69
Undesignated Fund Balance June 30, 2008	358,398.38
Detail: Other Financing Sources/Uses	
Transfer from Special Revenue	297,233.00
Transfer to Special Revenue	(7,143.68)
Transfer to Capital Projects	0.00
Transfer to Stabilization	(40,000.00)
Transfer to Pur Prop/Imp Stabilization	(23,000.00)
Transfer to Fleet Stabilization	(75,000.00)
Transfer to Trust Funds/Agency	0.00
Transfer to Fire Apparatus Stabilization	0.00
Total:	152,089.32

Town of Brookfield, MA COMBINED STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2007

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 3,935,242.16	\$ 3,874,288.27	\$ (50,953.89)
State Receipts	\$ 2,411,437.00	\$ 2,417,686.00	\$ 6,249.00
Excise and Other Taxes	\$ 415,300.00	\$ 416,099.95	\$ 799.94
Licenses, Permits, Fees	\$ 259,600.00	\$ 237,955.08	\$ (21,644.92)
Interest and Penalties on Delinquent Taxes	\$ 50,000.00	\$ 63,687.23	\$ 13,687.23
Interest on Investments	\$ 85,000.00	\$ 97,017.67	\$ 12,017.67
Total Revenues	\$ 7,146,579.16	\$ 7,106,734.20	\$ (39,844.96)
Expenditures:			
Current:			
General Government	\$ 547,182.44	\$ 504,278.22	\$ 42,904.22
Public Safety	\$ 613,793.55	\$ 579,236.14	\$ 34,537.43
Public Works	\$ 505,857.26	\$ 528,809.58	\$ (22,952.32)
Health and Human Services	\$ 38,838.15	\$ 32,151.28	\$ 6,687.87
Culture and Recreation	\$ 131,759.79	\$ 126,372.07	\$ 5,387.72
Education	\$ 4,009,704.11	\$ 3,983,411.68	\$ 26,292.43
Employee Benefits and Insurance	\$ 571,135.00	\$ 541,591.12	\$ 29,543.88
State Assessments	\$ 150,509.00	\$ 119,404.00	\$ 31,105.00
Debt Service:			
Principal	\$ 585,763.00	\$ 585,763.00	\$ -
Interest and Fiscal Charges	\$ 177,454.18	\$ 172,453.86	\$ 5,000.14
Total Expenditures	\$ 7,331,997.32	\$ 7,173,470.95	\$ 158,526.37
Excess of Revenues Over (Under) Expenditures	\$ (185,418.16)	\$ (66,736.75)	\$ 118,681.41
Other Financing Sources (Uses):			
Operating Transfers In	\$ 297,233.00	\$ 297,233.00	\$ -
Operating Transfers Out	\$ (145,143.68)	\$ (145,143.68)	\$ -
Total Other Financing Sources (Uses)	\$ 152,089.32	\$ 152,089.32	\$ -
Budget Variance:			
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ (33,328.84)	\$ 85,352.57	\$ 118,681.41

TOWN OF BROOKFIELD, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
 ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND TYPES FOR THE YEAR ENDED JUNE 30, 2008

	Governmental Fund Types			Fiduciary	Totals
	General Fund	Special Revenue	Capital Projects	Fund Types Trusts	(Memorandum Only)
Revenues:					
Taxes	\$3,874,288.27	\$ -	\$ -	\$ -	\$ 3,874,288.27
State Receipts	\$2,417,686.00	\$ 317,879.70	\$ -	\$ -	\$ 2,735,565.70
Excise and Other Taxes	\$ 416,099.95	\$ -	\$ -	\$ -	\$ 416,099.95
Licenses, Permits, Fees	\$ 237,955.08	\$ 319,682.58	\$ -	\$ -	\$ 557,637.66
Interest and Penalties on Delinquent Taxes	\$ 63,687.23	\$ -	\$ -	\$ -	\$ 63,687.23
Bond Proceeds	\$ -	\$ -	\$ 215,000.00	\$ -	\$ 215,000.00
Investment Income:					
Interest and Dividends on Investments	\$ 97,017.67	\$ 4,661.78	\$ -	\$ 31,112.75	\$ 132,792.20
Additions	\$ -	\$ -	\$ -	\$ 1,750.00	\$ 1,750.00
Grants and Fees	\$ -	\$ 383,349.46	\$ 60,000.00	\$ -	\$ 443,349.46
Intergovernmental - "On Behalf Payments"	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$7,106,734.20	\$ 1,025,573.52	\$ 275,000.00	\$ 32,862.75	\$ 8,440,170.47
Expenditures:					
Current:					
General Government	\$ 504,278.22	\$ 11,006.97	\$ 10,000.00	\$ -	\$ 525,285.19
Public Safety	\$ 579,236.14	\$ 83,137.68	\$ 319,092.00	\$ -	\$ 981,465.82
Public Works	\$ 528,809.58	\$ 241,095.78	\$ 1,232.50	\$ -	\$ 771,137.86
Health and Human Services	\$ 32,151.28	\$ 14,743.00	\$ -	\$ 27,720.00	\$ 74,614.28
Culture and Recreation	\$ 126,372.07	\$ 83,224.47	\$ -	\$ -	\$ 209,596.54
Education	\$3,983,411.68	\$ 309,973.79	\$ -	\$ -	\$ 4,293,385.47
Employee Benefits and Insurance	\$ 541,591.12	\$ -	\$ -	\$ -	\$ 541,591.12
Water	\$ -	\$ 115,442.84	\$ -	\$ -	\$ 115,442.84
State Assessments	\$ 119,404.00	\$ -	\$ -	\$ -	\$ 119,404.00
Debt Service:					
Principal	\$ 585,763.00	\$ 7,266.58	\$ -	\$ -	\$ 593,029.58
Interest and Fiscal Charges	\$ 172,453.86	\$ -	\$ -	\$ -	\$ 172,453.86
Continuing Appropriations	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$7,173,470.95	\$ 865,891.11	\$ 330,324.50	\$ 27,720.00	\$ 8,397,406.56
Excess of Revenues Over (Under) Expenditures	\$ (66,736.75)	\$ 159,682.41	\$ (55,324.50)	\$ 5,142.75	\$ 42,763.91

Other Financing Sources (Uses):					
Operating Transfers In	\$ 297,233.00	\$ 7,143.68	\$ -	\$ 138,000.00	\$ 442,376.68
Operating Transfers Out	<u>\$(145,143.68)</u>	<u>\$(297,233.00)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$(442,376.68)</u>
Total Other Financing Sources (Uses)	<u>\$ 152,089.32</u>	<u>\$(290,089.32)</u>	<u>\$ -</u>	<u>\$ 138,000.00</u>	<u>\$ -</u>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses					
	\$ 85,352.57	\$ (130,406.91)	\$ (55,324.50)	\$ 143,142.75	\$ 42,763.91
Fund Balances, Beginning of Year**	<u>\$ 679,708.72</u>	<u>\$ 1,324,023.72</u>	<u>\$ 71,231.83</u>	<u>\$ 807,084.05</u>	<u>\$ 2,882,048.32</u>
Fund Balances, End of Year	<u>\$ 765,061.29</u>	<u>\$ 1,193,616.81</u>	<u>\$ 15,907.33</u>	<u>\$ 950,226.80</u>	<u>\$ 2,924,812.23</u>

**Includes FY07 Audit Adj.

**TOWN OF BROOKFIELD, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES AND EXPENDITURES
 BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008**

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 3,925,242.16	\$ 3,874,288.27	\$ (50,953.89)
State Receipts	\$ 2,411,437.00	\$ 2,417,686.00	\$ 6,249.00
Excise and Other Taxes	\$ 415,300.00	\$ 416,099.95	\$ 799.95
Licenses, Permits, Fees	\$ 259,600.00	\$ 237,955.08	\$ (21,644.92)
Interest and Penalties on Delinquent Taxes	\$ 50,000.00	\$ 63,687.23	\$ 13,687.23
Interest on Investments	\$ 85,000.00	\$ 97,017.67	\$ 12,017.67
Total Revenues	\$ 7,146,579.16	\$ 7,106,734.20	\$ (39,844.96)
Expenditures:			
Current:			
General Government	\$ 547,182.44	\$ 504,278.22	\$ 42,904.22
Public Safety	\$ 613,793.57	\$ 579,236.14	\$ 34,557.43
Public Works	\$ 505,857.26	\$ 528,809.58	\$ (22,952.32)
Health and Human Services	\$ 38,839.15	\$ 32,151.28	\$ 6,687.87
Culture and Recreation	\$ 131,759.79	\$ 126,372.07	\$ 5,387.72
Education	\$ 4,009,704.11	\$ 3,983,411.68	\$ 26,292.43
Employee Benefits and Insurance	\$ 571,135.00	\$ 541,591.12	\$ 29,543.88
State Assessments	\$ 150,509.00	\$ 119,404.00	\$ 31,105.00
Debt Service:			
Principal	\$ 585,763.00	\$ 585,763.00	\$ -
Interest and Fiscal Charges	\$ 177,454.00	\$ 172,453.86	\$ 5,000.14
Total Expenditures	\$ 7,331,997.32	\$ 7,173,470.95	\$ 158,526.37
Excess of Revenues Over (Under) Expenditures	\$ (185,418.16)	\$ (66,736.75)	\$ 118,681.41
Other Financing Sources (Uses):			
Operating Transfers In	\$ 297,233.00	\$ 297,233.00	\$ -
Operating Transfers Out	\$ (145,143.68)	\$ (145,143.68)	\$ -
Total Other Financing Sources (Uses)	\$ 152,089.32	\$ 152,089.32	\$ -
Budget Variance:			
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ (33,328.84)	\$ 85,352.57	\$ 118,681.41

Town of Brookfield								
Schedule of Departmental Appropriations and Expenditures								
Year Ended June 30, 2008								
	Beginning	Encumbrance	ATM	Appropriation	Ending	Total		
	Encumbrance	Adj.	Appropriation	Adj.	Encumbrance	Budget	Expenditures	Variance
Moderator :								
Moderator Salary			57.00			57.00		57.00
Total Moderator	0.00		57.00		0.00	57.00	0.00	57.00
Selectmen :								
Selectmen Salary			7,137.00			7,137.00	7,137.00	0.00
Administrative Asst. Salary			35,977.00			35,977.00	35,976.24	0.76
Selectmen Expense			6,500.00			6,500.00	3,130.63	3,369.37
Physical Exam. Expense	411.86		400.00			811.86	631.86	180.00
Payment in Lieu of Taxes			750.00			750.00	532.74	217.26
Computer Maintenance			2,500.00			2,500.00	2,343.00	157.00
Town Website*			2,500.00		2,500.00	0.00	0.00	0.00
Consultant Expenses*			2,000.00		2,000.00	0.00	0.00	0.00
Brownfield's-Mill Street*	53,798.14		0.00		25,244.96	28,553.18	28,553.18	0.00
QQLA Pond Expenditures			10,000.00			10,000.00	10,000.00	0.00
Mill St. Site Plan			0.00			0.00	0.00	0.00
Total Selectmen	54,210.00	0.00	67,764.00	0.00	29,744.96	92,229.04	88,304.65	3,924.39
Reserve Fund :								
Reserve Fund			25,000.00	(18,795.00)		6,205.00	0.00	6,205.00
Total Reserve Fund	0.00	0.00	25,000.00	(18,795.00)	0.00	6,205.00	0.00	6,205.00
Town Accountant :								
Town Accountant -Wages			42413.00			42,413.00	42,413.00	0.00
Audit			11500.00		11,500.00	0.00	0.00	0.00
Accountant : Expense			3290.00			3,290.00	3,236.60	53.40
Professional Service Account*	2,027.45		0.00		27.45	2,000.00	2,000.00	0.00
Total Accountant	2,027.45	0.00	57,203.00	0.00	11,527.45	47,703.00	47,649.60	53.40
Advisory Board :								
Advisory Board Expense			700.00			700.00	700.00	0.00
Advisory Board Expense			500.00			500.00	381.00	119.00
Warrant Book Print & Mail			2,500.00			2,500.00	1,769.09	730.91

Total Advisory Board	0.00	0.00	3,700.00	0.00	0.00	3,700.00	2,850.09	849.91
Assessors :								
Assessors-Salaries			42,534.00			42,534.00	42,534.00	0.00
Assessors Consult Serv Reval			2,500.00			2,500.00	2,500.00	0.00
Assessors Expense			4,335.00			4,335.00	4,053.99	281.01
Total Assessors	0.00	0.00	49,369.00	0.00	0.00	49,369.00	49,087.99	281.01
Treasurer :								
Treasurer Salary			26,370.00			26,370.00	26,307.01	62.99
Treasurer Clerk Wages			21,173.00	350.00		21,523.00	21,494.71	28.29
Interim Treasurer Wages			0.00			0.00	0.00	0.00
Treasurer Payroll Service			4,725.00			4,725.00	4,260.69	464.31
Treasurer Expense			3,900.00			3,900.00	3,547.60	352.40
Total Treasurer	0.00	0.00	56,168.00	350.00	0.00	56,518.00	55,610.01	907.99
Tax Collector :								
Tax Collector Wages			28,831.00			28,831.00	28,831.00	0.00
Tax Collector Clerk Wages			2,682.00			2,682.00	2,670.72	11.28
Tax Collector DOR Wages			0.00			0.00	0.00	0.00
Tax Collector Certification			1,000.00			1,000.00	0.00	1,000.00
Tax Collector Expense			8,126.00			8,126.00	7,840.80	285.20
Tax Collector Software			0.00			0.00	0.00	0.00
Total Tax Collector	0.00	0.00	40,639.00	0.00	0.00	40,639.00	39,342.52	1,296.48
Town Counsel & Legals :								
Town Counsel & Legals	4,735.37		45,000.00			49,735.37	41,116.89	8,618.48
Total Counsel & Legals	4,735.37	0.00	45,000.00	0.00	0.00	49,735.37	41,116.89	8,618.48
Treasurer Tax Title :								
Treasurer Tax Title	20,234.92		0.00		20,234.92	0.00	0.00	0.00
Total Tax Title	20,234.92	0.00	0.00	0.00	20,234.92	0.00	0.00	0.00
Town Clerk :								
Town Clerk Salary			25,807.00			25,807.00	25,807.00	0.00
Ass't Town Clerk Wages			4,611.00			4,611.00	4,613.34	(2.34)
Town Clerk Certification			1,000.00			1,000.00	1,000.00	0.00
Town Clerk Expense	70.34		3,860.00	1,100.00	1,100.00	3,930.34	3,887.46	42.88
Town Clerk Vault*	0.00		0.00	10,838.00	10,838.00	0.00	0.00	0.00

Total Town Clerk	70.34	0.00	35,278.00	11,938.00	11,938.00	35,348.34	35,307.80	40.54
Election & Registration :								
Election & Registration Wages			7,808.00			7,808.00	3,950.87	3,857.13
Election & Registration Expense			6,658.00	(1,100.00)		5,558.00	4,545.10	1,012.90
Election & Registration-Acuvote			0.00			0.00	0.00	0.00
Total Election & Registration	0.00	0.00	14,466.00	(1,100.00)	0.00	13,366.00	8,495.97	4,870.03
Conservation :								
Conservation Expense			500.00			500.00	84.00	416.00
Conservation Expense-Prior Year			0.00			0.00	0.00	0.00
Total Conservation	0.00	0.00	500.00	0.00	0.00	500.00	84.00	416.00
Central Mass. Regional Planning :								
Muni Org for Region			930.00			930.00	930.00	0.00
Central Mass. Regional Planning			700.00			700.00	699.66	0.34
Total Central Mass. Regi. Plann.	0.00	0.00	1,630.00	0.00	0.00	1,630.00	1,629.66	0.34
Planning Board :								
Planning Board Clerk Salary			3,000.00			3,000.00	2,600.24	399.76
Planning Board Salary			2,575.00			2,575.00	2,575.00	0.00
Planning Board Expense	289.80		1,275.00			1,564.80	1,078.89	485.91
Planning Board Expense-Prior Year			0.00			0.00	0.00	0.00
Total Planning Board	289.80	0.00	6,850.00	0.00	0.00	7,139.80	6,254.13	885.67
Board Of Appeals :								
Board Of Appeals Expense	50.40		1,021.00			1,071.40	590.45	480.95
Board Of Appeals Expense-Prior Year			0.00			0.00	0.00	0.00
Total Board Of Appeals	50.40	0.00	1,021.00	0.00	0.00	1,071.40	590.45	480.95
Master Plan								
Master Plan Expenses*	10,000.00		0.00		10,000.00	0.00	0.00	0.00
Total Board Of Appeals	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
Capital Improvement :								
Capital Improvement Expense			0.00			0.00		0.00
Total Capital Improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Town Hall :								
Town Hall Custodian Wages			11,275.00			11,275.00	11,275.67	(0.67)
Town Hall Expense			9,715.00			9,715.00	8,855.42	859.58
Town Hall Arch. & Engineering			0.00			0.00	0.00	0.00
Town Hall Improvements*	21,440.23		40,000.00		52,776.06	8,664.17	8,664.17	0.00
Town Hall Exterior Renovations*	5,800.00		0.00		5,800.00	0.00	0.00	0.00
Town Hall Wiring*	7,514.79		10,000.00		17,422.79	92.00	92.00	0.00
350th Quaboag Plantation*			1,000.00		114.16	885.84	885.84	0.00
Common/Mall Improvements*	177.39		0.00		177.39	0.00	0.00	0.00
100th Anniversary*	377.27		0.00		377.27	0.00	0.00	0.00
Total Town Hall	35,309.68	0.00	71,990.00	0.00	76,667.67	30,632.01	29,773.10	858.91
Town Report :								
Print Town Report			1,800.00			1,800.00	1,670.00	130.00
Total Town Report	0.00	0.00	1,800.00	0.00	0.00	1,800.00	1,670.00	130.00
Municipal Heating Fuel :								
Municipal Heating Fuel			45,000.00		1,743.06	43,256.94	38,004.86	5,252.08
Municipal Diesel Fuel			16,964.00	6,000.00		22,964.00	18,292.91	4,671.09
Municipal Gasoline			28,000.00			28,000.00	26,243.52	1,756.48
Municipal Bldg R&M			0.00			0.00	0.00	0.00
Total Municipal Heating Fuel	0.00	0.00	89,964.00	6,000.00	1,743.06	94,220.94	82,541.29	11,679.65
Telephone Expense :								
Telephone Expense			10,000.00	1,511.00	192.46	11,318.54	10,320.64	997.90
Total Telephone Expense	0.00	0.00	10,000.00	1,511.00	192.46	11,318.54	10,320.64	997.90
TOTAL GENERAL GOVERNMENT	126,927.96	0.00	578,399.00	(96.00)	162,048.52	543,182.44	500,628.79	42,553.65
Police Department :								
Police Wages Full Time			74,124.00	19,116.00		93,240.00	87,457.00	5,783.00
Police Chief Salary			56,948.00			56,948.00	56,948.00	0.00
Police Part Time Wages			110,000.00	(14,040.00)		95,960.00	90,160.42	5,799.58
Police Clerk			8,722.00			8,722.00	8,713.24	8.76
Police Overtime Full Time			10,000.00			10,000.00	7,090.10	2,909.90
Police Expense	13,166.78		65,000.00		3,013.85	75,152.93	61,677.80	13,475.13
Police Station Expense			22,600.00		241.59	22,358.41	21,910.47	447.94
Police Cruiser-Purchase*	153.64		0.00		13.64	140.00	0.00	140.00

Police Vehicle-Purchase*	1,259.00		0.00		1,259.00	0.00	0.00	0.00
Police Feasibility Study-Station*	0.00		0.00	15,000.00	15,000.00	0.00	0.00	0.00
Total Police Department	14,579.42	0.00	347,394.00	20,076.00	19,528.08	362,521.34	333,957.03	28,564.31
Fire Department :								
Fire Dept. Wages			9,041.00			9,041.00	6,874.50	2,166.50
Fire Chief Salary			1,283.00			1,283.00	1,283.00	0.00
Fire Salary Brush/Spec Duty			4,115.00	884.00		4,999.00	4,970.92	28.08
Fire Dept. Expense	2,528.00		46,130.00	394.00	22.44	49,029.56	47,794.45	1,235.11
Fire Dept. Testing & Recertification	1,000.00		3,500.00	(394.00)		4,106.00	3,465.84	640.16
Fire Dept. Fixed Assets / Repair			8,000.00			8,000.00	8,000.00	0.00
Fire Station Bldg. Maint.*			5,000.00		5,000.00	0.00	0.00	0.00
Total Fire Department	3,528.00	0.00	77,069.00	884.00	5,022.44	76,458.56	72,388.71	4,069.85
Emergency Squad :								
Emergency Squad Salary	1,920.63		0.00		1,920.63	0.00	0.00	0.00
Emergency Squad On Call			65,121.00		11,634.17	53,486.83	53,486.83	0.00
Emergency Squad Vac/Sick			1,025.00		1,025.00	0.00	0.00	0.00
Emergency Squad FF/Paramed			40,474.00			40,474.00	40,474.00	0.00
Emergency Squad Wages	30,153.65		0.00		26,913.11	3,240.54	3,240.54	0.00
Emergency Squad Expense	9,001.12		29,000.00		13,456.67	24,544.45	24,544.45	0.00
Emergency Squad Ambulance			150,000.00		150,000.00	0.00	0.00	0.00
Total Emergency Squad	41,075.40	0.00	285,620.00	0.00	204,949.58	121,745.82	121,745.82	0.00
Building Inspector :								
Building Inspector Salary			13,241.00			13,241.00	13,241.00	0.00
Ass't Building Inspector Salary			287.00			287.00	287.00	0.00
Building Inspector Expense			500.00			500.00	0.00	500.00
Total Building Inspector	0.00	0.00	14,028.00	0.00	0.00	14,028.00	13,528.00	500.00
Gas / Plumbing Inspector :								
Gas / Plumbing Inspector Salary			3,275.00			3,275.00	3,275.00	0.00
Ass't Gas / Plumbing Insp. Salary			279.00			279.00	279.00	0.00
Gas / Plumbing Inspector Expense			790.00			790.00	616.70	173.30
Total Gas / Plumbing Inspector	0.00	0.00	4,344.00	0.00	0.00	4,344.00	4,170.70	173.30
Wiring Inspector :								
Wiring Inspector Salary			3,254.00			3,254.00	3,254.00	0.00
Ass't Wiring Inspector Salary			287.00			287.00	287.00	0.00

Wiring Inspector Expense			400.00			400.00	400.00	0.00
Total Wiring Inspector	0.00	0.00	3,941.00	0.00	0.00	3,941.00	3,941.00	0.00
Zoning Enforcement :								
Zoning Enforcement Salary			8,275.00			8,275.00	8,275.00	0.00
Zoning Enforcement Expense			475.00			475.00	311.38	163.62
Total Zoning Enforcement	0.00	0.00	8,750.00	0.00	0.00	8,750.00	8,586.38	163.62
BEMA Brookfield Emerg. Mgmt. Ag:								
BEMA Brookfield Emerg. Salaries			350.00			350.00	350.00	0.00
BEMA Brookfield Emerg. Mgmt. Ag:	1,000.15		3,873.00		3,052.20	1,820.95	1,768.17	52.78
Total Brookfield BEMA	1,000.15	0.00	4,223.00	0.00	3,052.20	2,170.95	2,118.17	52.78
Animal Control Officer :								
Animal Control Officer Salary			4,775.00			4,775.00	4,775.00	0.00
Asst Animal Control Officer Salary			536.00			536.00	536.00	0.00
Animal Control Officer Expense	114.18		2,783.00		109.28	2,787.90	1,826.93	960.97
Total Animal Control Officer :	114.18	0.00	8,094.00	0.00	109.28	8,098.90	7,137.93	960.97
Parking Clerk / Officer :								
Parking Clerk / Officer Salary			235.00			235.00	235.00	0.00
Parking Ticket Expense			100.00			100.00	27.40	72.60
Total Parking Clerk / Officer	0.00	0.00	335.00	0.00	0.00	335.00	262.40	72.60
Tree Warden :								
Tree Warden Expense	200.00		4,200.00	4,600.00		9,000.00	9,000.00	0.00
Total Tree Warden	200.00	0.00	4,200.00	4,600.00	0.00	9,000.00	9,000.00	0.00
Shade Trees :								
Shade Tree Expense			2,400.00			2,400.00	2,400.00	0.00
Total Shade Trees	0.00	0.00	2,400.00	0.00	0.00	2,400.00	2,400.00	0.00
TOTAL PUBLIC SAFETY	60,497.15	0.00	760,398.00	25,560.00	232,661.58	613,793.57	579,236.14	34,557.43
Highway Department :								
Highway Supt. Salary			44,668.00	(159.00)		44,509.00	43,994.16	514.84
Highway Operator Wages			36,082.00	(77.00)		36,005.00	35,537.76	467.24

Highway Wages OT/Other			2,575.00	784.00		3,359.00	3,321.14	37.86
Highway Wages P/T			21,548.00			21,548.00	21,492.83	55.17
Highway Expense	204.01		59,650.00	8,787.00	150.44	68,490.57	64,308.22	4,182.35
Police Detail			500.00			500.00	277.50	222.50
Plow Private Roads			1.00			1.00	0.00	1.00
Bridges / Railings / Signs			1,600.00			1,600.00	1,600.00	0.00
Roads Reconst. Const & Inprov			15,000.00			15,000.00	15,000.00	0.00
Rte. 148 Engineering	50,000.00	(50,000.00)	0.00			0.00	0.00	0.00
Highway Garage-Electrical			0.00			0.00	0.00	0.00
Highway-91 Mack Motor	8,544.54		0.00			8,544.54	8,544.54	0.00
Gasoline Tank			0.00			0.00	0.00	0.00
Total Highway Department	58,748.55	(50,000.00)	181,624.00	9,335.00	150.44	199,557.11	194,076.15	5,480.96
Snow & Ice :								
Snow & Ice :			50,000.00	50,000.00		100,000.00	135,207.68	(35,207.68)
Total Snow & Ice	0.00	0.00	50,000.00	50,000.00	0.00	100,000.00	135,207.68	(35,207.68)
Street Lighting :								
Street Lighting			14,000.00		28.95	13,971.05	10,938.71	3,032.34
Total Street Lighting	0.00	0.00	14,000.00	0.00	28.95	13,971.05	10,938.71	3,032.34
Sidewalks:								
Sidewalks			1,000.00			1,000.00	0.00	1,000.00
Total Sidewalks	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
Cemetery Department :								
Cemetery Dept. Wages			12,250.00			12,250.00	12,250.00	0.00
Cemetery Supt. Salary			4,300.00			4,300.00	4,300.00	0.00
Cemetery Dept. Expense	67.05		6,500.00	254.06	15.45	6,805.66	6,802.43	3.23
Cemetery Dept. Bucket Loader*			21,000.00		1,000.00	20,000.00	20,000.00	0.00
Total Cemetery Dept.	67.05	0.00	44,050.00	254.06	1,015.45	43,355.66	43,352.43	3.23
Cemetery Improvements :								
Cemetery Improvements			1,650.00	(254.06)		1,395.94	1,395.44	0.50
Total Cemetery Improvements	0.00	0.00	1,650.00	(254.06)	0.00	1,395.94	1,395.44	0.50
Transfer Station :								
Transfer Station Wages			18,668.00			18,668.00	17,574.13	1,093.87
Well Tests			10,205.00	1,250.00		11,455.00	11,450.00	5.00

Transfer Station Expense	3,676.25		110,025.00	12,603.25	9,850.00	116,454.50	114,815.04	1,639.46
Landfill Closure*	19,112.26	(18,853.25)	0.00		259.01	(0.00)	0.00	(0.00)
Total Transfer Station	22,788.51	(18,853.25)	138,898.00	13,853.25	10,109.01	146,577.50	143,839.17	2,738.33
TOTAL PUBLIC WORKS	81,604.11	(68,853.25)	431,222.00	73,188.25	11,303.85	505,857.26	528,809.58	(22,952.32)
Board Of Health :								
Board Of Health Salary			4,286.00			4,286.00	4,286.00	0.00
Board Of Health Clerk Wages			2,000.00			2,000.00	1,989.96	10.04
Board Of Health Health Agent			1,964.00			1,964.00	1,692.14	271.86
Animal Inspector Salary			1,000.00			1,000.00	1,000.00	0.00
B-O-H Title V Adm. Salary			2,000.00			2,000.00	1,309.50	690.50
B-O-H Expense	584.92		2,000.00	1,250.00		3,834.92	708.93	3,125.99
Total Board Of Health	584.92	0.00	13,250.00	1,250.00	0.00	15,084.92	10,986.53	4,098.39
Inspector :								
Inspector Salary			0.00			0.00	0.00	0.00
Total Inspector	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
South Central Mass. Clinic :								
Community Health Program			900.00		71.78	828.22	634.96	193.26
Total South Central Mass. Clinic	0.00	0.00	900.00	0.00	71.78	828.22	634.96	193.26
Outreach :								
Outreach Worker Salary			1,500.00			1,500.00	1,500.00	0.00
Tri-Valley Crisis Inter. Expense			0.00			0.00	0.00	0.00
Medi - Car Consortium			2,000.00			2,000.00	2,000.00	0.00
Council On Aging Expense			1,000.00			1,000.00	558.00	442.00
Total Outreach	0.00	0.00	4,500.00	0.00	0.00	4,500.00	4,058.00	442.00
Veterans Director :								
Veterans Director Salary			650.00			650.00	650.00	0.00
Total Veterans Director	0.00	0.00	650.00	0.00	0.00	650.00	650.00	0.00
Veterans Agent :								
Veterans Agent Salary			2,611.00			2,611.00	2,611.00	0.00
Veterans Expense			240.00		74.99	165.01	80.39	84.62

Veterans Case Worker			15,000.00			15,000.00	13,130.40	1,869.60
Total Veterans Agent	0.00	0.00	17,851.00	0.00	74.99	17,776.01	15,821.79	1,954.22
TOTAL HUMAN SERVICES	584.92	0.00	37,151.00	1,250.00	146.77	38,839.15	32,151.28	6,687.87
Library :								
Library Director Wages			32,764.00			32,764.00	32,702.05	61.95
Library Custodian Wages			5,782.00			5,782.00	5,757.66	24.34
Library Asst.'s Salary			25,413.00			25,413.00	25,404.49	8.51
Library Sat/Holidays/Vacation			3,964.00			3,964.00	3,962.73	1.27
Library Expense			12,474.00			12,474.00	12,377.06	96.94
Library Books / Video Periodicals			20,679.00			20,679.00	20,678.14	0.86
Library Heating System			0.00			0.00	0.00	0.00
Library Bldg Rep & Maint		184.03	5,000.00	5,000.00	5,000.00	5,184.03	5,184.03	0.00
Total Library	0.00	184.03	106,076.00	5,000.00	5,000.00	106,260.03	106,066.16	193.87
Recreation :								
Recreation Salary			2,730.00			2,730.00	2,740.86	(10.86)
Recreation Expense			6,500.00		2,471.15	4,028.85	3,806.73	222.12
Recreation Fence Expense			0.00			0.00	0.00	0.00
Lewis Field Maintenance Expense	1,611.28		2,200.00		409.50	3,401.78	2,920.16	481.62
South Pond Beach Expenses			3,000.00			3,000.00	1,159.20	1,840.80
Lewis Field-Storage/Pavilion			0.00			0.00	0.00	0.00
Total Recreation	1,611.28	0.00	14,430.00	0.00	2,880.65	13,160.63	10,626.95	2,533.68
South Pond :								
South Pond Salary						0.00		0.00
South Pond Expense						0.00		0.00
Total South Pond	0.00		0.00		0.00	0.00	0.00	0.00
Historical Commission :								
Historical Commission			1,125.00	1,000.00	1,692.73	432.27	432.27	0.00
Total Historical Commission	0.00	0.00	1,125.00	1,000.00	1,692.73	432.27	432.27	0.00
Memorial Day :								
Memorial Day			4,200.00			4,200.00	2,912.53	1,287.47
Total Memorial Day	0.00	0.00	4,200.00	0.00	0.00	4,200.00	2,912.53	1,287.47

Cultural Council :								
Cultural Council TH Imp			0.00			0.00	0.00	0.00
Cultural Council Expense	56.86		7,650.00			7,706.86	6,334.16	1,372.70
Total Cultural Council	56.86	0.00	7,650.00	0.00	0.00	7,706.86	6,334.16	1,372.70
Common / X-Mass Tree :								
Common / X-Mass Tree			0.00			0.00	0.00	0.00
Total Common / X-Mass Tree			0.00			0.00	0.00	0.00
TOTAL CULTURE & RECREATION	1,668.14	184.03	133,481.00	6,000.00	9,573.38	131,759.79	126,372.07	5,387.72
School Department :								
School Salary			0.00			0.00	2,037,339.94	(2,037,339.94)
School Committee Salary			1,500.00			1,500.00	1,500.00	0.00
Regional School Committee Salary			1,000.00			1,000.00	1,000.00	0.00
Regional School Assessment			1,145,614.00	(39,510.00)		1,106,104.00	1,105,041.00	1,063.00
Regional School Transportation			28,398.00			28,398.00	22,926.00	5,472.00
School Expense			2,880,534.00		7,831.89	2,872,702.11	815,604.74	2,057,097.37
Total School Department :	0.00	0.00	4,057,046.00	(39,510.00)	7,831.89	4,009,704.11	3,983,411.68	26,292.43
TOTAL EDUCATION	0.00	0.00	4,057,046.00	(39,510.00)	7,831.89	4,009,704.11	3,983,411.68	26,292.43
Maturing Debt / Principal :								
Maturing Debt / Principal			275,000.00			275,000.00	275,000.00	0.00
Maturing Debt / Garage			88,205.00			88,205.00	88,205.00	0.00
Maturing Debt / Roof			31,795.00			31,795.00	31,795.00	0.00
Regional School Const.			190,763.00			190,763.00	190,763.00	0.00
Total Maturing / Principal	0.00	0.00	585,763.00	0.00	0.00	585,763.00	585,763.00	0.00
Maturing Debt / Interest :								
Maturing Debt / Interest			119,297.00			119,297.00	119,296.88	0.12
Maturing Interest-Highway Garage			39,073.00			39,073.00	39,072.99	0.01
Maturing Interest-TH Roof			14,084.00			14,084.00	14,083.99	0.01
Short Term Interest			5,000.00			5,000.00	0.00	5,000.00
Hud Grant Interest	4,000.00		0.00			4,000.00	3,649.43	350.57
Total Maturing Debt / Interest	4,000.00	0.00	177,454.00	0.00	0.00	181,454.00	176,103.29	5,350.71
TOTAL DEBT SERVICE	4,000.00	0.00	763,217.00	0.00	0.00	767,217.00	761,866.29	5,350.71

County Tax Assessments :								
County Tax Assessments			0.00	3,282.00		3,282.00	3,282.00	0.00
Sped Assessment			0.00	1,113.00		1,113.00	111.00	1,002.00
School Choice Assessment			0.00	134,963.00		134,963.00	103,790.00	31,173.00
Charter School Sending Tuition			0.00	0.00		0.00	0.00	0.00
RMV Non - Rew Surcharge			0.00	2,640.00		2,640.00	5,240.00	(2,600.00)
Air Pollution Control District			0.00	692.00		692.00	692.00	0.00
R. T. A.			0.00	7,819.00		7,819.00	6,289.00	1,530.00
Total County Tax Assessment	0.00	0.00	0.00	150,509.00	0.00	150,509.00	119,404.00	31,105.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00	150,509.00	0.00	150,509.00	119,404.00	31,105.00
County Retirement :								
County Retirement Assessment			99,144.00			99,144.00	99,144.00	0.00
Abington Retirement	4,626.60		2,268.00		6,894.60	0.00	0.00	0.00
Total County Retirement	4,626.60	0.00	101,412.00	0.00	6,894.60	99,144.00	99,144.00	0.00
Unemployment :								
Unemployment	664.00		10,000.00	3,000.00		13,664.00	13,434.75	229.25
Total Unemployment	664.00	0.00	10,000.00	3,000.00	0.00	13,664.00	13,434.75	229.25
Group Insurance :								
Group Insurance			320,271.00	(5,135.00)		315,136.00	285,540.48	29,595.52
Total Group Insurance	0.00	0.00	320,271.00	(5,135.00)	0.00	315,136.00	285,540.48	29,595.52
Medicare :								
Medicare Town Share			37,595.00			37,595.00	38,375.89	(780.89)
Total Medicare	0.00	0.00	37,595.00	0.00	0.00	37,595.00	38,375.89	(780.89)
General Insurance :								
General Insurance			100,000.00	5,596.00		105,596.00	105,096.00	500.00
Total General Insurance	0.00	0.00	100,000.00	5,596.00	0.00	105,596.00	105,096.00	500.00
TOTAL EMPLOYEE BENEFITS	5,290.60	0.00	569,278.00	3,461.00	6,894.60	571,135.00	541,591.12	29,543.88
Mass. Turnpike Tourism :								
Mass. Turnpike Tourism Expense			0.00			0.00	0.00	0.00

Total Mass. Turnpike Tourism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unpaid Bills :								
Unpaid Bills			0.00			0.00	0.00	0.00
Total Unpaid Bills	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Appropriations	280,572.88	(68,669.22)	7,330,192.00	220,362.25	430,460.59	7,331,997.32	7,173,470.95	158,526.37
Water Department :								
Water Commissioner Salary			1,756.00			1,756.00	1,755.99	0.01
Water Clerk Salary			8,895.20			8,895.20	8,888.96	6.24
Water Supt. Salary			55,058.00			55,058.00	55,058.00	0.00
Water Operator Salary			3,521.00			3,521.00	1,880.71	1,640.29
Water Casual Labor			724.80			724.80	17.21	707.59
Water Expense	6.95		31,766.00			31,772.95	31,761.18	11.77
Water Dept. Standpipe	1,988.55		0.00		1,560.83	427.72	427.72	0.00
Water Dept. System Improvements.	35,600.04		25,000.00		58,321.50	2,278.54	2,278.54	0.00
Water Dept. Pump Station	25,000.00		0.00		11,864.87	13,135.13	13,135.13	0.00
Total Water Department	62,595.54	0.00	126,721.00	0.00	71,747.20	117,569.34	115,203.44	2,365.90

End of the Report of the Town Accountant

REPORT OF THE TREASURER

Fiscal Year Ending June 30, 2008

T.D. BankNorth	\$ 151,828.12	Depository Account
T.D. BankNorth	\$ 610,656.67	Money Market
T.D. BankNorth	\$ 265,650.18	Special Revenue Accounts
T.D. BankNorth	\$ 425,386.40	Stabilization Account
T.D. BankNorth	\$ 151,458.86	Fleet Stabilization
T.D. BankNorth	\$ 23,412.08	Property Improve Stabilization
T.D. BankNorth	\$ 5,984.36	Stabilization Account - Fire
T.D. BankNorth	\$ 290.30	Stabilization Account - Hwy
Hometown Bank	\$ 1,078,673.76	Money Market
Citizens Bank	\$ 3,655.00	Special Revenue
North Brookfield Savings Bank	\$ 77,312.52	Depository Account
North Brookfield Savings Bank	\$ 13,400.28	Special Revenue Accounts
North Brookfield Savings Bank	\$ 1,552.18	Trust Funds
North Brookfield Savings Bank	\$ 79,401.45	Payroll
Bartholomew & Company	\$ 281,876.95	Stabilization Accounts
Bartholomew & Company	\$ 146,793.62	
Various Trust Funds		
 Cash on Hand June 30, 2008	 \$ 3,317,332.73	

School Bond Issue

Debt Outstanding June 30, 2007	\$ 2,155,000.00
Payments	(275,000.00)
Debt Outstanding June 30, 2008	\$ 1,880,000.00

Report of the Treasurer, continued:

Payroll

Name	Position/Department	Wages
Abair, Nicholas E.	Police Department	\$21,790.93
Achilles, Harrison	School/Head Custodian	\$43,186.96
Achilles, Pamela	School	\$1,575.00
Ackerman, Ross	Police Chief	\$59,749.47
Allen, James W.	Selectman	\$2,417.22
Allen-Start, Christine	School	\$52,277.36
Anderson, Terry L.	EMT	\$6,842.55
Ausmus Jr., Daniel J.	Police	\$10,840.75
Ayers, Brian	Firefighter/EMT	\$959.10
Baird, Matthew	Police	\$46,261.33
Baldracchi, Scott P.	Firefighter	\$7,509.42
Barnes, Robert R.	Water Commissioner	\$585.33
Barrett, Jason M.	Police	\$28,689.44
Barringer, Ashley B.	School	\$46,250.54
Batchelor, Timothy R.	Highway	\$4,760.14
Bek, Mary Anne	School	\$70,135.78
Bemis, Bradford W.	Firefighter/EMT/Highway	\$2,345.26
Bennett, Paula M.	School	\$23,799.20
Benoit, Louise E.	Town Accountant	\$44,499.38
Bouchard, Richard G.	School/Custodian	\$29,269.91
Boucher, Patricia	School	\$72,598.58
Boucher, Victor	Police	\$6,508.32
Boza, Thomas	School	\$225.00
Brecht, Timothy	School Custodian	\$3,920.56
Brenner, Krystal	School	\$325.00
Brisebois, William F.	Transfer Station	\$5,391.49
Brothers, Dianna	School	\$12,975.17
Brothers, Michael	School	\$420.00
Brown, Eva S.	School	\$56,814.32
Budnik, Steven J.	Firefighter/Highway	\$7,233.15
Burns, Linda E.M.	Firefighter/EMT	\$4,319.47
Cameron, Adam J.	Police	\$52,813.57
Capobianco, Patricia	Elections & Registration	\$103.07
Caron, Lisa M.	School	\$770.02
Casey, Mary Beth	School	\$577.50
Casey, Mary E.	School	\$61,285.73
Chaffee II, Herbert A.	Highway/Firefighter	\$58,231.74
Chaffee, Justin L.	Firefighter	\$57.61
Chaffee, Philip A.	Highway	\$4,351.90
Champoux, Sharon A.	School	\$770.00
Charpentier, Marc M.	EMT	\$1,755.44
Charpentier Jr., Roger J.	Water Commissioner	\$864.33
Chisolm, Holly J.	Police/Water	\$18,649.87
Chouinard, Nicole	School	\$17,629.29
Clarke, Bruce	Water Superintendent	\$58,673.45
Coakley, Karen	School	\$357.50
Comeau, Nicole	EMT	\$354.71
Comptois, Paul G.	Firefighter	\$624.25
Comptois II, Stephen J.	School Committee	\$166.67
Connor Jr., Wallace L.	Firefighter	\$624.25
Cooke, James	School Committee	\$625.00
Corbeil, Nancy L.	School	\$66,523.87
Coro, Renee A.	School	\$1,254.16
Couming, Bonnie	School	\$66,308.48
Couture, John M.	Alternate Bldg Inspector	\$287.00
Coyle, William A.	Police	\$2,883.10
Crevier, Charles F.	Water	\$915.32
Cripps, Heather	School	\$24,086.80
Custer-Boucher, Sara	School	\$130.00
Cutler, Douglas W.	Firefighter	\$1,627.82
Dackson, Ronald J.	Selectman	\$2,417.22
Davol, Elizabeth	School	\$68,320.58
Downer, Thomas R.	School Custodian	\$8,320.69

Payroll, continued:

Name	Position/Department	Wages
Dunbar, James J.	Town Treasurer	\$27,604.28
Durgin, Joelyn E.	School	\$6,663.89
Dwyer, Elizabeth A.	School	\$64,635.61
Dyjak, John J.	School	\$27.50
Eaton, Kermit A.	Planning Board	\$772.00
Edgette III, Charles E.	Firefighter	\$747.70
Erikson, Karen	School	\$70,772.64
Evans, Jeffrey C.	Firefighter	\$90.53
Farinato, Mallory	School	\$15,030.00
Faugno, Andrea	Library	\$13,798.46
Faugno, Donald	School Committee	\$500.00
Ferrante-George, Giovina	School	\$168.24
Finney, Nancy Lee	Financial Clerk/Registrar	\$19,105.66
Finney, Susan J.	School	\$14,478.50
Fogwill, Susan J.	School	\$2,081.25
Foley, Herbert Lee	Cemetery	\$13,664.80
Forgit, Claudia	School	\$71,956.24
Frangiamore, Sheila A.	Fin'l Clerk/Asst Town Clerk	\$11,613.03
Gaudette, Kevin S.	Police	\$1,209.12
Gibson, Belinda A.	School	\$60,359.06
Gierlich, Scott M.	Police	\$463.04
Gillen, Sherry L.	School	\$19,561.94
Gillmeister, Susan	School	\$18.15
Gittens, Elaine M.	School	\$52,512.44
Gittins, Julie	School	\$2,350.00
Glennon, John	EMT	\$186.76
Goyette, Thomas	School	\$63,606.61
Graves, Matthew A.	Firefighter/EMT	\$8,951.83
Green, Amy E.	EMT	\$1,022.89
Greenwood, Diane	School	\$247.56
Griffing, Bryan S.	Veterans' Agent	\$3,430.02
Hague, Jacqueline M.	School	\$10,705.22
Hall, Laura	School	\$1,066.90
Hall, Wendy J.	School	\$1,320.02
Haney, Meaghan A.	School	\$27.50
Hanson, James D.	Library/Transfer Station/Hwy	\$25,533.94
Hayes, Kelly A.	School	\$19,406.36
Heller, R.	Selectman	\$2,417.22
Herbert, Donald L.	Highway/Water Departments	\$46,783.92
Hoschek, Michael	Police	\$6,637.88
Hosterman, Aaron	School	\$408.00
Hosterman, Kathleen V.	School Principal	\$90,376.32
Howarth, Edward D.	Town Hall Custodian	\$890.40
Howarth, Paula	Elections & Registration	\$500.25
Hyde, Lori J.	School	\$67,594.64
Jay, Arthur	Elections & Registration	\$74.96
Jedynasty, Angela M.	School	\$1,312.00
Johnson, Lisa	School	\$27.50
Kane, Diane L.	School	\$66,394.64
Kangas, David L.	Board of Health	\$632.97
Karrmann, Keith	Firefighter	\$1,366.85
Kelsch, Tyler	School Committee	\$416.67
Kittredge, Maria A.	School	\$36.00
Labuski, Janice E.	School	\$40,194.52
Lafleur, Donna	EMS Chief/Firefighter	\$12,531.30
Langlois, Bethany	School	\$65.00
Latour, Kathryn	Election Warden	\$570.21
Lavallee, Sean	Firefighter	\$41.15
Lazili, Annette	Elections & Registration	\$74.96
Leahy, Daniel	School	\$772.00
Lescord, Tina K.	School	\$4,235.00
Lincoln, Linda M.	Town Clerk	\$30,156.05
Lindgren, Daniel	School	\$195.00
Lineen, Richard	School Head Custodian	\$23,459.41
Longe, Kim D.	Board of Health	\$1,819.30
Lord, Carol	School	\$27.50
Lund, Beverly A.	Selectman	\$700.00
Lytle, Jeanne E.	School	\$18,852.98

Payroll, continued:

Name	Position/Department	Wages
Macleod, William E.	Firefighter	\$908.77
Mahoney, Sharon A.	School	\$772.00
Malia, Stacy A.	School	\$87.50
Mansfield, Barbara A.	School	\$66,394.64
Mansfield, Scot M.	Wiring Inspector	\$3,303.02
Mansfield, William F.	Animal Inspector	\$1,000.00
Marrier, William J.	Police	\$2,667.34
Martell, David G.	Firefighter/EMT	\$3,846.84
Martell, Peter E.	Fire Chief/EMS Captain	\$54,385.54
Mateiko, Mitchell	Police	\$2,648.01
Maus, Deborah	School	\$726.66
McElroy, Brenda	Assessor	\$14,875.41
McElroy, Timothy K.	Board of Health	\$1,855.54
McGovern, Lisa I.	School	\$26,349.38
Metterville, Brenda D.	Library	\$34,489.02
Miner, Tonya A.	School	\$1,978.30
Monahan, Jean E.	School	\$63,456.48
Moores, Lois A.	Tax Collector	\$30,249.36
Morin, Arthur L.	Transfer Station	\$1,986.12
Morin-Wermter, Donna M.	School	\$57,437.71
Morse, Kristen	School	\$185.02
Mundell, Barbara L.	Elections and Registration	\$466.77
Mundell, Cody A.	Cemetery	\$978.72
Mundell, Heidi L.	Elections and Registration	\$365.44
Murray, Carolyn	Elections and Registration	\$369.07
Murray, Joseph F.	Police/Water Commissioner	\$1,091.85
Murray, Lesley	School	\$3,038.32
Mutton, Douglas	School	\$165.00
Myers, Jeanne	Elections and Registration	\$481.51
Nagle, Martin J	Asst. Wiring Inspector	\$287.00
Nagle, Suzanne	School	\$62,636.36
Neylon, Donna L.	Admin Asst. to Selectmen	\$37,749.28
O'Connell, Joanne	School	\$19,463.86
O'Connell, Mary T.	Planning Board	\$772.00
O'Connell, Peter S.	School Committee	\$625.00
O'Keefe, Faith E.	Library	\$10,937.46
Oliver, Deborah	School	5,988.83
O'Neill, Karen	School	64,654.91
Parker Colleen Joy	School	\$39,836.93
Pecore, Gabrielle M.	Asst. Animal Control	\$735.42
Peirce, Philip H.	Assessor	\$14,875.41
Phillips, Richard S.	Firefighter/EMT	\$4,988.91
Plumb, Bryan W.	School	\$14,256.86
Roberts, Kristine M.	School	\$337.50
Sagendorph, Joan D.	Library	\$2,510.88
Sanborn, Angela A.	School	\$72,037.01
Seery, Michael	Cemetery/Board of Health	\$9,419.06
Sewart, Kimberly A.	School	\$14,414.70
Simeone, Gary M.	Zoning Enforcement Officer	\$8,399.02
Simmons, Meredith K.	School	\$18,901.67
Simonelli, Tracey A.	School	\$14,003.33
Simpson, Katherine	Library	\$5,298.30
Snydal, Marjorie	School	\$57,433.79
Snyder, Craig	School	\$408.00
Stawski, Diane	Planning Board	\$2,846.11
Steuer Jr., Michael	EMT	\$707.74
Straight, Rebecca Lee	School	\$24,885.76
Sullivan, Melanie R.	School	\$54,323.88
Swanson, Craig M.	Police	\$4,490.92
Tarr, Helen E.	School	\$67,667.37
Taylor, Jeffrey P.	Building Inspector	\$13,439.54
Thompson, Lucinda S.	Highway/Board of Health	\$14,897.09
Thompson, William	Custodian	\$10,290.52
Thurber, Kathleen	School	\$787.50
Tucker, Kevin R.	Police	\$7,000.31
Vitello, Eileen M.	Animal Control Officer	\$5,469.02
Wall, Robert F.	Plumbing/Gas Inspector	\$3,324.02
Washburn Sr., John	Recreation	\$2,387.36

Payroll, continued:

Name	Position/Department	Wages
Wedge, Raymond R.	Police	\$3,001.30
Welsh, Christopher P.	Police	\$52,301.43
Wentzell, Donna M.	Assessor	\$14,875.41
White, Jeffrey R.	Firefighter	\$670.71
White, Meghan M.	School	\$23,896.79
Williams, Edward H.	Highway	\$3,078.44
Woodard, Louise	Elections & Registration	\$490.89
Young, Erin M.	School	\$400.00
Young, Karen	School	\$56,600.68
Young, Margaret	School	\$18,920.00
Zielinski, Janice	School	\$30,736.84



REPORT OF THE VETERANS AGENT

The operating budget of \$240.00 is used for annual training required by the State of Massachusetts. All training expenses are reimbursed to the Town of Brookfield at 100%. These funds are also used for annual membership dues and a portion is used to cover office supplies and postage requirements.

The case management budget is \$18,000.00. This is used for paying out Chapter 115 benefits as well as burial expenses, as needed. The use of this budget varies depending on the number of Veterans of which we are taking care. This money is reimbursed to the Town of Brookfield by the State at the rate of 75%.

Presently, we have one veteran from the Town of Brookfield receiving State benefits, and we also paid benefits to one other veteran this year. The Town did not pay for any funerals in 2008.

As of January 2, 2009, the current remaining budget for fiscal year 2009 is \$11,900.

Respectfully submitted,
Bryan S. Griffing
Director of Veterans Services
Veterans Services Agent and Burial Agent

REPORT OF THE WATER DEPARTMENT COMMISSIONERS

The Water Commissioners held monthly meetings in the town hall at 6:30 p.m. on the first Monday of every month. A key factor that the commissioners debated on this year was the increase in water rates. Due to operating cost beyond our control, water rates have been increased to manage the increase in energy and treatment techniques.

The Water Department treated and pumped 31 million gallons of water. This is a decrease of 3 million gallons of water pumped in the previous year, primarily from the sale of commercially used water. Two new water services were installed in the system, which brings the total to 490. The Water Department through a Community Development Block grant the town was awarded, installed 1,200 feet of eight inch ductile iron water main. The main that was replaced dated back to 1903. This project was fully funded through a Community Development Block Grant with the understanding that The Water Superintendent is on site and inspecting all phases of the project in order to defray the cost of hiring a full time engineer to over see this project. This project took place on River Street, Central Street and a portion of Lincoln Street. We are also currently working with the town applying for additional grants to continue water system upgrades. Other improvements to the water system included the replacement of two fire hydrants and meter replacements.

Maintenance to the system included scheduled testing for iron, arsenic, iron, lead, copper, manganese, nitrate, perchlorate, radium, sodium and volatile organic compounds. Monthly coliform testing was also performed as well as backflow tests. Reading of meters, system maintenance, daily pump checks, monitors and adjusts for pH control, leak detections and system flushing. Office duties are performed which include the billing and collection of accounts, final meter reading, minutes from monthly meetings and working closely with the town accountant.

A Sanitary Survey was performed and completed by the Department of Environmental Protection (DEP) which regulates all water utilities. This survey was an inspection of all aspects of the water system operation from office work through all procedures. Brookfield had no violations. During this survey it was suggested that the town creates a Source Water Protection Committee. The Board of Selectman has appointed committee members to this board.

FY08 REPORT

Water Users	\$96,296.06
Water Haulers	17,875.40
Demand and Interest	1,993.21
On Off Fee/Repair	2,009.87
Backflow/Sprinkler	577.50
New service	1,500.00
Revenue Collected	\$120,252.04

Respectfully Submitted
Bruce Clarke, *Superintendent*

Administrative Clerk,
Holly Chisholm

Secondary Operators,
Donald Herbert
Charles Crevier

Commissioners,
Roger Charpentier, Jr., *Chairman*

Joseph Murray

Robert R. Barnes

REPORT OF THE ZONING BOARD OF APPEALS

The year 2008 was a busy one for the Board of Appeals (ZBA). Early on, the ZBA was preparing for a long session beginning with a proposed 40B subdivision. In the end, the subdivision did not come to fruition but it is something we must prepare for in the future.

Two alternates, both long-time residents, were appointed to the board this year. Mr. Gerald Johnson Jr., former Planning Board member and Mr. David Olson, former Brookfield Police Chief. Both have been very active since joining.

The Board acted on the following applications:

- **January 9th 2008:** Granted a Special Permit to Mr. Wayne King of 29 Kimball Street for a carport to be used mainly as storage on his property.
- **May 22nd 2008:** Granted a Variance to Mr. Douglas Powers to establish a 790 foot common driveway serving two lots located at 112 & 114 Fiskdale Road.
- **June 26th 2008:** Granted a Special Permit to Ms. Donna Welch for an L-Shaped rear deck and set of stairs with two landings on her property located at 94 Quaboag Street.
- **July 10th 2008:** Granted a Special Permit to Mr. Daniel Gould to build a 32' x 32' two-story Cape with a basement to the existing structure and a rear 16' x 24' deck an 8' x 58' front porch and a 10' x 20' shed at his property located at 23 Town Farm Road.
- **July 31st 2008:** Granted a Special Permit to Mr. Paul Puliafico to operate a Bed & Breakfast with a function room and offices for non profit office known as The Brookfield Institute, located at his property at 8 West Main Street.
- **November 13, 2008:** Granted a Special Permit to Mr. Paul Page to build a 16' x 36' garage and move a pre-existing carport on his property located at 50 Pine Lane.

Respectfully submitted,
Michael P. Seery, Member/Chairman
Michelle Guntor, Member
Charles Wilson, Member
Gerald Johnson Jr., Alternate Member

Joseph W. Gadbois, Member/Clerk
Nicholas Thomo, Member/Vice Chairman
David Olson, Alternate Member

REPORT OF THE ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit required projects in assuring compliance to the Town's Zoning Bylaws. During the 2007 year, this office has taken and responded to 123 calls and 128 email requests.

Eight (8) projects were denied by the Zoning Officer and subsequently documented and referred to the Zoning Board of Appeals (ZBA) for special permit or variance approval.

Four (4) projects were denied by the Zoning Officer and subsequently documented and referred to the Planning Board for special permit approval. Several others were sent to the Planning Board after communication with the customer but not documented in writing.

There were several letters sent to individual property owners identifying specific zoning infractions and requesting that they comply with the zoning bylaws to avoid further action and possible fines. In most cases, these have been well received and the property was corrected of the violation. In some cases, I was able to utilize other departments to help enforce the request to comply, in order to avoid using Town Counsel and incur additional expenses for the town.

There was one case that still continued to have a Cease and Desist Order although the court case was completed and the violation has been removed from the property. However; we are working with the

property owner to follow the proper procedures in order to begin the process of applying for a business to be developed at this location.

Five property owners were fined for starting projects without a proper permit as is required in the town Zoning Bylaws.

I continue to respond to complaints to resolve zoning infractions and violations in the town and will work with other departments and the residents to insure that the rules and regulations set forth by the Town of Brookfield are being followed. Legal counsel will continue to be used only when absolutely necessary to help persuade residents to comply with the bylaws. Cooperation and compliance with the Zoning Bylaws, decisions of the Zoning Enforcement Officer, ZBA, Planning Board, Board of Health and respect for neighbors is appreciated and helps to reduce the cost to the Town of Brookfield when issues can be settled without the need for Town Counsel assistance.

Copies of the Town of Brookfield Zoning Bylaws, Rules and Regulations are available from the Town Clerk.

Respectfully submitted,
Gary M. Simeone, Zoning Enforcement Officer

THE COMMONWEALTH OF MASSACHUSETTS

SPECIAL TOWN MEETING – MAY 9, 2008

ARTICLE 1: To see if the Town will vote to transfer a sum of money from the Election & Registration Expense Account to Town Clerk Expense Account for record preservation, or take any action relative thereto. (Sponsored by the Town Clerk)

The Town voted unanimously that the sum of \$1,100 be transferred from the Election & Registration Expense Account to the Town Clerk Expense Account for record preservation.

ARTICLE 2: To see if the Town will vote to transfer a sum of money from the Route 148 Engineering Account to the Snow and Ice Account, or take any action relative thereto. (Sponsored by the Selectmen)

The Town voted unanimously that the sum of \$50,000 be transferred from the Route 148 Engineering Account to the Snow and Ice Account.

ARTICLE 3: To see if the Town will vote to transfer from available funds, a sum of money to fund the restoration of an historic map of the Town of Brookfield, or take any action relative thereto. (Sponsored by the Historical Commission)

The Town voted unanimously that the sum of \$1,000 be transferred from Free Cash to fund the restoration of an historic map of the Town of Brookfield.

ARTICLE 4: To see if the Town will vote to transfer a sum of money from the Landfill Capping Account to the Board of Health Transfer Station Expense Account, or take any action relative thereto. (Sponsored by the Board of Health)

The Town voted unanimously to amend the sum of \$7,500 to \$12,603 to be transferred from the Landfill Capping Account to the Board of Health Transfer Station Expense Account.

ARTICLE 5: To see if the Town will vote to transfer a sum of money from the Landfill Capping Account to the Library Repair and Maintenance Account, or take any action relative thereto. (Sponsored by the Library Department)

The Town voted unanimously that the sum of \$5,000 be transferred from the Landfill Capping Account to the Library Repair and Maintenance Account.

ARTICLE 6: To see if the Town will vote to transfer a sum of money from the Landfill Capping Account to the 350th Anniversary Celebration Account, or take any action relative thereto. (Sponsored by the 350th Anniversary Celebration Committee)

The Town voted unanimously to defeat that the sum of \$5,000 be transferred from the Landfill Capping Account to the 350th Anniversary Celebration Account.

Advisory Committee and the Selectmen recommended to use the excess Landfill Capping funds for this purpose.

ARTICLE 7: To see if the Town will vote to establish a Town Website Account and to transfer a sum of money from the Selectmen's Expense Town Website Account to the Town Website Account, or take any action relative thereto. (Sponsored by the Board of Selectmen)

The Town voted unanimously the establishment of a Town Website Account and that the sum of \$2,500 be transferred from the Selectmen's Expense Town Website Account to the Town Website Account.

ARTICLE 8: To see if the Town will vote to establish a Selectmen's Consultant Account and to transfer a sum of money from the Selectmen's Expense Consultant Account to the Selectmen's Consultant Account, or take any action relative thereto. (Sponsored by the Board of Selectmen)

The Town voted unanimously the establishment of a Selectmen's Consultant Account and that the sum of \$2,000 be transferred from the Selectmen's Expense Consultant Account to the Selectmen's Consultant Account.

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, seven days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this Twenty-second (22nd) day of April, in the year of our Lord, Two Thousand and Eight.

Respectfully submitted,

SELECTMEN OF BROOKFIELD

James W. Allen, Chairman

Ronald J. Dackson, Vice Chairman

Rudy Heller, Clerk

Joseph F. Murray, Constable of Brookfield

The meeting adjourned at 7:24 PM. Seventy-four (74) registered voters were in attendance.

A True Copy Attest: Linda M. Lincoln, CMMC, Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN MEETING WARRANT
MAY 5TH, 2008**

ARTICLE 1: To elect all on one ballot the following officers: One Moderator for one year; One Selectman for three years; One Assessor for three years; One member of the Elementary School Committee for three years; One Water Commissioner for three years; One member of the Board of Health for three years; Two members of the Planning Board, one for two years and one for five years; One Cemetery Commissioner for three years; Two Trustees for the Merrick Public Library both for three years; Two members of the Housing Authority, one for four years and one for five years.

ALSO TO MEET AT THE BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY, MAY 9, 2008 AT 7:00 P.M. TO ACT ON THE FOLLOWING:

ARTICLE 2: To see if the Town will vote to accept the annual report of the Town officials, as printed, or take any action relative thereto.

The Town voted to accept the Annual Report of the Town officials, as printed.

ARTICLE 3: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year, or take any action relative thereto.

The Town voted by a majority to raise and appropriate the sums of money for each department as printed in the Warrant Book, amended by the voters and read by the Town Moderator.

Articles shown in the boxes below are on the Annual Town Meeting Warrant every year and are often voted as a block.

ARTICLE 4: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2009 in accordance with the provisions of Massachusetts General Laws, Chapter 44, section 4 and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, section 17, or take any action relative thereto.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to foreclose on certain Tax Titles held by the Treasurer, or take any action relative thereto.

ARTICLE 6: To see if the Town will vote to instruct the Selectmen or their agent to sell for the Town any land or building acquired by the Town by Tax Title foreclosure after first giving notice of said sale by posting a notice at the Town Hall and the Post Office 14 days at least before said sale stating what parcels are to be sold, or offered for sale and the time and place of holding said sale, or take any action relative thereto.

ARTICLE 7: To see if the Town will vote to authorize the Selectmen to sell any old and obsolete equipment or personal property by sealed bids; at public auction after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in Town, and by advertising once in a local newspaper, fourteen days at least before the sale, any old and obsolete equipment or personal property, provided that the Selectmen or whomsoever they may authorize to hold such auction or sale may reject any bid which they deem inadequate; or at an established market, or take any action relative thereto.

ARTICLE 8: To see if the Town will vote to authorize the Board of Selectmen to apply for any and to expend any State, Federal or other grants that may become available to the Town of Brookfield, or take any action relative thereto.

ARTICLE 9: To see if the Town will vote to authorize the Board of Health to appoint one of its members to hold the position of Health Agent, Title V Administrator, and Transfer Station Administrator and to provide compensation therefore, or take any action relative thereto.

ARTICLE 10: To see if the Town will vote to establish a revolving fund for the Brookfield Local Public Access under M.G.L. Chapter 44, section 53E ½ and to authorize the license fee paid by Charter Cable and all monies raised through advertising and fundraising to be deposited in said revolving fund, provided that no monies shall be expended in excess of \$15,000.00, or take any action relative thereto.

ARTICLE 11: To see if the Town will vote to establish a revolving fund for the Board of Health under M.G.L. Chapter 44, section 53E ½ and to receive monies derived from engineering, inspection, and review fees charged in relation to witnessing of percolation test, septic plan review, site inspections, and resolution of variances, and to expend these monies to pay all costs associated with the Inspectors/Professional Engineers review of said activities provided that no monies shall be expended in excess of \$20,000.00, or take any action relative thereto.

The Town voted unanimously to approve Articles 4 through 11 as printed on the Annual Town Meeting Warrant.

ARTICLE 12: To see if the Town will vote to transfer a sum of money from the General Fund to the Cemetery Preservation Fund Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$2,860.00 from Free Cash to the Cemetery Preservation Fund Account.

ARTICLE 13: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to the Municipal Diesel Fuel Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$1,700 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to the Municipal Diesel Fuel Account.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Town Hall Improvement Account, or take any action relative thereto.

The Town voted to pass over Article 14. (Town Hall Improvement Account)

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Town Hall Wiring Account, or take any action relative thereto.

The Town voted to pass over Article 15. (Town Hall Wiring Account)

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Quaboag Plantation 350th Anniversary Celebration Committee Account, or take any action relative thereto.

The Town voted to pass over Article 16. (Quaboag Plantation 350th Anniversary Celebration Committee Account – Article on May 9, Special Town Meeting Warrant.

ARTICLE 17: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Ambulance Expense Account for fiscal year 2009, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$31,450 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Ambulance Expense Account for fiscal year 2009.

ARTICLE 18: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Emergency Squad Wages Account for fiscal year 2009, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$111,993 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Emergency Squad Wages Account for fiscal year 2009.

ARTICLE 19: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the new ambulance account, or take any action relative thereto.

It was voted by the Town to pass over to transfer the sum of \$15,000 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the new ambulance account.

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to perform fire station repairs, or take any action relative thereto.

The Town voted to pass over Article 20. (Fire Station Building Repairs)

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fleet Stabilization Account, or take any action relative thereto.

The Town vote to pass over Article 21. (Fleet Stabilization Account)

ARTICLE 22: To see if the Town will vote to accept and to expend a sum of money from Chapter 90 funds or take any action relative thereto. For expenditure to repair local roads is \$127,949.00.

The Town voted to accept and to expend the sum of \$127,949.00 from Chapter 90 funds.

ARTICLE 23: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Highway Construction, Reconstruction and Improvement of Town Roads, Bridges and Sidewalks Account or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$30,000 from the Stabilization Account for the Highway Construction, Reconstruction and Improvement of Town Roads, Bridges and Sidewalks Account.

ARTICLE 24: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a new loader with attachments for the Highway Department and further to trade in or sell the 1982 John Deere Loader, or take any action relative thereto.

The Town voted to pass over Article 24. (Highway Department Loader)

ARTICLE 25: To see if the Town will vote to amend Chapter X, Section 16 of the Town by Laws by deleting everything after the second sentence and by inserting the following:

“A permit from the Highway Superintendent is required to construct a curb cut or a driveway. As part of the application for the permit, the applicant must pay an application fee in an amount set forth in a fee schedule established by the Highway Superintendent. As a condition for issuance of a permit, the applicant shall place funds in an escrow account held by an escrow agent approved by the Highway Superintendent and in an amount to be determined by the Highway Superintendent as being reasonable to cover the cost of constructing and completing the curb cut or driveway. Upon written notice by the Highway Superintendent to the escrow agent and the applicant that the construction is completed in accordance with the permit, the escrow agent shall release to the applicant any funds being held. If the construction of the curb cut or driveway is not completed by the applicant in accordance with the permit, the escrow agent, upon written notice from the Highway Superintendent and written notice to the applicant, shall deposit with the Town Treasurer the funds or the portion of the funds determined by the Highway Superintendent to be necessary to complete construction. The funds would then be available for appropriation to complete the construction in order to protect the public health and safety, or take any action relative thereto.

I move that the Town vote to pass over Article 25. (Curb Cut/Driver Permits)

ARTICLE 26: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for lake improvement, management and/or maintenance for Lake Quaboag (North Pond) and Lake Quacumquasit (South Pond) located in the Towns of Brookfield, East Brookfield, and Sturbridge, or take any action relative thereto.

I move that the Town vote to pass over Article 26. (QQLA)

ARTICLE 27: To see if the Town will vote to amend the Brookfield Zoning Bylaw by deleting Section 8.E. Cluster Development, and replacing it with a new Section 8.E. Open Space Residential Development, as follows:

8.E. Open Space Residential Development

The Planning Board may grant a special permit for an “Open Space Residential Development” (OSRD) in accordance with the procedures and requirements of this by-law in the Rural Residential District or the Village District, on one or more parcels of land in common ownership having an area of no less than ten (10) acres in the Rural Residential District and seven (7) acres in the Village District. OSRD may consist of any combination of single family and two-family structures in which the buildings are clustered together in one or more groups in accordance with this by-law. The land not included in the building lots shall be preserved as Open Space.

1. Purpose

The primary purpose of Open Space Residential Development is to allow greater flexibility and creativity in the design of residential subdivisions in order to benefit the Town of Brookfield by:

- providing the permanent preservation of open space, agricultural lands, forest lands, and other similar resources,
- promoting housing patterns that are designed to encourage a more economical and efficient form of development that is less sprawling, respects a sites physical characteristics and natural features, and minimizes the total disturbance of the site,

- preserving unobstructed natural views from roadways,
- encouraging more affordable and diverse housing types, and
- protecting historical features and structure.

2. Dimensional Requirements:

- Density. The Basic Maximum Number of building lots in an OSRD shall not exceed the total number of building lots which could be reasonably expected to be developed upon the site under a conventional plan in full conformance with all zoning, subdivision regulations, health regulations, wetland regulations and other applicable requirements (see 5. Application and Review below).
- Lot Size. The minimum lot size for each single-family structure in an OSRD in the Rural Residential District shall be no less than 50,000 (fifty thousand) square feet; and for each two-family structure shall be no less than 60,000 (sixty thousand) square feet, and the minimum lot size for each single-family structure in an OSRD in the Village District shall be no less than 25,000 square feet and for each two-family structure shall be no less than 30,000 square feet unless a density bonus is granted pursuant to Section c. below. Two-family dwellings shall have no more than two bedrooms in each unit.
- Density Bonus. The Planning Board may award a density bonus to increase the number of dwelling units beyond the Basic Maximum Number. However, in no event shall a density bonus for the OSRD exceed twenty-five (25%) percent of the Basic Maximum Number. A density bonus may be awarded as follows:

For every four (4) dwelling units restricted to occupancy for a period of not less than 30 (thirty) years by persons over the age of fifty-five or qualifying as low or moderate income, one (1) dwelling unit may be added as a density bonus; provided, however, that this density bonus shall not exceed 25% (twenty-five percent) of the basic maximum number, and provided that no lot in the development shall, as a result of the grant of a density bonus be less than forty thousand (40,000) square feet for a single family structure or less than fifty thousand (50,000) square feet for a two-family structure in the Rural Residential District and no less than 20,000 square feet for a single family structure or less than 25,000 square feet for a two-family structure in the Village District.

- Frontage. The minimum lot frontage shall be 150 (one hundred fifty) feet in the Rural Residential District and 100 (one hundred) feet in the Village District. Lesser frontage as low as 100 (one hundred) feet in the Rural Residential District and 75 (seventy-five) feet in the Village District may be allowed along curves or in cul-de-sacs as long as the lot width at the building line meets the minimum frontage requirement for the District and the total area for the lot meets the minimum required.
- Setbacks. Front, side, and rear yard setbacks for single-family residential structures shall be at least 50, 25, and 25 feet respectively and for two-family structures shall be at least 50, 50 and 50 feet respectively in the Rural Residential District and front, side, and rear yard setbacks for both single-family and two-family residential structures shall be at least 25, 10 and 10 feet in the Village District.

3. Design Criteria.

- No OSRD served by on-site sewage disposal systems shall be approved unless the applicant can demonstrate to the satisfaction of the Planning Board that the potential for groundwater pollution is no greater than would be expected from the conventional subdivision with single family lots meeting normal lot size requirements located on the same site.
- Where the proposed development abuts a body of water, a portion of the shoreline, as well as reasonable access to it, shall be part of the Open Space.
- Residences shall be grouped so that scenic views and long views remain unobstructed, particularly those visible from roads.
- The removal of native vegetation shall be minimized. Removal of invasive species and restoration of native species as part of the landscaping design shall be encouraged.
- Disturbance of features or structures of historical significance shall be minimized.
- Any grading or earthmoving operation in conjunction with the proposed development shall be planned and executed in such a manner that the final contours are consistent with the existing terrain, both on and adjacent to the site. Retaining wall systems are strongly discouraged.

- g. Safeguards shall be employed where needed to mitigate against environmental degradation from erosion, sedimentation, water pollution, or flooding. A Storm water Management Plan shall be submitted as part of the application. Best management practices shall be employed.
- h. Roads and utilities. The principal roadway(s) and utilities serving the site shall be designed to conform to the standards of the *Town of Brookfield Subdivision Rules and Regulations*.
- i. Parking. Each dwelling unit shall be served by a minimum two (2) off-street parking spaces, each space having a minimum dimension of 9' x 18.
- j. Access. OSRD shall have access on a public way or a way approved under the Subdivision Control Law.
- k. Common Driveways. Common driveways serving no more than two residential structures may be allowed in the OSRD, provided that all criteria in the Brookfield Zoning Bylaw Section 8.F. are met.
 - 1. Phasing. Where development of the OSRD will require more than one (1) year, the design submission shall include information on the following:
 - 2. The method to be used during construction to control erosion and sedimentation through use of sediment basins, mulching, matting, temporary vegetation, or covering of soil stockpiles and a description of the approximate size and location of portion of the site to be cleared at any given time and length of time of exposure.
 - 3. A description of the phased construction, if any or any required public improvements, and how such improvements are to be integrated into the development.

4. Open Space

- a. Area. The area preserved as Open Space shall be not less than thirty percent (30%) of the gross area of the entire site. The area required for roadways and their appurtenances and any wetland areas shall not be considered Open Space area. At least seventy (70%) percent of the Open Space shall be contiguous, unless otherwise approved by the Planning Board.
- b. Open Space shall be planned as large, contiguous areas whenever possible. Long thin strips or narrow areas of open space (less than one hundred [100] feet wide) shall occur only when necessary for access, as vegetated buffers along wetlands or the perimeter of the site, or as connections between large open space areas.
- c. Subdivision. Further subdivision of open space, or its use for other than conservation, agriculture, forestry, or non-commercial recreation shall be prohibited, and the approved plan shall be so endorsed in writing.
- d. Ownership. All Open Space created hereunder shall either:
 - 1. Be conveyed to the Town of Brookfield, for a park or open space use if accepted by the Town; or
 - 2. Be conveyed to a nonprofit organization, the principal purpose of which is the conservation of open space; or,
 - 3. Be conveyed to a corporation or trust owned or to be owned by the owners of lots or residential units within the OSRD.
- e. Access. Access shall be provided to the Open Space from a public way or a way approved under the Subdivision Control Law. Such access shall be at least 20 (twenty) feet wide and may be in the form of a walking or hiking/biking path.

5. Application and Review

- a. Ordos may be allowed only by Special Permit. All applications shall be made on the form published by the Planning Board and shall include all documents and supporting materials as required under Section 12.C. of the Brookfield Zoning Bylaw, as amended, and Article IV of the Rules and Regulations of the Planning Board, as amended.
- b. If the OSRD constitutes a subdivision, both the subdivision and special permitting approval processes may run concurrently. However, subsequent approval by the Planning Board of such portions of the development as constitute a subdivision shall be required as set forth in the Subdivision Control Law,

including the approval of streets and utility systems. A favorable action which may be made by the Planning Board on a special permit application, shall not, therefore, be deemed either to constitute subdivision approval under the Subdivision Control Law or the Town of Brookfield Subdivision Rules and Regulations, or imply that such approval will be given.

- c. The Planning Board shall require the applicant for an Open Space Residential Development to submit two preliminary plans, one of conventional design as stipulated under the Towns Subdivision Rules and Regulations, and one showing the proposed OSRD, as satisfactory evidence that the number of lots in the OSRD plan is no greater than that shown on the conventional plan. This preliminary plan shall be accompanied by the results of percolation tests (including soil logs and test locations), as administered by the Board of Health to confirm the number of potentially buildable lots on the parcel.
- d. The OSRD plan shall show compliance with the requirements of said Section 8.E and shall show any other particular features of the OSRD as requested by the Planning Board to enable the Planning Board to determine compliance with said Section 8.E.
- e. After notice and a public hearing in accordance with the Town of Brookfield Zoning Bylaw and Rules and Regulations of the Planning Board, the Planning Board may grant a Special Permit with any conditions, safeguards, and limitations, if it determines:
 1. that the application is properly completed in form and content; and
 2. that all the other requirements of this section and any other applicable sections of the Town of Brookfield Zoning Bylaw are fully met; and
 3. that the OSRD plan is superior to a conventional plan in meeting one or more of the purposes of this section.

6. Waiver of Compliance

The Brookfield Planning Board, acting as the Special Permit granting authority under this section, may waive strict compliance with such requirements of this section, where such action is in the public interest and not inconsistent with the purpose and intent of this section and any other applicable sections of the Town of Brookfield Zoning Bylaw.

And further to amend the Zoning Bylaw to include references to Open Space Residential Development as follows:

Section 7.C. 2. For dimensional regulations relative to Open Space Residential Development see Section 8.E., Section 8.D.7. add ** to RR and V sections of table with a note below the table to read: ** for dimensional regulations for two-family homes in Open Space Residential Developments, see Section 8.E.,

Section 4.D, Table of Use Regulations, add to line 2, “F” showing that Open Space Residential Development is allowed by Special Permit in the Rural Residential and Village Zoning Districts.
or take any other action relative thereto.

I move that the Town vote to amend the Brookfield Zoning Bylaw by deleting Section 8.E. Cluster Development, and replacing it with a new Section 8.E. Open Space Residential Development, as follows:

8.E. Open Space Residential Development

The Planning Board may grant a special permit for an “Open Space Residential Development” (OSRD) in accordance with the procedures and requirements of this by-law in the Rural Residential District or the Village District, on one or more parcels of land in common ownership having an area of no less than ten (10) acres in the Rural Residential District and seven (7) acres in the Village District. OSRD may consist of any combination of single family and two-family structures in which the buildings are clustered together in one or more groups in accordance with this by-law. The land not included in the building lots shall be preserved as Open Space.

1. Purpose

The primary purpose of Open Space Residential Development is to allow greater flexibility and creativity in the design of residential subdivisions in order to benefit the Town of Brookfield by:

- providing the permanent preservation of open space, agricultural lands, forest lands, and other similar resources,

- promoting housing patterns that are designed to encourage a more economical and efficient form of development that is less sprawling, respects a site's physical characteristics and natural features, and minimizes the total disturbance of the site,
- preserving unobstructed natural views from roadways,
- encouraging more affordable and diverse housing types, and
- protecting historical features and structure.

2. Dimensional Requirements:

- a. Density. The Basic Maximum Number of building lots in an OSRD shall not exceed the total number of building lots which could be reasonably expected to be developed upon the site under a conventional plan in full conformance with all zoning, subdivision regulations, health regulations, wetland regulations and other applicable requirements (see 5. Application and Review below).
- b. Lot Size. The minimum lot size for each single-family structure in an OSRD in the Rural Residential District shall be no less than 50,000 (fifty thousand) square feet; and for each two-family structure shall be no less than 60,000 (sixty thousand) square feet, and the minimum lot size for each single-family structure in an OSRD in the Village District shall be no less than 25,000 square feet and for each two-family structure shall be no less than 30,000 square feet unless a density bonus is granted pursuant to Section c. below. Two-family dwellings shall have no more than two bedrooms in each unit.
- c. Density Bonus. The Planning Board may award a density bonus to increase the number of dwelling units beyond the Basic Maximum Number. However, in no event shall a density bonus for the OSRD exceed twenty-five (25%) percent of the Basic Maximum Number. A density bonus may be awarded as follows:

For every four (4) dwelling units restricted to occupancy for a period of not less than 30 (thirty) years by persons over the age of fifty-five or qualifying as low or moderate income, one (1) dwelling unit may be added as a density bonus; provided, however, that this density bonus shall not exceed 25% (twenty-five percent) of the basic maximum number, and provided that no lot in the development shall, as a result of the grant of a density bonus be less than forty thousand (40,000) square feet for a single family structure or less than fifty thousand (50,000) square feet for a two-family structure in the Rural Residential District and no less than 20,000 square feet for a single family structure or less than 25,000 square feet for a two-family structure in the Village District.
- d. Frontage. The minimum lot frontage shall be 150 (one hundred fifty) feet in the Rural Residential District and 100 (one hundred) feet in the Village District. Lesser frontage as low as 100 (one hundred) feet in the Rural Residential District and 75 (seventy-five) feet in the Village District may be allowed along curves or in cul-de-sacs as long as the lot width at the building line meets the minimum frontage requirement for the District and the total area for the lot meets the minimum required.
- e. Setbacks. Front, side, and rear yard setbacks for single-family residential structures shall be at least 50, 25, and 25 feet respectively and for two-family structures shall be at least 50, 50 and 50 feet respectively in the Rural Residential District and front, side, and rear yard setbacks for both single-family and two-family residential structures shall be at least 25, 10 and 10 feet in the Village District.

3. Design Criteria.

- a. No OSRD served by on-site sewage disposal systems shall be approved unless the applicant can demonstrate to the satisfaction of the Planning Board that the potential for groundwater pollution is no greater than would be expected from the conventional subdivision with single family lots meeting normal lot size requirements located on the same site.
- b. Where the proposed development abuts a body of water, a portion of the shoreline, as well as reasonable access to it, shall be part of the Open Space.
- c. Residences shall be grouped so that scenic views and long views remain unobstructed, particularly those visible from roads.
- d. The removal of native vegetation shall be minimized. Removal of invasive species and restoration of native species as part of the landscaping design shall be encouraged.
- e. Disturbance of features or structures of historical significance shall be minimized.

- f. Any grading or earthmoving operation in conjunction with the proposed development shall be planned and executed in such a manner that the final contours are consistent with the existing terrain, both on and adjacent to the site. Retaining wall systems are strongly discouraged.
- g. Safeguards shall be employed where needed to mitigate against environmental degradation from erosion, sedimentation, water pollution, or flooding. A Storm water Management Plan shall be submitted as part of the application. Best management practices shall be employed.
- h. Roads and utilities. The principal roadway(s) and utilities serving the site shall be designed to conform to the standards of the Town of Brookfield Subdivision Rules and Regulations.
- i. Parking. Each dwelling unit shall be served by a minimum two (2) off-street parking spaces, each space having a minimum dimension of 9' x 18.
- j. Access. OSRD shall have access on a public way or a way approved under the Subdivision Control Law.
- k. Common Driveways. Common driveways serving no more than two residential structures may be allowed in the OSRD, provided that all criteria in the Brookfield Zoning Bylaw Section 8.F. are met.
- l. Phasing. Where development of the OSRD will require more than one (1) year, the design submission shall include information on the following:
 - 1. The method to be used during construction to control erosion and sedimentation through use of sediment basins, mulching, matting, temporary vegetation, or covering of soil stockpiles and a description of the approximate size and location of portion of the site to be cleared at any given time and length of time of exposure.
 - 2. A description of the phased construction, if any or any required public improvements, and how such improvements are to be integrated into the development.

4. Open Space

- a. Area. The area preserved as Open Space shall be not less than thirty percent (30%) of the gross area of the entire site. The area required for roadways and their appurtenances and any wetland areas shall not be considered Open Space area. At least seventy (70%) percent of the Open Space shall be contiguous, unless otherwise approved by the Planning Board.
- b. Open Space shall be planned as large, contiguous areas whenever possible. Long thin strips or narrow areas of open space (less than one hundred [100] feet wide) shall occur only when necessary for access, as vegetated buffers along wetlands or the perimeter of the site, or as connections between large open space areas.
- c. Subdivision. Further subdivision of open space, or its use for other than conservation, agriculture, forestry, or non-commercial recreation shall be prohibited, and the approved plan shall be so endorsed in writing.
- d. Ownership. All Open Space created hereunder shall either:
 - 1. Be conveyed to the Town of Brookfield, for a park or open space use if accepted by the Town; or
 - 2. Be conveyed to a nonprofit organization, the principal purpose of which is the conservation of open space; or,
 - 3. Be conveyed to a corporation or trust owned or to be owned by the owners of lots or residential units within the OSRD.
- e. Access. Access shall be provided to the Open Space from a public way or a way approved under the Subdivision Control Law. Such access shall be at least 20 (twenty) feet wide and may be in the form of a walking or hiking/biking path.

5. Application and Review

- a. OSRD's may be allowed only by Special Permit. All applications shall be made on the form published by the Planning Board and shall include all documents and supporting materials as required under Section 12.C. of the Brookfield Zoning Bylaw, as amended, and Article IV of the Rules and Regulations of the Planning Board, as amended.
 - b. If the OSRD constitutes a subdivision, both the subdivision and special permitting approval processes may run concurrently. However, subsequent approval by the Planning Board of such portions of the development as constitute a subdivision shall be required as set forth in the Subdivision Control Law, including the approval of streets and utility systems. A favorable action which may be made by the Planning Board on a special permit application, shall not, therefore, be deemed either to constitute subdivision approval under the Subdivision Control Law or the Town of Brookfield Subdivision Rules and Regulations, or imply that such approval will be given.
 - c. The Planning Board shall require the applicant for an Open Space Residential Development to submit two preliminary plans, one of conventional design as stipulated under the Town's Subdivision Rules and Regulations, and one showing the proposed OSRD, as satisfactory evidence that the number of lots in the OSRD plan is no greater than that shown on the conventional plan. This preliminary plan shall be accompanied by the results of percolation tests (including soil logs and test locations), as administered by the Board of Health to confirm the number of potentially buildable lots on the parcel.
 - d. The OSRD plan shall show compliance with the requirements of said Section 8.E and shall show any other particular features of the OSRD as requested by the Planning Board to enable the Planning Board to determine compliance with said Section 8.E.
 - e. After notice and a public hearing in accordance with the Town of Brookfield Zoning Bylaw and Rules and Regulations of the Planning Board, the Planning Board may grant a Special Permit with any conditions, safeguards, and limitations, if it determines:
 1. that the application is properly completed in form and content; and
 2. that all the other requirements of this section and any other applicable sections of the Town of Brookfield Zoning Bylaw are fully met; and
 3. that the OSRD plan is superior to a conventional plan in meeting one or more of the purposes of this section.
6. Waiver of Compliance
- The Brookfield Planning Board, acting as the Special Permit granting authority under this section, may waive strict compliance with such requirements of this section, where such action is in the public interest and not inconsistent with the purpose and intent of this section and any other applicable sections of the Town of Brookfield Zoning Bylaw.

And further to amend the Zoning Bylaw to include references to Open Space Residential Development as follows:

Section 7.C. 2. For dimensional regulations relative to Open Space Residential Development see Section 8.E.,

Section 8.D.7. add ** to RR and V sections of table with a note below the table to read: ** for dimensional regulations for two-family homes in Open Space Residential Developments, see Section 8.E.,

Section 4.D, Table of Use Regulations, add to line 2, "F" showing that Open Space Residential Development is allowed by Special Permit in the Rural Residential and Village Zoning Districts.

The Town voted unanimously to amend the Brookfield Zoning By-law by deleting Section 8.E. Cluster Development, and replacing it with new Section 8.E. Open Space Residential .

ARTICLE 28: To see if the Town will vote to amend the Brookfield Zoning Bylaws, by deleting the first sentence of Section 8.D.3., or take any action relative thereto. (This amendment deletes the provision for more than one multi-family structure on a lot.)

The Town voted unanimously to amend the Brookfield Zoning Bylaws, by deleting the first sentence of Section 8.D.3.

ARTICLE 29: To see if the Town will vote to amend the Brookfield Zoning Bylaws by inserting, after the first paragraph in Section 7.A., a new paragraph to provide as follows: No building permit or certificate of occupancy shall be issued for any new construction on a lot which has a regularity factor of less than .40. The regularity factor shall be determined by the formula:

$$R = \frac{16A}{P^2}$$

Where R = Regularity Factor
A = Land Area in Square Feet
P = Perimeter in Feet

That part of the lot area in excess of the required lot area may be excluded from the Regularity Formula in determining the regularity factor. The perimeter containing the excess area shall not include the required frontage. The regularity formula shall not apply to lots of record as of the date of adoption of this section. The Planning Board may, by Special Permit, authorize new construction on a lot with a Regularity Factor of less than 0.4 if it finds that the proposed lot will not have a detrimental impact on abutters or on the character of the district, cause a traffic or safety hazard, or have a negative impact on the environment, or take any action relative thereto.

I move that the Town vote to amend the Brookfield Zoning Bylaws by inserting, after the first paragraph in Section 7.A., a new paragraph to provide as follows: No building permit or certificate of occupancy shall be issued for any new construction on a lot which has a regularity factor of less than .40. The regularity factor shall be determined by the formula:

$$R = \frac{16A}{P^2}$$

**Where R = Regularity Factor
A = Land Area in Square Feet
P = Perimeter in Feet**

That part of the lot area in excess of the required lot area may be excluded from the Regularity Formula in determining the regularity factor. The perimeter containing the excess area shall not include the required frontage. The regularity formula shall not apply to lots of record as of the date of adoption of this section. The Planning Board may, by Special Permit, authorize new construction on a lot with a Regularity Factor of less than 0.4 if it finds that the proposed lot will not have a detrimental impact on abutters or on the character of the district, cause a traffic or safety hazard, or have a negative impact on the environment

The Town voted 71 yes and 8 no to approved Article 29, but after discussion by Daniel Leahy a Planning Board Member about the regularity factor of the formula, the Town voted to amend the approval and bring this article up again at a special Town Meeting in the fall.

ARTICLE 30: To see if the Town will vote to amend Chapter IV Advisory Committee Section of the General By-Laws of the Town of Brookfield as follows:

To delete Section 2 and Section 3 in its entirety and insert the following;

Section 2. The Selectmen in office and the members of the Advisory Committee shall annually, within thirty days after the Annual Town Meeting is dissolved, by a majority vote of the Board of Selectmen and a majority vote of the Advisory Committee appoint three members whose term of office shall expire at the dissolution of the third Annual Town Meeting after their appointment. To be appointed a member of the Advisory Committee, the appointee must receive a majority vote of both the Board of Selectmen and the Advisory Committee.

Section 3. Whenever a vacancy occurs in said committee, said vacancy shall be filled by a majority vote of the Selectmen in office and a majority vote of the Advisory Committee by the appointment of a person to serve until the dissolution of the next Annual Town Meeting, when the Selectmen in office and the Advisory Committee by a majority vote of the Selectmen and a majority vote of the Advisory Committee shall appoint, a successor to fill out the unexpired term of the person whose office has been vacated. To be appointed a member

of the Advisory Committee, the appointee must receive a majority vote of both the Board of Selectmen and the Advisory Committee., or take any action relative thereto.

The Town voted by majority to pass over Article 30 to amend Chapter IV Advisory Committee Section of the General By-Laws of the Town of Brookfield .

ARTICLE 31: To see if the Town will vote to amend Chapter X Use of Public Ways and Places Section 17 of the General By-Laws of the Town of Brookfield by adding the following at the end of the current by-law:

d. Dog Fund Account

Monies placed in the Dog Fund Account shall immediately be made available to the Animal Control Officer for special projects proposed by the Animal Control Officer and approved by the Board of Selectmen. Funds in the Dog Fund Account exceeding \$2,000 on December 31st of each year shall be returned to the General Fund. The \$2,000 bar may be raised or suspended indefinitely or for a fixed time by a vote of the Board of Selectmen.”

“D .Dog Fund Account

Monies placed in the Dog Fund Account shall immediately be made available to the Animal Control Officer for special projects proposed by the Animal Control Officer and approved by the Board of Selectmen. Funds in the Dog Fund Account exceeding \$2,000 on December 31st of each year shall be returned to the General Fund. The \$2,000 bar may be raised or suspended indefinitely or for a fixed time by a vote of the Board of Selectmen.”

The Town voted unanimously to amend Chapter X use of Public Ways and Places Section 17 of the General By-Law by adding “d”. Dog Fund Account

ARTICLE 32: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a new police cruiser and further to trade in or sell the 2002 Crown Victoria police cruiser, or take any action relative thereto.

The Town voted by a standing vote of 33 yes and 29 no (2/3 vote is required) not to transfer the sum of \$32,000 from the Fleet Stabilization Account to purchase a new police cruiser and further to trade in or sell the 2002 Crown Victoria police cruiser.

ARTICLE 33: To see if the Town will vote to accept sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, restoration and rehabilitation of historic resources, the acquisition, creation and preservation of land for recreational use, the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of such open space, land for recreational use and community housing that is acquired or created as provided under said Act; to determine the amount of such surcharge on real property as a percentage of the annual real estate tax levy against real property; to determine whether the Town will accept any of the exemptions from such surcharge permitted under Section 3(e) of said Act; or to take any other action relative thereto

Selectman Rudy Heller explained the Massachusetts Community Preservation Act to the voters at the meeting.

The Town voted by a standing vote 29 yes and 27 no to pass over Article 33 (Massachusetts Community Preservation Act).

ARTICLE 34: To see if the Town will vote to accept a provision of Chapter 60A, section 1 of the M.G.L which exempts the payment of Excise Tax on motor vehicles owned and registered by former prisoners of war or the surviving spouses of former prisoners of war, or take any action relative thereto.

The Town voted by a majority to accept a provision of Chapter 60A, section 1 of the M.G.L which exempts the payment of Excise Tax on motor vehicles owned and registered by former prisoners of war or the surviving spouses of former prisoners of war.

ARTICLE 35: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Town Building Property/Purchase/Expansion/Improvement Stabilization Account, or take any action relative thereto.

The Town vote to pass over Article 35. (Town Building/Property/Purchase/ Expansion/Improvement Stabilization Account.)

ARTICLE 36: To see if the Town will vote to amend the Personnel By-Law, Chapter XV, Section 3. Employee Categories as follows:

Delete (B) in its entirety and replace it with the following section:

“(B) Part Time with Benefits (20-35 hours): An employee whose regular and continuous work schedule averages more than twenty (20) but less than thirty-five (35) hours per week during a fiscal year.

A part time employee with benefits (20-35) will receive sick, vacation, holiday, bereavement and personal time pro-rated based on the regularly scheduled number of hours worked per week.”,

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted by a majority vote to amend the Personnel By-Law, Chapter XV, Section 3. Employee Categories as follows:

Delete (B) in its entirety and replace it with the following section:

“(B) Part Time with Benefits (20-35 hours): An employee whose regular and continuous work schedule averages more than twenty (20) but less than thirty-five (35) hours per week during a fiscal year.

A part time employee with benefits (20-35) will receive sick, vacation, holiday, bereavement and personal time pro-rated based on the regularly scheduled number of hours worked per week.

ARTICLE 37: To see if the Town will vote to amend the Personnel By-Law, Chapter XV, Section 14. Holidays with Pay as follows:

Delete the first sentence which reads “All full-time employees shall receive one day at straight time for the following twelve (12) holidays:” and add the following:

“All full-time employees and part-time employees with benefits who are not required to work the holiday shall receive holiday pay at the employees regular daily rate for the employees regularly schedule hours for the following twelve (12) holidays:”,

Delete the second sentence which reads “All part-time (20-35) employees shall receive one day at straight time normal pay for the holidays listed above when they fall on a regularly scheduled work day.”,

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted unanimously to amend the Personnel By-Law, Chapter XV, Section 14. Holidays with Pay as follows:

Delete the first sentence which reads “All full-time employees shall receive one day at straight time for the following twelve (12) holidays:” and add the following:

“All full-time employees and part-time employees with benefits who are not required to work the holiday shall receive holiday pay at the employee’s regular daily rate for the employee’s regularly schedule hours for the following twelve (12) holidays:”,

Delete the second sentence which reads “All part-time (20-35) employees shall receive one day at straight time normal pay for the holidays listed above when they fall on a regularly scheduled work day.

ARTICLE 38: To see if the Town will vote to amend the Personnel By-Law, Chapter XV, Section 15. Personal Days with Pay, as follows:

Delete the first sentence which reads “All full-time employees shall be awarded two Personal days per year” and add the following:

“All full-time employees and part-time employees with benefits shall receive two (2) personal days per year. A personal day is equal to the number of hours an employee would be regularly scheduled to work on the day requested.”,

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted unanimously to amend the Personnel By-Law, Chapter XV, Section 15. Personal Days with Pay, as follows:

Delete the first sentence which reads “All full-time employees shall be awarded two Personal days per year” and add the following:

“All full-time employees and part-time employees with benefits shall receive two (2) personal days per year. A personal day is equal to the number of hours an employee would be regularly scheduled to work on the day requested.”

ARTICLE 39: To see if the Town will vote to amend the Personnel By-Law, Chapter XV, Section 16. Vacations with Pay as follows:

Delete the first sentence which reads “Annual vacation with pay will be granted to all full-time and part-time (20-35) employees from their anniversary date in the following manner:” and add the following:

“Annual vacation with pay will be granted to all full-time employees and part-time employees with benefits. Paid vacation time is equal to the number of hours an employee would be regularly scheduled to work during the week or day requested. Following the completion of one year of service, vacations will be calculated on July 1 of each year in the following manner:”,

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted unanimously to amend the Personnel By-Law, Chapter XV, Section 16. Vacations with Pay as follows:

Delete the first sentence which reads “Annual vacation with pay will be granted to all full-time and part-time (20-35) employees from their anniversary date in the following manner:” and add the following:

“Annual vacation with pay will be granted to all full-time employees and part-time employees with benefits. Paid vacation time is equal to the number of hours an employee would be regularly scheduled to work during the week or day requested. Following the completion of one year of service, vacations will be calculated on July 1 of each year in the following manner:

ARTICLE 40: To see if the Town will vote to amend the Personnel By-Law, Chapter XV, Section 18. Sick Leave with Pay as follows:

Add the following sentence to the end of the first paragraph:

Unused sick leave can be accrued from year to year, except that the maximum accrual shall not exceed 60 days.”, and,

Delete the second paragraph which reads “All part-time (20-35) employees shall be granted ten (10) sick days per year. These sick days cannot be accumulated.” and add the following:

All part-time employees with benefits shall be granted ten (10) sick days per year which shall be calculated on a pro-rated basis. These sick days cannot be accumulated. A sick day is equal to the number of hours an employee would be regularly scheduled to work on the day the employee is absent.”, and,

Delete in its entirety, the second sentence in the last paragraph:

Unused sick leave can be accrued from year to year, except that the maximum accrual shall not exceed 60 days.

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted unanimously to amend the Personnel By-Law, Chapter XV, Section 18. Sick Leave with Pay as follows:

Add the following sentence to the end of the first paragraph:

“Unused sick leave can be accrued from year to year, except that the maximum accrual shall not exceed 60 days.”, and,

Delete the second paragraph which reads “All part-time (20-35) employees shall be granted ten (10) sick days per year. These sick days cannot be accumulated.” and add the following:

“All part-time employees with benefits shall be granted ten (10) sick days per year which shall be calculated on a pro-rated basis. These sick days cannot be accumulated. A sick day is equal to the number of hours an employee would be regularly scheduled to work on the day the employee is absent.”, and,

Delete in its entirety, the second sentence in the last paragraph:

“Unused sick leave can be accrued from year to year, except that the maximum accrual shall not exceed 60 days.

ARTICLE 41: To see if the Town will vote to amend Chapter XV, Section 20. Bereavement with Pay of the Personnel By-Law as follows:

Add the following at the end of the current by-law:

“All part-time employees with benefits shall be granted the following bereavement days equal to the amount of hours the employee would regularly be scheduled to work on the day(s) requested:

- A. Up to three (3) days of leave for the death of an employees spouse or child;
- B. Up to two (2) days of leave for the death of an employees mother, father, mother-in-law, father-in-law, brother, sister or other member of the immediate family living under the same roof;
- C. One (1) day of leave for the death of an employee’s grandparent, not living in the same household.”,

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted unanimously to amend Chapter XV, Section 20. Bereavement with Pay of the Personnel By-Law as follows:

Add the following at the end of the current by-law:

“All part-time employees with benefits shall be granted the following bereavement days equal to the amount of hours the employee would regularly be scheduled to work on the day(s) requested:

- A. Up to three (3) days of leave for the death of an employee’s spouse or child;
- B. Up to two (2) days of leave for the death of an employee’s mother, father, mother-in-law, father-in-law, brother, sister or other member of the immediate family living under the same roof;

- C. **One (1) day of leave for the death of an employee’s grandparent, not living in the same household.”**

ARTICLE 42: To see if the Town will vote to amend Chapter XV, Section 2. Mandatory Classification of the Personnel By-Law as follows:

Delete:

Grade 1 90 Library Page

Insert:

“Grade 2 115 Library Page;

Insert in the proper position the following:

Grade 6 225 Administrative Clerk, Board of Health;

Delete:

Grade 8 285 Highway Operator

Insert:

Grade 9 315 Highway Operator

Insert:

Casual, Temporary or Seasonal Positions

Highway Department, Emergency Operator/Laborer,

or take any action relative thereto.

THE REST OF THE BY LAW REMAINS THE SAME.

The Town voted unanimously to amend Chapter XV, Section 2. Mandatory Classification of the Personnel By-Law as follows:

Delete:

“Grade 1 90 Library Page”

Insert:

“Grade 2 115 Library Page;”

Insert in the proper position the following:

“Grade 6 225 Administrative Clerk, Board of Health;”

Delete:

“Grade 8 285 Highway Operator”

Insert:

“Grade 9 315 Highway Operator;”

Insert:

“Casual, Temporary or Seasonal Positions”

Highway Department, Emergency Operator/Laborer.”

ARTICLE 43: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to establish an encumbered fund for the future purchase of land for expansion of the Cemetery or take any action relative thereto.

The Town voted to pass over Article 43. (Cemetery Land)

ARTICLE 44: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to help pay for expenses associated with the development of a Master Plan for the Town of Brookfield, or take any action relative thereto.

The Town voted with 1 no, voted carried (2/3 voted needed) to transfer the sum of \$10,000 from the Stabilization Account to help pay for expenses associated with the development of a Master Plan for the Town of Brookfield.

ARTICLE 45: To see if the Town will vote to transfer a sum of money from the Water Department Surplus Account to the Water System Improvement Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$10,000 from the Water Department Surplus Account to the Water system Improvement Account.

ARTICLE 46: To see if the Town will vote to amend Chapter XV, Section 24. Medical Examination of the Personnel By-Laws to read as follows:

Delete “Medical examinations will be required of all new employees and anyone being transferred or promoted. These examinations will be performed by a town-approved physician and the cost will be paid by the hiring department.” and add the following:

“As a condition of employment, all new employees will be required to undergo a medical examination certifying that the individual is able to perform the essential functions of the positions. These examinations will be performed by a Town approved physician and the cost will be paid by the hiring authority.”, or take any action relative thereto.

The Town voted unanimously to amend Chapter XV, Section 24. Medical Examination of the Personnel By-Laws to read as follows:

Delete “Medical examinations will be required of all new employees and anyone being transferred or promoted. These examinations will be performed by a town-approved physician and the cost will be paid by the hiring department.” and add the following:

“As a condition of employment, all new employees will be required to undergo a medical examination certifying that the individual is able to perform the essential functions of the positions. These examinations will be performed by a Town approved physician and the cost will be paid by the hiring authority.”

ARTICLE 47: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Library Repair and Maintenance Account, or take any action relative thereto.

The Town voted to pass over Article 47. (Library Repair and Maintenance)

ARTICLE 48: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Brownfield’s Clean Up – Mill Street Account for the Brownfield MCP Phase III Project, or take any action relative thereto.

The Town voted unanimously to transfer the sum of (2/3 vote needed) \$5,000 from the Stabilization Fund to the Brownfield’s Clean Up – Mill Street Account for the Brownfield MCP Phase III Project.

ARTICLE 49: To see if the Town will vote to transfer a sum of money from Free Cash to reduce the tax rate, or take any action relative thereto.

Donald Faugno made an amendment to transfer \$8,500 from Free Cash to reduce the tax rate. The amendment passed by a majority vote.

The Town voted by a majority vote to transfer \$8,500.00 from Free Cash to reduce the tax rate.

ARTICLE 50: To see if the Town will vote to transfer a sum of money from Free Cash to the Stabilization Account, or take any action relative thereto.

The Town voted to pass over Article 50. (Free Cash to Stabilization)

ARTICLE 51: To see if the Town will vote to combine the Open Space and Recreation Committee and the Master Plan Committee both formed at the May 2005 Annual Town Meeting into one committee, the Master Plan & Open Space Committee, to be appointed by the Board of Selectmen, or take any action relative thereto.

The Town voted unanimously to combine the Open Space and the Master Plan Committee both formed at the May 2005 Annual Town Meeting into one committee, the Master Plan & Open Space Committee, to be appointed by the Board of Selectmen.

ARTICLE 52. To see if the Town will vote to amend the Town By-Laws by adding the following new section under Chapter II, Town Meeting: Section 19 - All appropriations exceeding the amount of \$25,000 must be considered at the Annual Town Meeting, unless deemed an emergency measure. Only the Board of Selectmen by a majority vote may deem an appropriation an emergency measure and place an appropriation exceeding \$25,000 on the warrant for a Special Town Meeting, or take any action relative thereto.

The Town voted by a standing 2/3 vote to defeat the Article 52.

Respectfully submitted,

SELECTMEN OF BROOKFIELD

James W. Allen, Chairman

Ronald J. Dackson, Vice Chairman

Rudy Heller, Clerk

Joseph F. Murray , Constable of Brookfield

The meeting adjourned at 10:05 P.M., there were ninety-two registered voters in attendance.
A TRUE COPY ATTEST: LINDA M. LINCOLN, CMMC

THE COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN MEETING WARRANT
NOVEMBER 10TH, 2008

ARTICLE 1: To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sum of money for the General insurance account to pay an overdue bill, or take any action relative thereto. (Sponsored by the Board of Selectmen)

The Town voted unanimously to raise and appropriate the sum of \$2,500 to the General Insurance Account.

ARTICLE 2: To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sum of money to pay a late bill from fiscal year 2008 for Selectmen's file cabinets, or take any action relative thereto. (9/10^{ths} vote needed) (Sponsored by the Board of Selectmen)

The Town voted unanimously to transfer from the Selectmen's Expense Account the sum of \$279.98 to pay a late bill from fiscal year 2008 for Selectmen's file cabinets. (9/10^{ths} vote needed).

ARTICLE 3: To see if the Town will vote to become a member of the newly-formed Eastern Hampden County Regional Emergency Planning Committee, or take any action relative thereto. (Sponsored by the Brookfield Emergency Management Director)

The Town voted unanimously to become a member of the newly-formed Eastern Hampden County Regional Emergency Planning Committee.

ARTICLE 4: To see if the Town will vote to transfer a sum of money from available funds to the Reserve Fund Account, or take any action relative thereto. (Sponsored by the Advisory Committee)

The Town voted unanimously to transfer the sum of \$2,942.90 from Insurance Reimbursement to the Reserve Fund Account.

ARTICLE 5: To see if the Town will vote to transfer or borrow \$2500 from available funds to the Highway Department Overtime and Other Account or take any action relative thereto. (Sponsored by the Highway Department)

The Town voted by a majority vote to raise and appropriate the sum of \$2500 for the Highway Department Overtime and Other Account.

ARTICLE 6: To see if the Town will vote to amend the Brookfield Zoning Bylaws by inserting, after the first paragraph in Section 7.A., a new paragraph to read as follows: No building permit or certificate of occupancy shall be issued for any new construction on a lot which has a regularity factor of less than .40. The regularity factor shall be determined by the formula:

$$R = \frac{16A}{p^2 \text{ [p squared]}}$$

Where R = Regularity Factor
A = Land Area in Square Feet
P = Perimeter in Feet

That part of the lot area in excess of the required lot area may be excluded from the Regularity Formula in determining the regularity factor. The perimeter containing the excess area shall not include the required frontage. The regularity formula shall not apply to lots of record as of the date of adoption of this section. The Planning Board may, by Special Permit, authorize new construction on a lot with a Regularity Factor of less than 0.4 if it finds that the proposed lot will not have a detrimental impact on abutters or on the character of the district, cause a traffic or safety hazard, or have a negative impact on the environment. (2/3rds vote needed) (Sponsored by the Planning Board)

The Town voted 38 yes and 5 no (2/3) to amend the Brookfield Zoning Bylaws by inserting, after the first paragraph in Section 7.A., a new paragraph to read as follows: No building permit or certificate of occupancy shall be issued for any new construction on a lot which has a regularity factor of less than .40. The regularity factor shall be determined by the formula:

$$R = \frac{16A}{p^2 \text{ [p squared]}}$$

Where R = Regularity Factor
A = Land Area in Square Feet
P = Perimeter in Feet

That part of the lot area in excess of the required lot area may be excluded from the Regularity Formula in determining the regularity factor. The perimeter containing the excess area shall not include the required frontage. The regularity formula shall not apply to lots of record as of the date of adoption of this section. The Planning Board may, by Special Permit, authorize new construction on a lot with a Regularity Factor of less than 0.4 if it finds that the proposed lot will not have a detrimental impact on abutters or on the character of the district, cause a traffic or safety hazard, or have a negative impact on the environment.

ARTICLE 7: To see if the Town will vote to amend the Town of Brookfield Zoning Bylaws by revising from Section 4.C.2.b. by inserting in the first sentence the words “of any structure requiring a septic system” between the words “Development within the Flood Plain District” and “shall be allowed only if authorized by a special permit granted by the Planning Board” so that the sentence reads:

“Development within the Flood Plain District *of any structure requiring a septic system* shall be allowed only if authorized by a special permit granted by the Planning Board.”

The Town voted 38 yes and 5 no (2/3 vote) to amend the Town of Brookfield Zoning Bylaws by revising from Section 4.C.2.b. by inserting in the first sentence the words “of any structure requiring a septic system” between the words “Development within the Flood Plain District” and “shall be allowed only if authorized by a special permit granted by the Planning Board” so that the sentence reads:

“Development within the Flood Plain District of any structure requiring a septic system shall be allowed only if authorized by a special permit granted by the Planning Board.”

ARTICLE 8: To see if the Town will vote to repeal the existing text of Chapter X, Section 16 of the General Bylaws and insert the following new text:

The Town voted 39 yes and 5 no to repeal the existing text of Chapter X, Section 16 of the General Bylaws and insert the following new text:

“A permit from the Highway Superintendent is required to construct a curb cut or a driveway (Curb cuts onto state highways require a written permit from Mass Highways). As part of the application for the permit, the applicant must pay an application fee in an amount set forth in a fee schedule established by the Highway Superintendent. As a condition for issuance of a permit, the applicant shall place funds in an escrow account held by an escrow agent approved by the Highway Superintendent and in an amount to be determined by the Highway Superintendent as being reasonable to cover the cost of constructing and completing the curb cut or driveway. Upon written notice by the Highway Superintendent to the escrow agent and the applicant that the construction is completed in accordance with the permit, the escrow agent shall release to the applicant any funds being held. If the construction of the curb cut or driveway is not completed by the applicant in accordance with the permit, the escrow agent, upon written notice from the Highway Superintendent and written notice to the determined by the Highway Superintendent to be necessary to complete construction. The funds would then be available for appropriation to complete the construction in order to protect the public health and safety”.

Or take any action relative thereto. (2/3rds vote needed) applicant, shall deposit with the Town Treasurer the funds or the portion of the funds

ARTICLE 9: To see if the Town will vote to transfer a sum of money from Overlay Reserve to the Allowance for Abatements FY 2007 and FY 2008, or take any action relative thereto. (Sponsored by the Assessors)

The Town voted unanimously to transfer the sum of \$20,050.86 from Overlay Reserve to the Allowance for Abatements FY 2007 and FY 2008.

ARTICLE 10: To see if the Town will vote to amend the vote of Article 16 of the Annual Town Meeting on May 11, 2007 by adding “by accepting the provisions of General Laws Chapter 59, Section 5 clause 54” after “To see if the Town will vote to define Personal Property, for purposes of assessing it for taxation,” so that the vote reads: “To see if the Town will vote to define Personal Property, for purposes of assessing it for taxation, by accepting the provisions of General Laws Chapter 49, Section 5, clause 54, as any property eligible according to MGL Chapter 59, Section 29, whose value therein exceeds \$5,000.00 to become effective in FY 2009 when passed,”. (Sponsored by the Assessors)

The Town voted unanimously to amend the vote of Article 16 of the Annual Town Meeting on May 11, 2007 by adding “by accepting the provisions of General Laws Chapter 59, Section 5 clause 54” after “To see if the Town will vote to define Personal Property, for purposes of assessing it for taxation,” so that the vote reads: “To see if the Town will vote to define Personal Property, for purposes of assessing it for taxation, by accepting the provisions of General Laws Chapter 49, Section 5, clause 54, as any property eligible according to MGL Chapter 59, Section 29, whose value therein exceeds \$5,000.00 to become effective in FY 2009 when passed,”. (Sponsored by the Assessors)

ARTICLE 11: To see if the Town will vote to ratify the vote of the Tantasqua Regional School Committee to appropriate \$100,000 from its School Choice Revolving fund for the purpose of paying for Engineering and Design

Services on the proposed artificial turf project and for the school district to incur debt of up to \$2,000,000, in accordance with Chapter 71, Section 16(d) of General Laws, for the purpose of paying costs of designing and constructing artificial turf fields, or take any action relative thereto. (Sponsored by the Selectmen)

The Town voted 19 yes and 21 no to defeat the vote that would ratify the vote of the Tantasqua Regional School Committee to appropriate \$100,000 from its School Choice Revolving fund for the purpose of paying for Engineering and Design Services on the proposed artificial turf project and for the school district to incur debt of up to \$2,000,000, in accordance with Chapter 71, Section 16(d) of General Laws, for the purpose of paying costs of designing and constructing artificial turf fields. (Sponsored by the Selectmen)

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used to pay a clerk for the Conservation Commission for the remainder of the current fiscal year, or take any action relative thereto. (Sponsored by the Conservation Commission)

The Town voted by a majority vote to raise and appropriate the sum of \$750 money to be used to pay a clerk for the Conservation Commission for the remainder of the current fiscal year.

ARTICLE 13: To see if the Town will vote to transfer a sum of money from available funds for the purchase of a new police cruiser, or take any action relative thereto. (Sponsored by the Police Chief)

The Town voted to pass over Article 13.

ARTICLE 14: To see if the Town will vote to transfer a sum of money from the Election and Registration Expense Account to the Assistant Town Clerk Salary Account. (Sponsored by the Town Clerk)

The Town voted by a majority vote to transfer the sum of \$1,000 from the Election and Registration Expense Account to the Assistant Town Clerk Salary Account.

Respectfully submitted,

SELECTMEN OF BROOKFIELD

James W. Allen, Chairman

Ronald J. Dackson, Vice Chairman

Rudy Heller, Clerk

Constable of Brookfield, Joseph F. Murray

The meeting adjourned at 8:30 PM. There were sixty-two (62) registered voters in attendance.
A True Copy Attest: Linda M. Lincoln, CMMC, Town Clerk

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