

Minutes of
THE BROOKFIELD ADVISORY COMMITTEE
FEBRUARY28, 2013
BROOKFIELD ELEMENTARY SCHOOL

Members Present: Ana Afton, Michael Breuer, Mary Beth Harrity, Gerald Johnson, Mary Lou Knight, Ian Von Hold

Members Not Present: Roger Lafleur, Cindy Mundell, Tim Roughan

Guests: Sheila Frangiamore, Treasurer; Michael Blanchard, Chief of Police

Meeting called to order at 7:04

Pledge of Allegiance

Approve Minutes

Motion was made by Mary Beth Harrity to approve the minutes of the 01/10/2013 meeting. Seconded by Mary Lou Knight. Passed. Ian Von Hold did not vote as he did not attend January meeting.

Request for Transfer

Sheila Frangiamore explained that we have a \$16,530 shortfall in the Unemployment Reimbursable Account due to an unexpected number of unemployed. There is currently \$6.91 in the account.

The current level of expense is \$2620/month for two people with an additional person to be added shortly. We are currently \$3,388.33 in arrears. The current interest on the arrears is \$50.00.

Of the two people currently on unemployment one is a former school employee and there was discussion about asking the school committee to reimburse the town for the unemployment expense.

Motion was made by Ana Afton not to transfer from reserve at this time and seconded by Ian Von Hold. Motion passed.

Motion was made by Michael Breuer to have Jerry Johnson meet with Deborah Boyd, Associate Superintendent of the Tantasqua/Union 61 School District to discuss the shortfall. Seconded by Ian Von Hold. Passed

Request for Transfer

Chief Michael Blanchard explained that the 2007 SUV is currently out of service due to a spun rod bolt. Replacement engine will cost \$5,400. Original budget for cruiser maintenance was \$7,000 and \$4,700 has already been spent. The SUV has 65,000 miles currently and is planned to transfer to the fire department when new SUV is purchased.

Motion was made by Michael Breuer to transfer \$5,400 from the Reserve Fund to the Police Expense Account. Seconded by Ana Afton. Passed.

Police Budget

Chief Blanchard discussed the 2014 budget. He believes that he can reduce the Part Time Wages budget by \$13,380 if a new full time officer is hired. His goal is to have six full time officers to comply with the guideline of 2.8 officers per 1,000 residents.

Discussion

The committee discussed the possibility of revising the budget process in the future to include a "drop dead date" of April 15th for budget changes. This year we will use that date as a final request date but will be firm on a specific end date in the following year's budget process.

There is a meeting on March 19th of the Capital Improvement Planning Committee to explain the CPA and to discuss Town Hall renovations and Police Station. Members of the Advisory Committee are encouraged to attend.

The Elementary School Committee will meet on March 12th at 6:00. Budget discussion is scheduled for 6:30. Advisory Committee members are encouraged to attend.

Motion to Adjourn

Motion was made to adjourn by Jerry Johnson. Seconded by Ana Afton. Passed.

Meeting adjourned at 8:35.

Next meeting is Thursday, March 7th at 7:00 PM at the Elementary School.

Respectfully submitted,

Mary Lou Knight

Secretary – Brookfield Advisory Committee