

MINUTES OF
THE BROOKFIELD ADVISORY COMMITTEE

MARCH 29, 2012

BROOKFIELD ELEMENTARY SCHOOL LIBRARY

Advisory Committee Members Present: Michael Breuer, Roger LaFluer, Ian von Hold, Mary Beth Harrity, Cindy Mundell, Gerald Johnson

Advisory Committee Members Not Present: Ana Afton, Paul Ayers, Tim Roughan

Guests: Brenda McElroy – Tax Collector

Sheila Frangiamore – Treasurer

Meeting called to order at 7:10PM

Pledge of Allegiance

TAX COLLECTOR

This was a continuation of the discussion regarding a Reserve Fund request by the Tax Collector from the March 22, 2012 meeting. Sheila Frangiamore was present to explain the request in greater detail. She explained that, due to many problems left over from the previous Treasurer the Tax Collector's clerk (a position shared by both the Tax Collector and the Treasurer) was spending more hours working for the Treasurer. Money had been transferred from the Tax Collector's office to the Treasurer's office to pay for that. Sheila Frangiamore explained that there was enough money left in the Treasurer's account to pay the Tax Collector clerk for the rest of the fiscal year and that money would be transferred back to the Tax Collector. The Reserve Fund request in the amount of \$1,580.75 was to cover unanticipated hours needed for the clerk due to research that was needed because of contested bills. There was general discussion and several questions regarding the clerk's hours and how they will be allocated going forward. All questions were answered to the Committee's satisfaction.

Roger LaFluer motioned to approve the Reserve Fund request for \$1,580.75

Mary Beth Harrity seconded

The vote was: Roger LaFluer – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

HIGHWAY DEPT. RESERVE FUND REQUEST

A Reserve Fund request in the amount of \$200 was received (copy attached).

Roger LaFluer motioned to approve the request

Mary Beth Harrity seconded

The vote was: Gerald Johnson – yes, Ian von Hold – yes, Roger LaFluer – yes, Mary Beth Harrity – yes, Cindy Mundell – No, Michael Breuer – No

Motion carried

WARRANT BOOKS

Discussion: Why is the quote for 32 pages? Past warrant books haven't had that many. How many copies were left over after Town Meeting. Gerald Johnson had a conversation with Bill Thompson (Town Hall custodian) who had said there "some" left over but he wasn't sure how many. Gerald Johnson will check with Donna Neylon again. No vote taken.

WELL TESTS

The Well Test line item for the Transfer Station needs to be increased from \$10,500 to \$12,064 because of new rules requiring more frequent and more expensive testing.

Cindy Mundell motioned to approve the amount of \$12,064

Mary Beth Harrity seconded

The vote was: Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Roger LaFluer – yes, Ian von Hold – yes, Gerald Johnson – yes

Motion carried.

PLANNING BOARD

Clerk Wages – The Planning Board clerk had missed several meetings because of various issues so the Planning Board didn't pay her for those meetings. Those issues have been resolved so the Planning Board wants to keep the clerk wages at the same level.

Ian von Hold motioned to reduce the Planning Board Expense line item to \$800

Roger LaFluer seconded

The vote was: Ian von Hold – yes, Roger LaFluer – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

Cindy Mundell motioned to set the Planning Board budget at \$6,678

Roger LaFluer seconded

The vote was: Cindy Mundell – yes, Roger LaFluer – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

ZONING BOARD OF APPEALS

Ian von Hold motioned to reduce the expense line item to \$500

Roger LaFluer seconded

The vote was: Ian von Hold – yes, Roger LaFluer – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

Roger LaFluer motioned to set the Zoning Board of Appeals budget at \$1,256

Ian von Hold seconded

The vote was: Roger LaFluer – yes, Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

CONSERVATION COMMISSION

Roger LaFluer motioned to reduce the expenses line item to \$400

Ian von Hold seconded

The vote was: Roger LaFluer – yes, Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes.

Motion carried

Roger LaFluer motioned to set the Conservation Commission budget at \$1,177

Cindy Mundell seconded

The vote was: Roger LaFluer – yes, Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

POLICE CRUISER CRASH

The question was asked “did we receive a settlement from the insurance company, how much, and where did it go?”

A settlement of \$27,335.00 was received on August 10, 2012 and was placed in the Police Cruiser Replacement Account.

TOWN CLERK

Why does the Town clerk need \$1,500 for Assistant Town Clerk wages?

To cover vacations, etc.

Does the Town Clerk need to be bonded?

No

Can someone else step in for a short time (someone who already works in the Town Hall)?

No

ASSESSORS

Mary Beth Harrity motioned to reduce the expenses line item by \$300

Roger LaFluer seconded

The vote was: Mary Beth Harrity – yes, Roger LaFluer – yes, Cindy Mundell – yes, Ian von Hold – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

Ian von Hold motioned to approve the Assessors budget at \$51,223

Roger LaFluer seconded

The vote was: Ian von Hold – yes, Roger LaFluer – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

Gerald Johnson was instructed to invite the Board of Selectmen to the April 12, 2012 meeting

Roger LaFluer motioned to adjourn

Cindy Mundell seconded

The vote was: Roger LaFluer – yes, Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion carried

The meeting adjourned at 8:54PM

Respectfully Submitted,

Gerald L. Johnson , Jr.

Chair – Brookfield Advisory Committee