

MINUTES OF  
THE BROOKFIELD ADVISORY COMMITTEE

APRIL 12, 2012

THE BROOKFIELD TOWN HALL KITCHEN

Members Present: Mary Beth Harrity, Cindy Mundell Gerald Johnson, Ian von Hold, Michael Breuer

Members Not Present: Roger LaFluer, Paul Ayers, Tim Roughan, Ana Afton

Guests: Peter O'Connell – Chair, Board of Selectmen

Meeting called to order at 7:11PM

Pledge of Allegiance

Reserve Fund Request

There was a request from the Town Administrator Study Committee in the amount of \$250.00. Mary Beth Harrity, Chair of that committee, explained that the money would be used to reimburse mileage and other incidental costs of individuals who consult with the Committee and who attend meetings.

Cindy Mundell motioned to approve the request

Ian von Hold seconded

The vote was: Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes

Motion carried

Peter O'Connell

Peter was on hand to answer any questions the Advisory Committee may have regarding the Board of Selectmen's recommendations on budget items.

He explained that the Elementary School assessment is being reduced by \$50,000 thereby increasing the amount of money available for budget and articles by that amount. He went on to explain that the House Budget gives Brookfield \$30,196.00 more and that the Tantasqua transportation assessment MA be reduced.

#### Salary Increases

Mary Beth Harrity motioned to accept a 2% salary increase for Town employees.

Gerald Johnson seconded

The vote was: Mary Beth Harrity – yes, Gerald Johnson – yes, Cindy Mundell – yes, Ian von Hold – yes, Michael Breuer – yes

Motion Carried

#### Assessors

The Assessors have indicated a need for an additional \$900 for a training course for new assessors

Cindy Mundell motioned to restore \$300 to the Assessors

Ian von Hold seconded

The vote was: Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Gerald Johnson – Yes, Michael Breuer – yes

Motion Carried

#### Treasurer's Office

Cindy Mundell motioned to accept the Treasurer's budget of \$49,862

Mary Beth Harrity seconded

The vote was: Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes

Motion Carried

### Town Accountant

Cindy Mundell motioned to accept the Town Accountant's budget of \$65,424

Mary Beth Harrity seconded

The vote was: Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes

Motion Carried

### Selectmen's Office

Ian von Hold motioned to accept the Selectmen's budget at \$74,340

Cindy Mundell seconded

The vote was: Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – Yes, Michael Breuer – yes

Motion Carried

### Moderator

Cindy Mundell motioned to accept the Moderator's salary at \$50

Mary Beth Harrity seconded

The vote was: Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes

Motion Carried

### Reserve Fund

Ian von Hold motioned to accept the Reserve Fund at \$24,000

Cindy Mundell seconded

The vote was: Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – yes, Michael Breuer – yes

Motion Carried

## Advisory Committee

Cindy Mundell motioned to accept the Advisory Committee budget at \$1,500

Michael Breuer seconded

The vote was: Cindy Mundell – yes, Michael Breuer – yes, Ian von Hold – yes, Gerald Johnson – yes, Mary Beth Harrity – yes

Motion Carried

## Tax Collector

Michael Breuer asked about the increase in the Tax Collector clerk wages from \$3,865 to \$5,813 (including 2% increase). Peter O'Connell explained that it was intended to cover 8 hours per week for the entire year as opposed to only part of the year last year.

Ian von Hold motioned to accept the Tax Collector budget at \$45,731

Michael Breuer seconded

The vote was: Ian von Hold – yes, Michael Breuer – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – yes

Motion Carried

## Legal Services

Michael Breuer motioned to accept the Legal Services at \$55,000

Mary Beth Harrity seconded

The vote was: Michael Breuer – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes

Motion Carried

## Tax Title

Peter O'Connell explained that this figure should be \$0 because it's carried forward from year to year

Michael Breuer motioned to accept the Tax Title account at \$0

Mary Beth Harrity seconded

The vote was: Michael Breuer – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – Yes

Motion Carried

## Town Clerk

Cindy Mundell motioned to accept the Town Clerk budget at \$32,331

Ian von Hold seconded

The vote was: Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

## Elections and Registrations

Ian von Hold motioned to accept the Elections and Registrations budget at \$10,692

Cindy Mundell seconded

The vote was: Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

## Central Mass. Regional Planning Commission

Mary Beth Harrity motioned to accept the Central Mass. Regional Planning Commission budget at \$867

Ian von Hold seconded

The vote was: Mary Beth Harrity – yes, Ian von Hold – yes, Cindy Mundell – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

## Town Hall

Michael Breuer motioned to accept the Town Hall budget at \$20,881

Ian von Hold seconded

The vote was: Michael Breuer – yes, Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – yes

Motion Carried

Town Report - \$1,500

Municipal Heating Fuel - \$40,000

Municipal Diesel - \$24,000

Municipal Gasoline - \$28,000

These items were voted as a block.

Cindy Mundell motioned to accept these items at the stated amounts

Ian von Hold seconded

The vote was: Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

#### Police Department

Michael Breuer motioned to accept the Police Department budget at \$345,440 which includes an increase for the Chief (2%) based on his contract.

Mary Beth Harrity seconded

The vote was: Michael Breuer – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes

Motion Carried

#### Fire Department

Ian von Hold motioned to accept the Fire Department budget at \$58,658

Michael Breuer seconded

The vote was: Ian von Hold – yes, Michael Breuer – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – yes

Motion Carried

## Emergency Squad

Ian von Hold motioned to accept the Emergency Squad budget at \$148,539

Cindy Mundell seconded

The vote was: Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

Building Inspector - \$14,817

Telephone Contract/Leases - \$11,000

These items were voted as a block.

Cindy Mundell motioned to accept the budget figures for these items at the stated figures

Ian von Hold seconded

The vote was: Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

Gas & Plumbing Inspector

Cindy Mundell motioned to accept the Gas & Plumbing Inspector budget at \$4,657

Mary Beth Harrity seconded

The vote was: Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

Wiring Inspector

Michael Breuer motioned to accept the Wiring Inspector budget at \$4,254

Cindy Mundell seconded

The vote was: Michael Breuer – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Gerald Johnson – yes

Motion Carried

**Zoning Enforcement Officer**

Cindy Mundell motioned to accept the Zoning Enforcement Officer budget at \$9,380

Ian von Hold seconded

The vote was: Cindy Mundell – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

**Brookfield Emergency Management Agency (BEMA)**

Ian von Hold motioned to accept the BEMA budget at \$7,257

Cindy Mundell seconded

The vote was: Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

**Animal Control**

Ian von Hold motioned to accept the Animal Control budget at \$6,627

Cindy Mundell seconded

The vote was: Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

**Parking - \$350**

**Tree Warden Expenses - \$10,350**

**Shade Tree Expenses - \$2,400**

These items were voted as a block.

Cindy Mundell voted to accept the budgets for these items at the stated figures

Mary Beth Harrity seconded

The vote was: Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

## Next Meeting

The next meeting was set for April 19, 2012. Gerald Johnson will post the meeting

## Annual Town Meeting Warrant

Peter O'Connel explained that the Board of Selectmen have voted to remove articles 15 & 16.

## 1995 Dresser Loader

Peter O'Connell explained that the Highway Department is looking into options relative to this piece of equipment. It's getting old and will need a significant amount of money to be put into it to keep it running for "another couple of years". More information to follow when the Highway Department has finished it's research.

Mary Beth Harrity motioned to adjourn

Cindy Mundell seconded

The vote was: Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Michael Breuer – yes, Gerald Johnson – yes

Motion Carried

The meeting adjourned at 9:10 PM

Respectfully submitted,

Gerald Johnson – Chair

Brookfield Advisory Committee