

MINUTES OF THE
BROOKFIELD ADVISORY COMMITTEE

MARCH 8, 2012

BROOKFIELD ELEMENTARY SCHOOL LIBRARY

JOINT MEETING OF ADVISORY COMMITTEE & BOARD OF SELECTMEN

Advisory Committee Members Present: Mary Beth Harrity, Cindy Mundell, Gerald Johnson, Paul Ayers, Ian von Hold, Michael Breuer

Advisory Committee Members Not Present: Roger LaFluer, Ana Afton, Timothy Roughan

Board of Selectmen Members Present: Peter O'Connell, Rudy Heller, Stephen Comtois

Guests: Peter Martell – Fire Chief

Bruce Clarke – Water Commissioner

Mike Seery - Town Clerk

TOWN CLERK

Expenses – Mike wants to make this a revolving account. When asked for the figure he answered that has not yet been established. Peter O'Connell said "you've known for two months that we wanted to discuss the budget". Mike had to leave the meeting at that point saying he would return if possible. There was general discussion regarding whether or not we can establish a revolving account.

FIRE DEPARTMENT

Expenses – Peter said that the figure of \$26,800 SHOULD be sufficient but if something unforeseen comes up it will throw that number off.

Recertification – Peter said “we are on borrowed time”. He went on to explain that we don’t certify EVERYTHING EVERY YEAR which presents the possibility of liability. Asset repair and replacement which occurs primarily in July and August represents the bulk of the expense. The rest of the year is tires, a ladder breaks, etc. Rudy Heller asked if the \$6,300 would be level and Peter answered “yes”.

Articles – Air Bottle Replacement: Peter explained that the Fire Department needs 14 air bottles over the next two years. Peter O’Connell asked “if we had to reduce to \$7,500, could we do it?” Peter Martell answered “yes, but we would have to catch up sometime.”

Engine #3 – Peter needs to put \$14,500 into this truck to keep it running. This would not be needed if he could replace it for \$100,000 within the next 2? Years. Peter’s priorities are:

#1 – Replace Engine 3

#2 – Repair Engine 3 for \$14,500

#3 – Replace Forestry #2

Peter O’Connell what the Fire Safety EOPS account is. Peter Martell explained that EOPS stands for Executive Office of Public Safety and Security. It is a restricted account which means that it can only be used for public education, etc.

Paul Ayers motioned to approve the Fire Department budget

Michael Breuer seconded

The vote was: Paul Ayers – yes, Michael Breuer – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Gerald Johnson – yes, Ian von Hold – yes

Motion Carried

WATER DEPARTMENT

Bruce Clarke explained that money voted for this budget is a revenue offset. Any overage goes to free cash. He went on to explain that an increase in the cost of chemicals may mean that there will be no surplus next fiscal year.

Michael Breuer asked money was needed for the Standpipe Account, the System Improvement Account, or the Pump Station Account. Bruce Clarke said no.

Cindy Mundell motioned to approve the Water Department budget

The vote was: Paul Ayers – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Gerald Johnson – yes, Ian von Hold – yes, Micael Breuer – yes.

Motion carried

BOARD OF HEALTH

No Discussion

Paul Ayers motioned to approve the Board of Health budget

Cindy Mundell seconded

The vote was: Paul Ayers – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – yes, Ian von Hold – yes, Michael Breuer – yes.

Motion carried

HEATING FUEL

No Discussion

Paul Ayers motioned to approve the Heating Fuel at \$40,000

Ian von Hold seconded

The vote was: Paul Ayers – yes, Ian von Hold – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

BROOKFIELD EMERGENCY MANAGEMENT AGENCY (BEMA)

No Discussion

Mary Beth Harrity motioned to approve the BEMA budget

Paul Ayers seconded

The vote was: Mary Beth Harrity – yes, Paul Ayers – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

Rudy Heller stated that the State requires all email to be archived and asked that both the Board of Selectmen and Advisory Committee give some thought as to how that might be best accomplished.

MODERATOR

No Discussion

Paul Ayers motioned to approve the Moderator budget

Mary Beth Harrity seconded

The vote was: Paul Ayers – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

SELECTMEN

No Discussion

Paul Ayers motioned to approve the Selectmen's budget at \$77,045

Mary Beth Harrity seconded

The vote was: Paul Ayers – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

RESERVE FUND

No Discussion

Paul Ayers motioned to approve the Reserve Fund at \$24,000

Cindy Mundell seconded

The vote was: Paul Ayers – yes, Cindy Mundell – yes, Mary Beth Harrity – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

TOWN ACCOUNTANT

No Discussion

No Vote

ADVISORY COMMITTEE

No Discussion

Mary Beth Harrity motioned to approve the Advisory Committee budget

Cindy Mundell seconded

The vote was: Mary Beth Harrity – yes, Cindy Mundell – yes, Paul Ayers – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

Michael Breuer said that he will redesign the spreadsheet. He will take out some of the prior years lines and columns which will help to simplify it.

ASSESSORS

No Discussion

Paul Ayers motioned to approve the Assessors budget

Mary Beth Harrity seconded

The vote was: Paul Ayers – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Ian von Hold – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

Paul Ayers motioned to adjourn

Ian von Hold seconded

The vote was: Paul Ayers – yes, Ian von Hold – yes, Mary Beth Harrity – yes, Cindy Mundell – yes, Gerald Johnson – yes, Michael Breuer – yes.

Motion carried

The meeting adjourned at 8:55

Respectfully Submitted

Gerald L. Johnson Jr.

Chair – Brookfield Advisory Committee