

**MINUTES OF THE
BROOKFIELD ADVISORY COMMITTEE**

THURSDAY JULY 14TH, 2011

TOWN HALL

Members present: Paul Ayers, Cindy Mundell, Ian VonHold, Mary Beth Harrity, Jerry Johnson, Roger Lafluer and Michael Breuer

Members not present: Tim Roughan, Ana Afton

Selectman Peter O'Connell

Video

Called to order @ 7:05PM Pledge of Allegiance

Introduction of new members: Michael Breuer

Reorganize:

Roger motioned for Jerry to be Chairperson, Mary Beth second: Discussion: Cindy asked to maybe have Chairman could delegate duties so thing get done faster. Getting an expense check two months after submitting paper work is an example. Jerry and Cindy disagreed on subject of wanting to be put on agenda at one meeting. So voted

Paul motioned to nominate Ian for Vice Chairman, Roger second. No discussion. So voted

Paul motioned to nominate Cindy for secretary, Mary Beth second. No discussion. So voted.

Ratify minutes of May 18th, 2011: Paul motioned to accept minutes, Marybeth second. So voted. Ian abstained.

Ratify minutes of May 19th, 2011: Paul motioned, Mary Beth asked about detail of minutes. Cindy will try to simplify. Mary Beth second. So voted. Roger abstained, Ian abstained.

Ratify minutes of June 10th, 2011: Paul motioned to accept minutes, Roger second (Cindy will correct typos.) So voted

Michael Seery swore in Mary Beth Harrity and Michael Breuer.

New Business:

Municipal Relief Transfers: Jerry made no copies for members.

Board of Selectman : \$7.00 From municipal clerk wages to administrative assistant wages. Roger motioned, Paul second. So voted

Board of Health: \$1000.00 From unforeseen expenses due to court appearances. Paul motioned, Roger second. So voted

Highway Department: \$129.00 Highway police detail account to Highway operators account Paul motioned, Roger second. So voted

Police Department: Two requests one is for 2,060.00 Shortage because Selectman to money to pay other expenses during the budget process. Selectman O'Connell said was not aware of this but thinks it because of money the Selectman projected that this budget would have left. Miscalculation. Chief noted there's enough to transfer from overtime account to full time account. Paul motioned, Roger second. So voted.

Police Department: 800.00: From overtime account to part time account. Paul motioned, Roger second. So voted.

Reserve Fund Request-Municipal Fuel: 876.46 Town account sent a note saying there is 4 months of unpaid National Grid fuel for the Highway Department. The original request for two invoices was for 1788.00 AC approved 1,220.00 (There as about 580.00 available in this account.) Cindy questioned the four months of invoices not turned in. Confusion about National Grid coming out of this account. Mary Beth suggested maybe getting invoices in a timelier manner. Paul motioned, Roger second. So voted

Reserve Fund transfer: \$509.00 to fiscal 11 fire expense. Vehicle damage from Brimfield tornado. Paul motioned, Roger second. Discussion about 10,500 left in reserve fund. So voted.

Cindy questioned the term of member Roger Lafluer, Jerry said we can't remove him even if we wanted to. Cindy said she understood that but the Selectman never reappointed him. Jerry said they did not need to. Mike Seery was there and swore him in.

Selectman Peter O'Connell: Paul motioned to allow Selectman O'Connell to speak, Roger second. So voted.

Peter discussed problem with snow and ice account 83,000.00 motion was never made. Peter never made motion. Problem is we are out of balance by 83,127.00 because of this. Peter went over different variables for the fall town meeting. School budget was off by 33,000.00

also, school committee will use school choice. Mistake seems to have come from the initial number, no one caught the mistake from the start.

Pay our dues: Association of town Finance Committees: 152.00 Paul motioned, Roger second. So voted.

Barbara Wilson: Paul motioned, Roger second to allow her to speak. So voted. Discussed mailing of warrant ect. She expressed her concern to have the Warrant mailed to everyone.

Dave Holdcraft: Paul motioned, Roger second. So voted. He thinks there is a bylaw for mailing warrant book. Jerry said he would check into it and find out.

Cindy went over check for expenses. Numbers didn't seem to match. He will check with Betty.

Motion to adjourn@ 8:15PM

Respectfully Submitted

Cindy Mundell