

**MINUTES OF THE  
BROOKFIELD ADVISORY COMMITTEE**

**THURSDAY MAY 12<sup>TH</sup>, 2011**

**TOWN HALL**

Members present: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Cindy Mundell, Timothy Roughan and Ian VonHold.

Members not present: Jerry Johnson, Roger Lafleur

Video

Called to order: 7:00PM

Pledge of Allegiance

John D Holdcraft arrived at 7:15PM

Tim Roughan arrived at 7:35pm

Discussed condition of spread sheets. Committee discussed need for numbers from previous years and year to date numbers before we can move forward with budgets. Ian noted that only request for 2011 are shown but not what was actually expended. Members discussed the extra 1,500.00 in accountant's budget to do this preparation.

This year to date expenditures and detail expense lines for years 2009 and 2010. Ian will email Betty with this request once again.

Looked at Source of Revenue Sheet: Committee is unable to sort out numbers may have been chopped from last row. Table for now.

New business:

Reserve fund request:

Police department request for:

\$1500.00 for computer problem. Dave spoke with Larry the computer repairman. Labor and equipment. Unable to vote on this, account number is not correct and questions about amounts.

BOH request to transfer from Transfer Station Expense Account 416.00 transfer to BOH Expense Account, for water testing and bi-annual inspection regarding food establishments. Mary Beth motioned to transfer 416.00 to, Tim second. No discussion. So voted.

BOH transfer 678.00 from BOH Expense account to the wages account. Paul motioned, Tim second. No discussion. So voted.

Selectman 1750.00 transfer to audit account # 001-135-3502-00 from general insurance account. # 001-945-5600-000. For state mandated audit for tax collector change. Tim motioned, Mary Beth second. So voted.

Dave motioned to let Rudy speak, Tim second. Rudy wants a joint meeting May 19<sup>th</sup>. Purpose of this meeting is to vote on budgets and articles. Committee pointed out to Rudy we have not seen any articles yet and budgets are not done. He will get all articles to us by Monday at the latest. We will try to post our meeting for Wednesday May 18<sup>th</sup> and Thursday May 19<sup>th</sup> with Selectman. Discussed pushing meeting off with Selectman for a week, but we are not able to do because we need to go to print. Rudy mentioned there's an alternative to who does the printing. Cindy pointed out to Rudy that printing went to bid and there's no time to do that again. Rudy said he may get the articles to us before Monday; Cindy will get copies to members that don't have email access. Rudy promised to mail articles on Saturday. Ian will email Donna to post meeting on Monday morning. Agenda is Articles and budgets.

Rudy will get correct information for Computer account transfer (account # ect)

Tim motioned to adjourned, Mary Beth 2<sup>nd</sup>. So voted Adjourned @7:55pm

Respectfully Submitted,

Cindy Mundell

Advisory Committee