

**MINUTES OF THE
BROOKFIELD ADVISORY COMMITTEE**

**Thursday January 6, 2011
7:00PM**

BROOKFIELD ELEMENTARY SCHOOL

Members present: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Cindy Mundell and Ian VonHold.

Members not present: Roger Lafleur and Timothy Roughan.

Meeting called to order at: 7:06PM

Pledge of Allegiance.

Cindy turned in spread sheet for May 26th, 2010 minutes.

Ratify Minutes for: Oct. 29th and Dec. 2nd.
October 29th Minutes: Paul motioned, Ian 2nd. No discussion. So voted. Mary Beth abstained.
December 2nd Minutes: Paul motioned, Ian 2nd. No discussion. So voted.

Discussion where A.C. minutes are stored. The originals are stored in the cabinet in the Town Hall kitchen. Cindy asked why they are not in there, Jerry said because he has them so he can make a copy for the Selectman. He has not gotten to it. Cindy said she will make an extra copy for the Selectman so Jerry will not have to worry about that.

Free cash is certified at \$262,309

Question at last meeting: Unemployment benefits for previous police chief still not resolved. Jerry asked Peter O'Connell to let

him know of any developments. Ian asked if he is still collecting. As far as Jerry knows he is.

Budget spread sheet: No forward motion on this issue. Betty is working on dept. budget sheets.

ZBA wants a secretary. This year they can take the money needed for this, but next year a line item will be needed to fund this position. In years past they had a secretary, but now no one has time to take minutes ect. Mike Seery arrived to update us on this ZBA question. Paul motioned to let Mike speak, Ian second. So voted. Michael explained need for ZBA secretary. ZBA is busy now going over rules and regulations. No one on the board has time to do the minutes. In past years budget was cut by about half, but now more will be needed for next year.

Tim Roughan: Jerry has contacted him to find out if he wants to remain a member. Tim said Monday night is better for him. After much discussion seems that Thursday is still the better night. Paul pointed out that we are unconvincing 6 people for 1. Thursdays have been good. Dave pointed out we changed our day before for him, Jerry will speak to Tim and let us know.

FYI on Tantasqua Budget process.

FYI on Open Meeting Law Update from Kopelman and Paige.

FYI on New Procurement Contract.

FYI on moneys coming from the state.

New Spread Sheets. Discussed the ins and outs to make reading these easier.

Get rid of 08. Have rolling 3 years of info. We would like \$ amount and % also. See if Betty can hide the Account number column would make room for what we need.

Discussed New Budget Request Forms.

Discussed how donations flow though departments.

Discussed process to not change article numbers of warrants.

Ian motioned on recommendations, Paul 2nd. No discussion. So Voted.

FYI on Timeline for Budget Process.

Discussed Snow and Ice Account: See attached sheets of purchases ect. We only have \$266.00 left in account after purchase of equipment and parts from the snow and ice account.

Next A.C. meeting: February 3rd @ 7:00PM at the Elementary School.

Robert motioned for adjourn, Mary Beth 2nd. No discussion. So Voted
Adjourned at 9:00PM

Copy of DVD attached.

Respectfully Submitted,

Cindy Mundell

Advisory Committee