

MINUTES OF
THE BROOKFIELD ADVISORY COMMITTEE

July 8th, 2010

Meeting called to order at 7:10PM

Members present: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold.

Pledge of Allegiance.

Gerald Johnson motioned to vote of Chairperson, Mary Beth Harrity second for Gerald Johnson to continue as Chairperson. No discussion.

Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

Gerald Johnson motioned to vote on Vice Chairperson, Paul Ayers second for Ian VonHold (this was corrected at next meeting) to be Vice Chairperson. No discussion.

Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

Roger Lafleur motioned to vote on Secretary, Ian VonHold second for Cindy Mundell to be Secretary. No Discussion.

Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

RATIFY MINUTES

May 20th 2010 Minutes.

Reviewed by all who attended May 20th meeting. Robert Barnes motioned, Paul Ayers second. Marybeth Harrity and Tim Roughan abstained (not present at meeting). Yes:

Paul Ayers, Robert Barnes, John D. Holdcraft, Gerald Johnson, Roger Lafleur, Cindy Mundell, Ian VonHold.

SO VOTED.

May 13th 2010 Minutes:

Reviewed by all who attended May 13th meeting. Roger Lafleur motioned, Paul Ayers second. Tim Roughan abstained (not present at meeting). Yes: Paul Ayers, Robert

Barnes, Mary Beth Harrity John D. Holdcraft, Gerald Johnson, Roger Lafleur, Cindy Mundell, Ian VonHold.

SO VOTED.

May 6th 2010 Minutes:

Reviewed by all who attended May 6th meeting. Gerald Johnson motioned, Paul Ayers second. Roger Lafleur and Tim Roughan abstained (not present at meeting). Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Cindy Mundell, Ian VonHold. SO VOTED.

April 26th 2010 Minutes:

Reviewed by all who attended April 26th meeting. Robert Barnes motioned, Paul Ayers second. Roger Lafleur abstained (not present at meeting). Yes: Paul Ayes, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

April 5th 2010 Minutes:

Reviewed by all. Robert Barnes motioned, Paul Ayers 2nd. Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

May 25th 2010 Minutes:

Reviewed by all who attended Mary 25th meeting. Robert Barnes motioned, Paul Ayers second. Gerald Johnson, Roger Lafleur and Tim Roughan abstained (not present at meeting). Yes: Paul Ayes, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Cindy Mundell, Ian VonHold. SO VOTED.

May 26th 2010 Minutes:

Reviewed by all who attended May 26th meeting. Tim Roughan questioned votes by Selectman on certain line. (Line 11) That they voted on it but the AC did not. Explained to Timothy that we voted on this line at the previous meeting. Timothy discussed maybe it would be less confusing if that was noted. Gerald Johnson questioned note saying he was not in favor of insurance expense if Sheila Frangimore went above 20 hrs a week. (This would make her eligible for insurance). I told Gerald that it was in my notes but I will review video of meeting to be sure. John D. Holdcraft will get a copy of this for me. NO VOTE TAKEN UNTIL REVIEWED AT NEXT MEETING.

May 27th 2010 Minutes:

Paul Ayers motioned, Roger Lafleur second. Gerald Johnson and Timothy Roughan abstained (not present at meeting). Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Roger Lafleur, Cindy Mundell, Ian VonHold. SO VOTED.

June 18th 2010 Minutes:

Paul Ayers motioned, Robert Barnes second. Roger Lafleur and Ian VonHold abstained (not present at meeting). Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Cindy Mundell, Ian VonHold. SO VOTED.

OPEN MEETING LAWS REVIEWED

Gerald Johnson brought up power point presentation. If at a seminar with other members of the committee and there is enough for a quorum, do we post it as a meeting or be sure no discussion or choices be made then. Maybe no sit together as a group ect.

Emails Selectman are working on email site to capture all emails between members and boards.

MRT:

Election/ Reg.

Sum of \$700.00 to Election Reg. Expense Account.

Cindy Mundell motioned, Roger Lafleur second. Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

Discussed MRT. Gerald Johnson submitted letter . Betty wants us to draft letter for dept. heads to submit to Betty first then us. Transfers on staying within the Department submitting request. John D. Holdcraft wants to be sure that transfers are explained to us before being approved. Gerald Johnson said no change is this process. John D. Holdcraft wanted clarification. To send letter to Betty first, not mandatory for Dept Head to come to us every time but if want to speak to Dept. Head they will come to meeting. Gerald Johnson will type this letter. (This is for May, June July only) Vote at next meeting.

Highway transfer:

Highway Dept. to Highway OT/ account. \$256.39 because of insuff. funds.

1381.92 in account now minus 256.39. 738.30 in overtime account.

Timothy Roughan motioned, Roger Lafleur second. Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

Advisory Committee Account

The Committee had \$1000.00 in account for printing warrant books, only used \$684.00. Invoice attached.

Timothy Roughan motioned, Roger Lafleur second. Yes: Paul Ayers, Robert Barnes, Mary Beth Harrity, Gerald Johnson, Roger Lafleur, Cindy Mundell, Timothy Roughan, Ian VonHold. SO VOTED.

Tim Roughan discussed the large quantities of paper at our meeting. Maybe possibly of using an overhead projector to reduce paper. Discuss with selectman.

VARIOUS ACCOUNTS

Water Clerk, Clerk Wages, Treasurer Clerk, Medicare Company, Highway Operator.

SEE ATTACHED SHEET.

\$1043.00

Tim Roughan motioned, Paul Ayers second. Yes: Paul Ayers, Mary Beth Harrity, John D. Holdcraft, Gerald Johnson, Cindy Mundell, Timothy Roughan, Ian VonHold. Robert Barnes abstained. SO VOTED.

FYI DISCUSSION:

Hiring of Doug Blood, John D. Holdcraft questioned how this happened. Should this have gone to the Personnel Board ect. Gerald Johnson with speak to Selectman about hiring Police Chief. How much pay, how many hours ect.

Discussed need for ink only for Cindy Mundells printer, would be satisfied with that.

Gerald Johnson motioned to adjourn, Mary Beth Harrity second.
Adjourned at 8:41PM

Respectfully Submitted,

Cindy Mundell
Brookfield Advisory Committee.