

MINUTES OF THE  
BROOKFIELD ADVISORY COMMITTEE

OCTOBER 8, 2009

The meeting convened at 7:00 P.M. at the Brookfield Highway Barn to receive a presentation by Herb Chaffee - Highway Superintendent - about the equipment, practices, budget, and daily activities of the Highway Department. Herb took the Committee on a tour of the facility which included viewing each of the pieces of equipment, the age of each, the physical condition of each, along with the maintenance (and cost) issues associated with each. Herb used a slide presentation to explain to the Committee the issues (including costs) involved in a variety of road repair options that the Town has available. There was also a discussion of snow plowing practices and associated costs.

The meeting adjourned at 8:15 to re-convene at the Town Hall kitchen.

Members Present: Gerald Johnson, Roger LaFleur, Mary Beth Harranty, Ian von Hold, John d. Holdcraft, Robert Barnes, Nick Thomo, Paul Ayers

Meeting re-convened at 8:30 P.M.

Pledge of Allegiance\

1. Discussion regarding warrants: John Holdcraft stated that he feels that the

Committee should be getting the warrants on a regular basis. Gerald Johnson stated that he felt we didn't need them on a regular basis, and that if the Committee needed to look at a particular warrant it could be requested from the Treasurer's office. Ian von Hold concurred. No vote was taken but the majority of the Committee felt that the warrants aren't needed on a regular basis.

2. Gerald Johnson showed the Committee the DVD of the Finance Committee Handbook received from the Massachusetts Department of Revenue - Division of Local Services. He stated that anyone who wished to could use the DVD to print of copy of the Handbook for their use.
3. A notice from the Town that mileage reimbursement was being reduced from 58.5 cents per mile to 55 cents per mile was distributed.
4. A notice from Kopelman & Paige - town counsel - regarding retention of email was distributed.
5. A request from the Capital Planning Committee for a representative from the Advisory Committee was presented. There were no volunteers. Gerald Johnson said that he would attend as many of those meetings as he could and would report back to the Committee.
6. A notice from the Selectmen that the Town Hall would be closing at night during the heating season was distributed. After discussion, the Committee decided to meet on Thursdays at the Elementary School. No vote was taken.
7. Roger LaFleur motioned to adjourn. Ian von Hold seconded. The vote was: Gerald Johnson - Yes, Roger LaFleur - Yes, Mary Beth Harrity - Yes, Ian von Hold - Yes, John D. Holdcraft - Yes, Robert Barnes - Yes, Nick Thomo - Yes, Paul Ayers - Yes. Motion Carried.
8. Meeting adjourned at 9:00 P.M.