

Annual Town Meeting Warrant Booklet



Annual Town Meeting
Thursday June 1, 2023 starting at 6:30 PM

Brookfield Elementary School
37 Central Street

Please bring this booklet with you to the meeting
Please enter through the rear of the building
Access through Lincoln Street Extension

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Statement of the Advisory Committee

We enter fiscal year 2024 (FY 2024) with a positive outlook and a sense of accomplishment in the improvement we continue to see in the town's financial position.

This past year the town was able to consolidate its loans by entering the bond market for the first time in close to ten years and has obtained cost certainty as opposed to borrowing annually at the market rate. The town also received a clean audit from the state and has rectified previous fiscal problems.

The FY 2024 operating budget presents a 6% increase over FY23. This increase of approximately \$568,000 has two main drivers:

1. Significant school budget increase (7% app \$311,300) and
2. Assessments and mandated expenses increase (9.8% app \$141,000) including group health and insurance and retirement assessments and debt and principal.

We anticipate at least \$50,000 of this increase to be offset by increased revenue that is not part of the FY 2023 tax levy (i.e. possible increased state aid, new growth in the tax base and local receipts).

This year's free cash amount is app. \$618,000 – which is over 5% of our operating budget and on target. With this money, the town can fund its capital projects and set aside money to fund future prioritized projects.

Looking Ahead: As finances continue to improve, it is recommended that the stabilization fund continue at its present level and that funds continue to be allocated to our capital stabilization fund as well as to our recently established "OPEB"(Other Post-Employment Benefits) fund.

Lastly, as Brookfield celebrates its 350th anniversary this year we wish to request that the volunteer spirit that has made Brookfield such a wonderful residential town in the past continue to be recognized and rewarded. We need volunteers on all committees to continue the town's excellence.

The Advisory Committee would like to thank the Accountant and Treasurer's offices along with the Board of Selectmen, the Town Administrator and the various department heads for their support and cooperation over the last year as the FY 2024 budget has been prepared.

Respectfully submitted,
Advisory Committee



BROOKFIELD TOWN ADMINISTRATOR

Status of Town Finances

Thank you for attending the Brookfield Annual Town Meeting. Your participation is welcome and critical to the positive growth and function of our Town. We are happy to present to our citizens a balanced budget for Fiscal Year 2024. A summary of the town budget follows:

The stabilization funds:

General Stabilization	\$ 562,551.66	
Capital Stabilization	\$ 163,988.63	
OPSP/REC Stabilization	\$ 5,196.52	
Property Improvement	<u>\$ 175.72</u>	
	\$ 731,912.53	7.3% of operating budget

Revenues and Levy Limit

2023 Levy Limit	\$ 6,448,881.00	
2.5%	\$ 161,222.03	
New Growth (Projected)	<u>\$ 50,000.00</u>	
Levy Limit FY 24 (Projected)	\$ 6,660,103.03	

Debt Exclusion	<u>\$ 39,956.00</u>	
Total Allowable Levy +/-	\$ 6,700,059.03	

Total State Aid Net (Projected)	\$ 3,052,147.00	
Local Receipts (Projected)	<u>\$ 1,028,055.02</u>	
Total Revenue (Projected)	\$ 4,080,202.02	

Operating Budget	\$ 9,966,177.99	
Warrant Articles R&A	\$ 58,857.50	
Other Costs on RECAP Sheet	<u>\$ 536,265.71</u>	
Total Annual Budget	\$10,561,301.20	

Total Annual Budget	\$10,561,301.20	
Total Projected Revenue	<u>\$ 4,080,202.02</u>	
Total Raise and Appropriate	\$ 6,481,099.19	

Excess Levy	\$ 218,960.00	2% of operating budget
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BROOKFIELD PLANNING BOARD
REPORT ON TOWN MARIJUANA ZONING BYLAW AMENDMENTS
Annual Town Meeting, Thursday, June 1, 2023

At a Public Hearing on Wednesday, April 5, 2023, at which a quorum was present, the Brookfield Planning Board reviewed and voted 5 to 0 to support the following amendments to the Town’s current Adult/Recreational Marijuana Bylaw. A summary and rationale for these amendments are below:

The overall objective of these proposed amendments is as follows:

1. Eliminates the Marijuana Overlay District, allowing for Marijuana Facilities in specific Zoning Districts in the Town of Brookfield, subject (with certain exceptions) to the Brookfield Planning Board’s Special Permit process;
2. Maintains local control over “the siting, placement, safety, monitoring, modification, and removal” of Marijuana Facilities and minimizes adverse impacts of these facilities on adjacent properties as per Section 8(G)(1) of the Marijuana Zoning Bylaw
3. Reduces ambiguity in certain sections and subsections of the existing Marijuana Zoning Bylaw.
4. Brings certain sections into conformity with the Massachusetts Cannabis Bylaw.

Changes to Section 8(G)(1)(b) “Purpose”:

This proposed amendment:

- Eliminates the reference to “and other places where children congregate.”
- Brings this section into conformity with state guidelines as well as proposed amendments to Section 8(G)(10)(a) “Buffer” (below).

Changes to Section 8(G)(3) “Definitions”:

This proposed amendment:

- Adds the State’s definition for “Marijuana Courier” to the Bylaw.
- Adds a specific definition for “Marijuana Greenhouse” to the Bylaw to eliminate ambiguity.
- Adds the phrase “accessories and branded goods” to “Marijuana Retailer” to conform to the definition wording in State law.

Changes to Section 8(G)(5)(“Eligible Locations for Marijuana Facilities – Marijuana Facilities Overlay District”:

This proposed amendment:

- Eliminates the current Marijuana Overlay District (restricting the establishment of Marijuana Establishments to designated sections of West Main Street and South Maple Street).
- Allows for applications for Marijuana Establishments in the Town of Brookfield, subject to the Use Regulation Table (as per the proposed amendment below).

Proposed Changes to Section 8(G)(7)(a)(3) “Additional Requirements/Use Requirements”:

This proposed amendment:

- Changes the wording in this section from “retail Marijuana Facilities” to “Marijuana Retailers.”
- Brings the wording into conformity with Section 8(G)(3), “Definitions.”

Proposed Changes to Section 8(G)(7)(c)(1) “Additional Requirements/Location and Physical Requirements”:

This proposed amendment:

- Removes the word “cultivation” from the requirement that all Marijuana Facilities aspects be conducted within a fully enclosed building.
- Allows for outdoor cultivation, either in the open, or within a greenhouse structure as defined in Section 8(G)(3).

Proposed Changes to Section 8(G)(7)(a)(4) “Additional Requirements/Use Requirements”:

This proposed amendment:

- Eliminates the requirement that Marijuana Retailers employ a “by appointment only” system for retail sales to all Adult Use marijuana customers.

Proposed Changes to Section 8(G)(8) “Restrictions”:

This proposed amendment:

- Removes “such that no odors from the marijuana facility shall be detected from abutting land” in subsection b.
- Removes the above because the restriction on odors is addressed in the first part of that section.
- Adds a new subsection “c.” which reiterates restrictions on the construction of septic systems in a Flood Plain District.

Proposed Changes to Section 8(G)(10)(a) “Buffer”:

This proposed amendment:

- Strikes the words “the following or preexisting uses” and adds the words “any public or private school providing education in kindergarten or grades 1 through 12.”
- Strikes subsections 1 through 5 denoting other areas subject to buffer zones from the bylaw.
- Eliminates the current 500-foot buffer zones for Marijuana Facilities around churches, libraries, playgrounds, and similar locations where children might regularly congregate (except for public and private K-12 schools)
- Brings this section into conformity with the state guidelines.

Proposed Changes to Section 8(G)(10)(b) “Buffer”:

This proposed amendment:

- Strikes the words “use in question” and adds the words “school, as specified in Section 10.a.”
- Makes the method of measurement for buffer zones more specific and in conformity with state guidelines.

Proposed Changes to Section 8(G)(11)(b) “Transfer/Discontinuance of Use”:

This proposed amendment:

- Adds the words “at their own expense” to this subsection.
- Ensures that the Town of Brookfield will not have to pay for the costs of removal of the material, plants, equipment, and other paraphernalia if a Marijuana Facility should cease operation for any reason.

Proposed Changes to Section 8(G)(12)(a - b) “Outside Consultants and Review Fees”:

This proposed amendment:

- Strikes subsections “a” through “c” and replaces them with “All costs for legal and/or engineering consultations shall be borne by the Special Permit applicant.
- Eliminates the need for ascertainment by the Planning Board of escrow deposit amounts for potential hiring of consultants.

Other proposed changes:

Amendment to Section 4.D, “Use Regulation Table”:

This proposed amendment:

- Eliminates the requirement that all Marijuana Facilities be located within a Marijuana Overlay District.
- Replaces Section 6(k) of the Table with eight new subsections denoting allowable Marijuana Facilities, as determined by Zoning District.
- Requires that all Marijuana Facilities where allowed obtain a Special Permit, except for Marijuana Couriers in Business A and Business B Districts, where such use is allowed “by right.”
- Defines minimum setbacks for Outdoor and Indoor Marijuana Cultivators by Zoning District.

It is the opinion of the Planning Board that these proposed changes to Brookfield’s existing Adult/ Medical Use Marijuana Zoning Bylaw will provide increased opportunities for residents and businesses to apply for, establish and operate legal marijuana businesses as allowed under Massachusetts General Law, while maintaining the local land use controls, protections and safeguards afforded to the town’s neighborhoods and residents under that Bylaw.

Technology

What It Covers

Computer maintenance	• 29,987.00
Civic Plus - Website	• 3,000.00
Outlook - email	• 7,260.00
Acquisition	• 3,000.00
Security	• 5,000.00
Financial software	
• VADAR – Financial Suite	• 13,252.00
• Patriot – Assessing	• 2,500.00
• Harpers - payroll	• 7,100.00
• Permiteyes – online permitting	• 5,000.00

Total \$76,099.00

* Endpoint Detection & Response - Insurance requirement. Every device will have a piece of software on it. Then, a separate, dedicated security company will detect and respond to any intrusion or malware event.

ANEVRY

A. Manages all things tech (configurations, settings, interconnections, networks, servers, devices, accessories, installations and migrations, inventory, records, monitoring, security, backups, user accounts, password resets, emails, etc.).

B. Maintains your tech in its current, working state, and repairs it when necessary.

C. Provides live support as needed

D. Optimizes your tech for reliability, security, speed, and efficiency, in that order, according to industry-standard, best-practices.

E. Makes recommendations as needed and improvements as necessary.

First, each computer has a local copy. When users make or change files, they are cloned instantly to the server

It verifies them for integrity, then makes two copies, one to a separate local hard drive AND one to the cloud.

There's software involved here, too, which makes sure this process works and verifies that the files copied are correct and transferred successfully.

It also automatically handles any error states, file issues, or connectivity problems.

Then, we also make two full clone backups of the entire server locally and to the cloud, daily, weekly, and monthly.

Dailies are stored for 7 days, weeklies for 5 weeks, and monthlies for 7 months. These cloud backups are currently located in Massachusetts (near Cambridge, I think), and the cloud facility also maintains its own internal protections, security, redundancies, and backups.

if anything happened to the cloud company or to the town hall, we'd be at 50% risk of total data loss, immediately

included in this budget is additional backup and security service.

a third copy each day on an entirely separate continent and it would provide 24/7, live, malware and intrusion protection by a team of experts, supplemented by a proprietary AI malware detection framework on every device.

providing the current state of maximum possible protection from ransomware and extremely sophisticated hackers, and it would mean we could survive two whole legs of our backup plan failing at once.

Electric Expenses

FY	Dept	Original Acct	National Grid	TerraForm	Notes	FY22	FY23 thru W#20	per month to date	monthly cost x 12
2022	Town Hall	001-192-5701-000	\$ 244.08	\$ 2,751.43		\$ 2,995.51	\$ 2,995.51	\$ 249.63	
2023	Town Hall	001-192-5701-000	\$ -	\$ 1,953.89		\$ 1,953.89	\$ 1,953.89	\$ 217.10	\$ 2,605.19
2022	Police	001-210-5700-000	\$ -	\$ 4,949.43		\$ 4,949.43	\$ 4,949.43	\$ 412.45	
2023	Police	001-210-5700-000	\$ -	\$ 2,441.44	thru W#20	\$ 2,441.44	\$ 2,441.44	\$ 271.27	\$ 3,255.25
2022	Fire	001-220-5700-000	\$ 696.49	\$ 1,717.56					
2022	Fire	001-220-5700-002	\$ 2,413.83	\$ -		\$ 4,827.88	\$ 4,827.88	\$ 402.32	\$ 4,827.88
2023	Fire	001-220-5700-000	\$ 481.02	\$ 1,135.31	thru W#20				
2023	Fire	001-220-5700-002	\$ 2,667.78	\$ -	thru W#20	\$ 4,284.11	\$ 4,284.11	\$ 476.01	\$ 5,712.15
2022	Highway	001-422-5700-002	\$ 3,537.39	\$ 1,419.78		\$ 4,957.17	\$ 4,957.17	\$ 413.10	
2023	Highway	001-422-5700-002	\$ 2,787.60	\$ 799.15	thru W#20	\$ 3,586.75	\$ 3,586.75	\$ 398.53	\$ 4,782.33
2022	Water	001-450-5700-000	\$ 2,668.53	\$ 7,085.59	2 accts	\$ 9,754.12	\$ 9,754.12	\$ 812.84	
2023	Water	001-450-5700-000	\$ 596.64	\$ 4,159.69	2 accts / thru W#20	\$ 4,756.33	\$ 4,756.33	\$ 528.48	\$ 6,341.77
2022	Cemetery	001-491-5700-000	\$ 120.00	\$ -		\$ 120.00	\$ 120.00	\$ 10.00	
2023	Cemetery	001-491-5700-000	\$ 80.00	\$ -	thru W#20	\$ 80.00	\$ 80.00	\$ 8.89	\$ 106.67
2022	BOH / Transfer Station	001-515-5700-000	\$ 301.69	\$ 152.31		\$ 454.00	\$ 454.00	\$ 37.83	
2023	BOH / Transfer Station	001-515-5700-000	\$ 752.24	\$ 157.62		\$ 909.86	\$ 909.86	\$ 101.10	\$ 1,213.15
2022	Library	001-610-5700-000	\$ 2,150.78	\$ -		\$ 2,150.78	\$ 2,150.78	\$ 179.23	
2023	Library	001-610-5700-000	\$ 3,710.47	\$ -	thru W#20	\$ 3,710.47	\$ 3,710.47	\$ 412.27	\$ 4,947.29
2022	18 Common	290-000-5700-000	\$ 621.42	\$ -		\$ 621.42	\$ 621.42	\$ 51.79	
2023	18 Common	001-691-5700-001	\$ 662.35	\$ -	thru W#20	\$ 662.35	\$ 662.35	\$ 73.59	\$ 883.13
2022	Recreation	001-630-5700-000	\$ 164.32	\$ -	2 accts	\$ 164.32	\$ 164.32	\$ 13.69	
2023	Recreation	001-630-5700-000	\$ 209.90	\$ -	2 accts / thru W#20	\$ 209.90	\$ 209.90	\$ 23.32	\$ 279.87
2022	Street Lights			\$ 16,649.70		\$ 16,649.70	\$ 16,649.70	\$ 1,387.48	
2023	Street Lights			\$ 12,275.76	thru W#20		\$ 12,275.76	\$ 1,363.97	\$ 16,367.68

Total all 2022	\$ 47,644.33	\$ 51,322.36 estimate 2023 total
Total 0/12 2023	\$ 34,870.86	\$52,000.00 recommended amount for 2024

Longevity Worksheet

ARTICLE 13 : To see if the Town will vote raise and appropriate, transfer or borrow a sum of money for longevity pay for employees, or take any action relative thereto.

Recommended: SB 3-0, Advisory 3-1 \$13,100.00

Total amount requested Does not include Police or Library Director – part of their operating budget

Amount	\$600	\$750	\$1,000	\$1,250	\$1,500
Years of service	5-7	8-11	12-14	15-19	20
# of qualifying employees	1	5	0	1	5
Total FY24	\$600	\$3,750	\$0	\$1,250	\$9,000

**THE COMMONWEALTH OF
MASSACHUSETTS TOWN OF BROOKFIELD
ANNUAL TOWN MEETING WARRANT**

June 1, 2023

**BROOKFIELD ELEMENTARY SCHOOL
37 CENTRAL STREET
BROOKFIELD, MASSACHUSETTS**

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD MA, TO COMMENCE ON **THE 1st DAY OF JUNE, IN THE YEAR 2023 AT 6:30 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

ARTICLE 1: To see if the Town will vote to accept the annual report of the Town officials, as printed, or take any action relative thereto.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer, or borrow such sums of money as may be necessary to defray the expenses of the Town for the ensuing fiscal year, or take any action relative thereto.

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to pay prior years' unemployment charges, to the Department of Unemployment Assistance, or take any action relative thereto.
(4/5ths vote - Sponsored by the Select Board) Recommended: SB 3-0, Advisory 4-0
\$8,000.00

ARTICLE 4: To see if the Town will vote to transfer a sum of \$40,000.00 from the Water Department – Water Surplus Account to the Water Department - Water System Capital Expense Account, or take any action relative thereto.
(Sponsored by the Water Department) Recommended: Recommended: SB 3-0, Advisory 4-0

ARTICLE 5: To see if the Town will vote to transfer a sum of \$48,500.00 from the Ambulance Receipt Reserve Account to fund the fiscal 2024 Ambulance Expense Account, or take any action relative thereto. *(Sponsored by the Emergency Squad) Recommended: SB 3-0, Advisory 4-0*

ARTICLE 6: To see if the Town will vote to transfer a sum of \$260,590.00 from the Ambulance Receipt Reserved Account to fund the fiscal 2024 Ambulance Wages Account, or take any action relative thereto. *(Sponsored by the Emergency Squad) Recommended: SB 3-0, Advisory 4-0*

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to fund the center line painting Town roads, or take any action relative thereto.
(Sponsored by the Highway Department) Recommended: SB 3-0, Advisory 4-0
\$9,000.00

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to fund the Roads Improvements account, or take any action relative thereto.
(Sponsored by the Highway Department) Recommended: SB 3-0, Advisory 4-0
\$25,000.00

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to purchase protective clothing for the Fire Department, or take any action relative thereto.

*(Sponsored by the Fire Dept) Recommended: SB 3-0, Advisory 4-0
\$9,500.00.00*

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to make repairs to Tanker 1, to the Fleet Repair / Replace account, or take any action relative thereto.

*(Sponsored by the Fire Dept) Recommended: SB 3-0, Advisory 4-0
\$18,000.00*

ARTICLE 11: To see if the Town will vote to set the FY2024 spending limits for the following revolving funds authorized pursuant to Chapter V, "Financial Affairs", Section 8, of the Town's general bylaws, or take any action relative thereto:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Board of Health Inspector/Professional Engineer Costs	\$20,000.00
Recreation	\$25,000.00
Regional Highway Equipment Cooperative	\$20,000.00
Wire Inspector Fees	\$20,000.00
Planning Board Fund	\$20,000.00
South Pond Beach	\$20,000.00
Zoning Board of Appeals	\$20,000.00

Recommended: SB 3-0, Advisory 4-0

ARTICLE 12: To see if the Town will vote to rescind the borrowing authorizations for the authorized but unissued borrowing in the amount of \$206,533.05, originally approved by votes taken in Articles 20 and 21 of the 6/26/20 Town Meeting, or take any action relative thereto

Authorized	Issued	Authorized unissued	
\$66,533.05	\$0.00	\$66,533.05	Article 20
\$140,000.00	\$0.00	\$140,000.00	Article 21

(Sponsored by Town Accountant) Recommended: SB 3-0, Advisory

ARTICLE 13 : To see if the Town will vote raise and appropriate, transfer or borrow a sum of money for longevity pay for employees, or take any action relative thereto.

*Recommended: SB 3-0, Advisory 4-0
\$13,100.00*

ARTICLE 14: To see if the Town will vote to transfer the sum of \$70,000.00 from the Cable PEG Receipt Reserved Fund, for the purpose of funding cable related costs, expenses, fees, payroll and general oversight of public access cable for Fiscal Year 2024, or take any action relative thereto.

(Sponsored by the Select Board and Cable Committee) Recommended: SB 3-0, Advisory 4-0

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to fund the plantings and care of plants on the Triangle, Memorial Beds and Gazebo, or take any action relative thereto.

*(Sponsored by the Town Administrator) Recommended: SB 3-0, Advisory 4-0
\$568.50*

ARTICLE 16: - To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money, for a lawn mower for the Cemetery Department to replace the 2005 Bobcat mower, or take any action relative thereto.

*(Sponsored by the Cemetery Department) Recommended: SB 3-0, Advisory 4-0
\$12,000.00*

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Brookfield Cemetery Department to pave two cemetery roads, plus incidental costs, or take any action relative thereto.

(Sponsored by the Cemetery Commission and Highway Department)

Recommended: SB 3-0, Advisory 4-0

\$60,000.00

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to make Cemetery waterline repairs and upgrades, along with any incidental costs, or take any action relative thereto.

(Sponsored by the Cemetery Commission and Water Commission)

Recommended: Recommended: SB 3-0, Advisory 4-0

\$20,000.00

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to purchase gravel for the purpose of making various repairs for private roads that meet the town bylaw requirements, or take any action relative thereto.

(Sponsored by the Town Administrator) Recommended: SB 3-0, Advisory 4-0

\$2,500.00

ARTICLE 20: To see if the Town will vote to transfer from Free Cash, a sum of up to \$250,000 to pay off the debt associated with 18 Common Street, or take any action relative thereto.

(Sponsored by Town Administrator) Recommended: SB 3-0, Advisory 4-0

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to supplement the funding for the CDBG Grant to fix and repair various aspects of Green Street, or act anything thereto.

(Sponsored by the Water Department, Highway Department and Town Administrator)

Recommended: SB 3-0, Advisory 4-0

\$54,000.00 – may pass over – other funding may be available

ARTICLE 22: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to the OPEB Liability Trust Fund Account or take any action relative thereto. *(2/3 vote - Sponsored by the Treasurer, Select Board)*

Recommended: SB 3-0, Advisory 4-0

\$50,000.00

ARTICLE 23: To see if the Town will vote effective Fiscal 2023 to establish an Opioid Settlement Funds Special Purpose Stabilization Fund in accordance with G.L. 40, § 5B and, further authorize the deposit of all Opioid Settlement Fund Revenue into the newly established fund, or take any action relative thereto.

(2/3 vote - Sponsored by the Accountant & Town Administrator) Recommended: SB 3-0, Advisory NA

ARTICLE 24: To see if the Town will vote to appropriate a sum of money from the Opioid Settlement Funds Special Purpose Stabilization Fund for the purchase of NARCAN and/or other opioid treatment expenses, or take any action relative thereto.

(2/3 vote required- Sponsored by the Accountant & Town Administrator) Recommended SB 3-0 Advisory 4-0

\$5,586.42

ARTICLE 25: To see if the Town will vote to establish a Roof Capital Special Purpose Stabilization Fund in accordance with G.L. c. 40 § 5B, or take any action relative thereto.

(Sponsored by the Accountant & Town Administrator) Recommended: SB 3-0, Advisory 4-0

ARTICLE 26: To see if the Town will vote to transfer **\$75,000.00** from the Capital Purchase Stabilization Fund to the newly established Roof Capital Special Purpose Stabilization Fund, or take any action relative thereto.

(2/3 vote - Sponsored by the Town Administrator) Recommended: SB 3-0, Advisory 4-0

ARTICLE 27: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to the newly established Roof Special Purpose Capital Stabilization, for the purpose of funding a new roof for the Elementary School, or take any action relative thereto. *(2/3 vote - Sponsored by the Select Board, Elementary School)*

Recommended: SB 3-0, Advisory 4-0

\$75,000.00

ARTICLE 28: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money for a new ACCU-Vote voting machine, or take any action relative thereto. *(Sponsored by Town Clerk) Recommended: SB 3-0, Advisory 4-0*
\$5,500.00

ARTICLE 29: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money for a new server for the Police Station, or take any action relative thereto. *(Sponsored by Police Department) Recommended: SB 3-0, Advisory 4-0*
\$9,000.00

ARTICLE 30: To see if the Town will vote to create an Assistant Library Director position, to be added to the Town's Classification Plan at grade 5 **and**, to raise and appropriate a sum of money to fund this new position, or take any action relative thereto.
(Sponsored by the Library Trustees - needs two separate actions) Recommended: SB 3-0, Advisory \$ 42,668.00 Advisory 4-0

ARTICLE 31: To see if the Town will vote to create an Assistant Treasurer/Collector position, to be added to the Town's Classification Plan, at grade 5, or take any action relative thereto.
(Sponsored by the Treasurer, Town Administrator) Recommended: SB 3-0, Advisory 3-1

Bylaw Changes

General Bylaw Changes – Simple Majority Vote

ARTICLE 32: To see if the Town will vote to delete in its entirety the following section of the General Bylaws, **Chapter II, Town Meetings Section 19**, or take any action relative thereto.
Recommended: SB 3-0, Advisory NA

“SECTION 19.

The Select Board shall insert on any Annual Town Meeting Warrant any subject requested of them in writing, submitted by 10 **or more** registered voters. The Select Board shall insert on any Special Town Meeting warrant any subject requested of them in writing, submitted by 100 registered voters or 10 percent of the town's total number of registered voters, whichever is **the lesser**. Such written requests shall not be valid unless the required number of signatures of registered voters not only sign their name but also state their residence and the provisions of G.L. c. 39, s. 10 are otherwise satisfied.”

ARTICLE 33: To see if the Town will vote to AMEND THE GENERAL BYLAWS, CHAPTER IV ADVISORY COMMITTEE, SECTION 1, AS FOLLOWS, by striking the following language and inserting in place thereof the language in bold, or take any action relative thereto.

“The said committee shall consist of ~~Seven (7)~~ **Five (5)** legal voters of the Town whose terms will be 3 years, to be appointed by the Select Board.” *(Sponsored by the Advisory Committee)*
Recommended: SB 3-0, Advisory 4-0

ARTICLE 34 : To see if the Town will vote to amend the General Bylaws by adding the following:
Chapter I, Section 7: A Quorum of any Board or Committee, whether elected or appointed, of the Town of Brookfield shall consist of a majority of the sitting members, unless otherwise governed by Massachusetts General Law. Or take any action relative thereto.
(Sponsored by the Town Administrator) Recommended: SB 3-0, Advisory NA

Personnel Bylaw Changes – Simple Majority Vote

ARTICLE 35: To see if the Town will vote to amend **Chapter XV Section 14. Vacations with Pay**, of the Personnel Bylaws, by striking the language crossed out and replacing therewith the bold language immediately following:

Section 14. Vacations with Pay

Annual vacation with pay will be granted to all full-time employees. Paid vacation time is equal to the number of hours an employee would be regularly scheduled to work during the week or day requested.

Following the completion of one year of service, vacations will be calculated on July 1 of each year in the following manner:

~~More than one year of service~~

Vacation time will be calculated as follows

After a 3 month probation period, 3 days

Every 3rd month anniversary of starting work, until the end of the fiscal year 3 days

Total vacation days in first year not to exceed 10 days.

One to four years of service 2 weeks

Five to nine years of service 3 weeks

Ten to nineteen years of service 4 weeks

Twenty or more years of service 5 weeks

To be calculated on July 1 of each year following the first year of employment.

Or take any action relative thereto

Recommended: SB 3-0, Advisory NA

Zoning Bylaw Changes – 2/3 Majority Vote

ARTICLE 36:

PROPOSED ZONING BYLAW CHANGES—2023 ANNUAL TOWN MEETING

Sections shown below are the only ones subject to amendments under the proposed warrant article.

Proposed additions are in ITALICS. Provisions to be eliminated are indicated by a strikethrough.

To see if the Town will vote to AMEND Zoning Bylaw Section 8.G (“Medical/Adult Use Marijuana Facilities” and Section 4.D (6) (“Use Regulation Table”) as follows:

G. Medical/Adult Use Marijuana Facilities

1. Purpose

- b. To minimize the adverse impacts of Marijuana Facilities on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with Marijuana Facilities.

3. Definitions

**MARIJUANA COURIER – An entity which enters into a delivery agreement with a Marijuana Retailer to deliver finished marijuana products, marijuana accessories, and marijuana branded goods directly to consumers or with a Medical Treatment Center to deliver to patients or caregivers. It cannot wholesale, warehouse, process, repackage, or white label these products.*

**MARIJUANA GREENHOUSE – A structure enclosed with a translucent glass or plastic roof and a minimum of two glass or plastic sidewalls, without supplemental lighting, used for the outdoor cultivation, protection and/or maintenance of marijuana plants or seedlings.*

**MARIJUANA RETAILER – An entity licensed to purchase and transport marijuana and marijuana products, accessories and branded goods from Marijuana Facilities and to sell or otherwise transfer marijuana and marijuana products to Marijuana Facilities and to consumers.*

~~5. Eligible Locations for Marijuana Facilities – Marijuana Facilities Overlay District~~

~~Marijuana Facilities shall be allowed within the Marijuana Overlay District (MOD), which was established by prior vote of Town Meeting and is identified on the Town of Brookfield Zoning Map on file with the Town Clerk.~~

~~Within the MOD, all requirements of the underlying zoning district remain in effect, except where these regulations provide an alternative to such requirements. Land~~

~~within the MOD may be used for Adult Use and Medical Marijuana Facilities, in which case the requirements set forth in this Section shall apply; or a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. Where the provisions of the MOD do not provide for specific regulation, the requirements of the underlying district shall apply. If the provisions of the MOD conflict with the requirements of the underlying district, the requirements of the MOD shall control.~~

7. Additional Requirements

a. Use Requirements

~~3. The hours of operation of retail Marijuana Retailers Facilities shall be set by the Special Permit Granting Authority.~~

~~4. Retail Marijuana Facilities approved for operation shall employ a “by appointment only” system for all retail sales to recreational marijuana customers. Registered medical marijuana patients may access retail Marijuana Facilities without an appointment.~~

c. Location and Physical Requirements

1. All aspects of a Marijuana Facility relative to the acquisition, ~~cultivation~~, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational/promotional materials must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the business.

8. Restrictions

b. No use shall be allowed at a Marijuana Facility which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive sound or vibration, flashes, glare, objectionable effluent or electrical interference, that may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area. Cultivation and product manufacturing facilities shall install odor control technology and regularly maintain such equipment in working order. ~~such that no odors from the marijuana facility shall be detected from abutting land.~~

c. *No new building associated with a Marijuana Facility requiring a septic system shall be constructed in a Flood Plain District, as per Section 3.A.5.b “Establishment of Districts/Flood Plain District (FP)”.*

10. Buffer

a. No Marijuana Facility shall be located within 500 feet of ~~the following or preexisting uses:~~ *any public or private school providing education in kindergarten or grades 1 through 12.*

~~1. any public or private school providing education in kindergarten or grades 1 through 12;~~

~~2. any drug or alcohol rehabilitation facility;~~

~~3. any half-way house, or similar facility;~~

~~4. any library, playground or athletic fields, recreational facilities, youth center, or similar facility in which children commonly congregate for regularly scheduled activities or instruction; or~~

~~5. any church or designated place of worship~~

- b. The distance specified above shall be measured by a straight line from the point of the front door for which the proposed Marijuana Facility is to be located to the property line of the ~~use in question~~. *school, as specified in Section 8.G.10.a.*

11. Transfer/Discontinuance of Use

- b. Any permit holder under this Section shall be required to remove all material, plants, equipment and other paraphernalia upon registration or licensure revocation, expiration, termination, relocation to a new site, or any other cessation of operation, *at their own expense*, as regulated by the CCC in compliance with applicable state regulations.

12. Outside Consultants and Review Fees

- a. ~~A Special Permit review escrow deposit shall accompany the application for Special Permit. The escrow for review fees is intended to cover the Planning Board's potential cost of hiring consultants to review the applicant's compliance with the Special Permit requirements under this bylaw to include provisions set forth in Article V., Section 4 of the Brookfield Planning Board Rules and Regulations and may include legal counsel fees. The escrow deposit amount shall be set by the Planning Board on a case-by-case basis when such consultants or counsel are deemed necessary. Any unexpended monies in the escrow account will be returned to the applicant only after all obligations are satisfied. Failure to fulfill escrow requirements may render an application incomplete and be considered sufficient grounds for its denial.~~
- b. ~~The applicant may appeal the selection of a consultant(s) whose fees are to be paid from the escrow deposit to the Board of Selectmen. The grounds for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum required qualifications. The minimum qualifications shall consist of either an educational degree in or related to the field at issue or three or more years of practice in the field at issue or a related field. Pursuant to M.G.L. c. 44, § 53G, the required time limits for action upon the application by the Special Permit Granting Authority shall be extended by the duration of the appeal. If no decision is made by the Board of Selectmen within one month following the filing of the appeal, the Special Permit Granting Authority's selection shall stand.~~
- c. ~~The escrow deposit shall be deposited in a special account established by the Town Treasurer pursuant to M.G.L. c. 44, § 53G. Funds from the special account shall be administered in accordance with M.G.L. c. 44, § 53G, and may be expended only for the purposes described above.~~

All costs for legal and /or engineering consultations shall be borne by the Special Permit Applicant.

SECTION 4.

D. Use Regulation Table

Activity or Use	RR	V	BA	BB	FP	PGA
-----------------	----	---	----	----	----	-----

6. Commercial and Manufacturing Use

k. Marijuana Facilities

SP in MOD

<i>i. Marijuana Cultivators (outdoor) with 200' setbacks from all property lines</i>	SP	N	N	N	SP	PB
<i>ii. Marijuana Cultivators (indoor) with 200' setbacks from all property lines</i>	SP	N	N	SP	N	PB
<i>iii. Marijuana Adult Use Retailers</i>	N	N	SP	SP	N	PB

<i>iv. Marijuana Medical Retailers</i>	<i>N</i>	<i>N</i>	<i>SP</i>	<i>SP</i>	<i>N</i>	<i>PB</i>
<i>v. Marijuana Product Manufacturers</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>SP</i>	<i>N</i>	<i>PB</i>
<i>vi. Marijuana Courier</i>	<i>SP</i>	<i>SP</i>	<i>Y</i>	<i>Y</i>	<i>N</i>	<i>PB</i>
<i>vii. Marijuana Testing Facility</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>SP</i>	<i>N</i>	<i>PB</i>
<i>viii. Marijuana Social Consumption Facility</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>PB</i>

Or take any action relative thereto. *(Sponsored by the Planning Board)*
Recommended: SB 3-0, Advisory NA

Citizen's Petitions attached

The Remainder of this page deliberately left blank

Town of Brookfield

Annual Town Meeting Article

CITIZEN PETITION: To see if the Town will vote to change the Brookfield Town Clerk position, from an elected official to an appointed official under G.L. c. 41, s. 1B. This article does NOT remove the existing employee from his/her position, and does not imply nor suggest any dissatisfaction with the work of the employee currently holding this office. It simply changes the position from being an elected official (every three years) to being an appointed official. This article if approved should be a benefit to both the employee and the Town of Brookfield

or take any action relative thereto.

Sponsoring Person's Name: Donald R. Taft
Sponsoring Town Department: CITIZEN PETITION

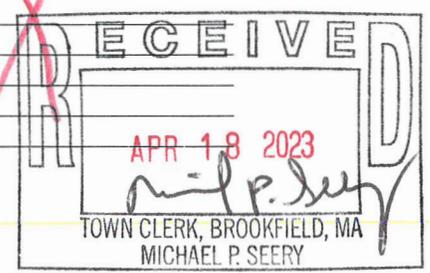
Date: March 13, 2023

This is a citizen petition to see if the voters of Brookfield will vote to change the Brookfield Town Clerk position from being an elected position to being appointed positions. This petition is in no way a suggestion nor effort to replace either of the people presently holding those titles. It simply means, that this position will be held and/or filled by appointments rather than through an election process. By making this change, it will benefit both the town. Employees will no longer have to run in town elections in order to hold their jobs. Appointed employees are not required to live in Brookfield. It will benefit the town by broadening the pool of qualified candidates to fill the position.

By signing this form below, I hereby support this citizen's petition.

	NAME (SIGNATURE)	STREET ADDRESS
1	<u>Donald R. Taft</u>	<u>20 LAKE 21</u>
2	<u>[Signature]</u>	<u>32 ALLEN RD</u>
3	<u>Mary Lou MacIntyre</u>	<u>20 LAKE 21</u>
4	<u>Alan Jones</u>	<u>48 ALLEN RD</u>
5	<u>[Signature]</u>	<u>13 W. Main St</u>
6	<u>Patricia King</u>	<u>56 ALLEN RD</u>
7	<u>Sally Brown</u>	<u>3 Mechanic</u>
8	<u>[Signature]</u>	<u>15 W BROOKFIELD RD</u>
9	<u>C. Redella</u>	<u>80 Lake Rd.</u>
10	<u>L. E. Moulton</u>	<u>82 ALLEN RD</u>
11	<u>Karen M. Wynn</u>	<u>30 RISKDALE RD</u>
12	<u>Barbara Reynolds</u>	<u>14 7th Run</u>
13		
14		
15		
16		
17		
18		
19		
20		

Shirley & Sanborn
Lisa O'Leary
Carol J. Plumb



12 Twelve

Names Certified

Town of Brookfield

Annual Town Meeting Article

CITIZEN PETITION: To see if the Town will vote to change the Brookfield Tax Collector position, from an elected official to an appointed official under G.L. c. 41, s. 1B. This article does NOT remove the existing employee from his/her position, and does not imply nor suggest any dissatisfaction with the work of the employee currently holding this office. It simply changes from being elected (every three years) official to being an appointed official. This article if approved should be a benefit to both the employee and the Town of Brookfield

or take any action relative thereto.

Sponsoring Person's Name: Donald R. Taft

Sponsoring Town Department: CITIZEN PETITION

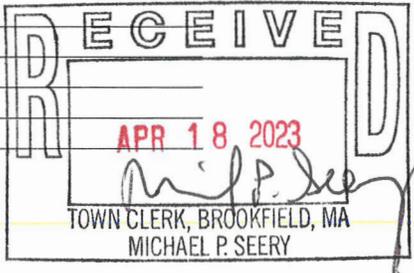
Date: March 13, 2023

This is a citizen petition to see if the voters of Brookfield will vote to change the Brookfield Tax Collector position from being an elected position to being appointed positions. This petition is in no way a suggestion nor effort to replace either of the people presently holding those titles. It simply means, that this position will be held and/or filled by appointments rather than through an election process. By making this change, it will benefit both the town. Employees will no longer have to run in town elections in order to hold their jobs. Appointed employees are not required to live in Brookfield. It will benefit the town by broadening the pool of qualified candidates to fill the position.

By signing this form below, I hereby support this citizen's petition.

	NAME (SIGNATURE)	STREET ADDRESS
1 ✓	<u>Donald R. Taft</u>	<u>20 Lane 21</u>
2 ✓	<u>[Signature]</u>	<u>22 Azalea Rd</u>
3 ✓	<u>Mary Lou Knight</u>	<u>20 Lane 21</u>
4 ✓	<u>Alan Jones</u>	<u>48 Allen Rd</u>
5 ✓	<u>[Signature]</u>	<u>13 W. Main St.</u>
6 ✓	<u>Patricia King</u>	<u>56 Allen Rd</u>
7 ✓	<u>Gail Brennan</u>	<u>9 Mechanics</u>
8 ✓	<u>[Signature]</u>	<u>15 W BROOKFIELD RD</u>
9 ✓	<u>C. DiDella</u>	<u>80 Lake Rd</u>
10 ✓	<u>L. S. Moulton</u>	<u>82 Allen Rd.</u>
11 ✓	<u>Karen M. Munn</u>	<u>30 Fiskdale Rd</u>
12 ✓	<u>Barbara Reynolds</u>	<u>14 Fox Run</u>
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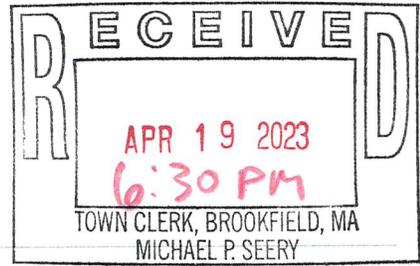
Shirley & Sanborn
Lou O'Leary
Carol J. O'Leary



12 Twelve
Names Certified

**PETITION FOR INSERTION OF THE FOLLOWING ARTICLE
IN THE WARRANT FOR THE BROOKFIELD TOWN
MEETING DATE OF: June 1, 2023**

DATE and TIME received



We, the undersigned Registered Voters of the Town, hereby petition your honorable board to insert the following Article in the Warrant for the Brookfield Annual Town Meeting of June 1, 2023.

Resolution in Support of Changing the State Flag & Seal of Massachusetts

Whereas a commission has been appointed and funded by the state to recommend changes to the state flag and seal by November 15th of 2023;
Whereas so many citizens of Brookfield honored and supported the return of Native artifacts discovered in 2017 and earlier;
Whereas the current Massachusetts seal depicts a Colonial broadsword modeled on that of Myles Standish, over the head of an "Indian" who is in fact historically inaccurate for Massachusetts;
Whereas after 350 years of history, Brookfield wishes to move forward with respect for all the peoples of this great Commonwealth, including those of European, Indigenous and other ancestry;

BE IT RESOLVED that the Town of Brookfield hereby adopts this resolution in support of the work of the Special Commission Relative to the Seal and Flag of the Commonwealth, established by a Resolve of the General Court in 2021 and appointed by the Governor to recommend changes to the current flag and seal of Massachusetts, and in support of a new seal and flag for the Commonwealth that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The Town Clerk shall forward a copy of this resolution to Sen. Nick Collins and Rep. Antonio Cabral, co-chairs of the Joint Committee on State Administration, and to Sen. Anne Gobi and Rep. Donald Berthiaume, with the request that they support the work of the aforementioned special commission and advocate for a new seal and motto for the Commonwealth.

INSTRUCTIONS TO SIGNERS

For your signature to be valid, you must be a registered voter of the Town of Brookfield, and your signature must be written substantially as registered.

If you are prevented by physical disability from writing you may authorize some person to write your name and residence in your presence.

SIGNER'S STATEMENT

We, the undersigned, are qualified voters of the Town of Brookfield and in accordance with the provisions of law, request the above article be inserted in the warrant for the meeting of: June 1, 2023.

CHECK	I SIGNATURE to be made in person with name substantially as registered (except in case of physical disability as stated above)	II NOW REGISTERED AT (street, number and apartment number, if any) (city or town will be the same as stated above)
	<i>3 Myles Jepson, Sherry Madson, Forest Otter, Zitter</i>	149 Lake Rd.
✓	<i>Christine A. Murray</i>	10 Lane 21
✓	<i>Roseann Carver</i>	11 Main St.
✓	<i>Geoffrey B. Clark Jr & Ch</i>	101 Brunell Ave Brookfield MA 01506
✓	<i>Michelle A Clark</i>	101 Brunell Ave, Brookfield MA 01506
✓	<i>Forest Otter, Jepson, Zitter, Forest Otter, Jepson, Zitter</i>	149 Lake Rd., Brookfield, MA 01506
✓	<i>Wolfgang Heller</i>	8 Central
✓	<i>Jannil Heller</i>	8 Central
✓	<i>Sarah Heller</i>	8 Central
✓	<i>Barbara C. Clancy</i>	6 Common Street
✓	<i>Danielle Kane, Danielle Lamoureux, Kane</i>	195 Rice Corner Rd
✓	<i>Emme Wendt</i>	195 Rice Corner Rd.
✓	<i>Emme Wendt</i>	15 Pine Ln Brookfield MA 01504
✓	<i>Michelle Mandella</i>	15 Pine Ln Brookfield
✓	<i>Steve Mandella</i>	15 Pine Ln Brookfield
✓	<i>Margo Mulligan</i>	17 River St. Brookfield, MA
✓	<i>Sean Mulligan</i>	17 River St Brookfield MA

ATTENTION VOTERS: Before signing, read signer information on other side.

BROOKFIELD

ATTENTION REGISTRARS: Before certifying signatures, see instructions to registrars below

TOWN

	CHECK	I SIGNATURE to be made in person with name substantially as registered (except in case of physical disability as stated above)	II NOW REGISTERED AT (street, number and apartment number, if any) (city or town will be the same as stated above)
18		X	X
19		X	X
20		X	X

WARNING – criminal penalty for unlawfully signing, altering, defacing, mutilating, destroying or suppressing this petition: fine of up to \$1,000 or imprisonment for up to 1 year.

INSTRUCTIONS TO REGISTRARS

- You must time stamp or write in date and time these papers are received
- Check this ✓ against the name of each qualified voter to be certified. For names not certified use the code at the right.
- Draw a line through any blank spaces not containing signatures. Each sheet must be certified by at least three registrars. A facsimile stamp is acceptable.
- For names not certified use the code to the right.

- N – No such registered voter at that address
- S – unable to identify signature or address as that of voter because form of signature or address
- T – already signed this petition

CERTIFICATION OF NAMES

At least three Registrars names must be signed or stamped below.

BROOKFIELD

Shirley E. Sanborn

Lisa O'Leary

Carol J. Plumb

We certify that 17 Seventeen number of names certified - use numbers and words

Registrars of voters of Brookfield

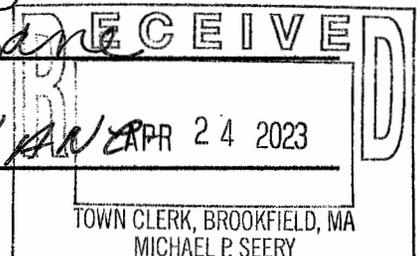
above signatures checked this ✓ are the names of qualified voters from this town.

**PETITION FOR INSERTION OF THE FOLLOWING ARTICLE IN THE WARRANT
FOR THE BROOKFIELD ANNUAL TOWN MEETING TO BE HELD ON THURSDAY
JUNE 1ST 2023.**

To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund and file a claim for trial of appeal 1869CV000257 in Worcester Superior Court and any and all actions necessary to adjudicate the zoning restrictions determined by the Brookfield Zoning Board of Appeals against Daniel Plourde, Individually and as Manager of DP23 BULLDOGS, LLC for the property located at 5 Quaboag Street, Brookfield, MA.

(Sponsored by Citizens Against Noise Pollution. Estimated expense \$50,000)

<u>Signature of registered voter</u>	<u>Address Registered at in the Town of Brookfield</u>
✓ 1. <u>[Signature]</u>	<u>24 QUASOAG ST.</u>
✓ 2. <u>Winda M. Lincoln</u> <small>WILLIAM BASTIEN</small>	<u>24 QUABOAG ST.</u>
✓ 3. <u>[Signature]</u>	<u>50 Lake Rd</u>
✓ 4. <u>Jean Poantz</u>	<u>50 Lake Rd</u>
✓ 5. <u>David Couture</u>	<u>44 Lake Rd</u>
✓ 6. <u>Michanne Usalanne</u>	<u>55 Lake Rd.</u>
✓ 7. <u>Jakob Lanne Jakob Lanne</u>	<u>55 Lake Rd.</u>
✓ 8. <u>[Signature] Roberts</u>	<u>30 The Lane</u>
✓ 9. <u>[Signature] Steve Mandella</u>	<u>15 Pine Lane</u>
✓ 10. <u>Bryan Plumb</u>	<u>58 PINE LANE</u>
✓ 11. <u>Carol J Plumb</u>	<u>58 Pine Lane</u>
✓ 12. <u>Guyon F Bernard (BERARD)</u>	<u>41 PINE LANE</u>

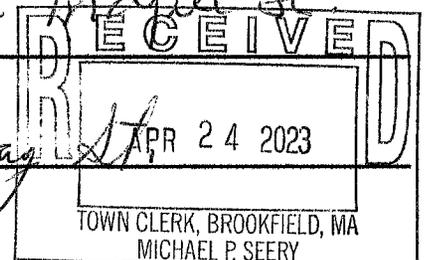


**PETITION FOR INSERTION OF THE FOLLOWING ARTICLE IN THE WARRANT
FOR THE BROOKFIELD ANNUAL TOWN MEETING TO BE HELD ON THURSDAY
JUNE 1ST 2023.**

To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund and file a claim for trial of appeal 1869CV000257 in Worcester Superior Court and any and all actions necessary to adjudicate the zoning restrictions determined by the Brookfield Zoning Board of Appeals against Daniel Plourde, Individually and as Manager of DP23 BULLDOGS, LLC for the property located at 5 Quaboag Street, Brookfield, MA.

(Sponsored by Citizens Against Noise Pollution. Estimated expense \$50,000)

<u>Signature of registered voter</u>	<u>Address Registered at in the Town of Brookfield</u>
✓ 13. <u>William Neault</u>	<u>13 Oak Ave</u>
✓ 14. <u>Michelle Landella</u>	<u>15 Pine Lane</u>
✓ 15. <u>Ignacio Lon Aguilar</u>	<u>6 Pine Lane</u>
✓ 16. <u>Martin Banniel Sr.</u>	<u>18 BRUNNELL AVE</u>
✓ 17. <u>Sandra Banniel</u>	<u>18 BRUNNELL AVE</u>
✓ 18. <u>Jeff Clark (CLARK)</u>	<u>101 Brunnell Avenue</u>
✓ 19. <u>Michelle Lee</u> Gretchen Couture	<u>101 Brunnell Ave, 01576</u>
N 20. <u>Butch Couture</u> Evan Couture	<u>44 Lake Rd.</u>
✓ 21. <u>Edwin (Ed) Couture</u>	<u>44 Lake Rd.</u>
✓ 22. <u>Sandra E. Couture</u>	<u>9 South Maple St</u>
✓ 23. <u>Ronald D. Couture</u>	<u>9 South Maple St</u>
✓ 24. <u>Robert Delchrid</u>	<u>19 Quaboag St.</u>



Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	Select Board recommendation 3% wage increase	FY24
							Advisory Committee Recommendations
Annual Budget Recommendations FY2024							
GENERAL GOVERNMENT							
001-114-5110-000	Moderator Salary	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
001-122-5110-000	Selectmen Salary	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
001-122-5110-001	Selectmen Administrative Assistant Wages	\$46,913.00	\$46,574.96	\$49,681.00	\$51,171.43	\$51,171.43	\$51,171.43
001-122-5110-002	Selectmen Municipal Clerk Wages	\$15,070.00	\$14,934.36	\$15,959.00	\$16,437.77	\$16,437.77	\$16,437.77
001-122-5110-003	Grant Writer Wages	\$21,653.00	\$19,626.32	\$22,931.00	\$22,931.00	\$23,618.93	\$23,618.93
001-122-5110-901	All Boards Clerk	\$0.00		\$14,599.00	\$15,036.97	\$15,036.97	\$15,036.97
001-122-5700-000	Selectmen Expenses	\$8,100.00	\$6,647.11	\$8,100.00	\$8,100.00	\$8,100.00	\$8,100.00
001-122-5700-002	Selectmen Payment In Lieu Of Taxes	\$690.00	\$626.45	\$900.00	\$750.00	\$750.00	\$750.00
001-122-5700-003	Selectmen Computer Maintenance	\$21,079.00	\$20,073.02	\$25,000.00	\$0.00	\$0.00	\$0.00
001-122-5700-004	Town Website	\$1,930.00	\$1,929.38	\$0.00	\$0.00	\$0.00	\$0.00
001-122-5700-014	Grant Writer Expenses	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
001-122-5700-015	Email/365 (Computer security fy21)	\$6,840.00	\$6,880.78	\$0.00	\$0.00	\$0.00	\$0.00
001-129-5110-000	Town Administrator Wages	\$82,500.00	\$82,500.00	\$87,368.00	\$89,989.04	\$89,989.04	\$89,989.04
001-174-5600-000	Central MA Regional Planning Commission	\$1,020.00	\$1,019.95	\$1,035.00	\$1,060.55	\$1,060.55	\$1,060.55
001-180-5700-000	Cable Advisory	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Total Selectmen		\$213,045.00	\$206,862.33	\$232,823.00	\$212,726.76	\$213,414.69	\$213,414.69
001-122-5300-000	software licensing			\$26,552.00	\$0.00		N/A
001-122-5802-000	computer acquisition	\$4,311.28	\$4,031.97	\$2,000.00	\$0.00		N/A
total technology		\$4,311.28	\$4,031.97	\$28,552.00	\$76,099.00	\$76,099.00	\$76,099.00
001-132-5405-000	Reserve Fund	\$35,000.00	\$27,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
001-151-5249-000	Legal Services	\$80,000.00	\$45,208.92	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
001-135-5205-000	Audit	\$15,000.00	\$1,855.00	\$17,500.00	\$18,500.00	\$18,500.00	\$18,500.00
001-135-5300-000	Outsourced Accounting Services	\$46,200.00	\$46,100.00	\$46,200.00	\$47,400.00	\$47,400.00	\$47,400.00
001-135-5700-000	Town Accountant Expenses	\$5,500.00	\$3,022.28	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00
Total Town Accountant		\$66,700.00	\$50,977.28	\$65,815.00	\$68,015.00	\$68,015.00	\$68,015.00
001-136-5110-000	Advisory Committee Clerk Salary	\$537.00	\$0.00	\$537.00	\$537.00	\$537.00	\$537.00
001-136-5700-000	Advisory Committee Expenses	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00
001-136-5700-001	Advisory Committee Warrant Books	\$2,000.00	\$191.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Total Advisory Committee		\$2,737.00	\$191.00	\$2,737.00	\$2,737.00	\$2,737.00	\$2,737.00

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	FY24	
						Select Board recommendation 3% wage increase	Advisory Committee Recommendations
001-141-5110-000	Assessors - Stipends	\$1,500.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$1,800.00
001-141-5110-001	Assessor - Principal Assessor Wage	\$54,607.00	\$54,607.00	\$57,829.00	\$59,563.87	\$59,563.87	\$59,563.87
001-141-5110-002	Assessor - Clerk Wage	\$16,786.00	\$16,683.38	\$17,776.00	\$18,309.28	\$18,309.28	\$18,309.28
001-141-5110-003	Assessor - Certification Stipend			\$0.00	\$0.00	\$0.00	\$0.00
001-141-5200-000	Assessor - Consulting Expenses	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
001-141-5700-000	Assessors - Expenses	\$8,705.00	\$18,455.69	\$5,315.00	\$5,315.00	\$5,315.00	\$5,315.00
Total Assessors		\$82,598.00	\$92,246.07	\$84,920.00	\$87,488.15	\$87,488.15	\$87,488.15
001-145-5110-000	Treasurer Wages	\$45,472.10	\$42,482.55	\$78,154.00	\$80,498.62	\$80,498.62	\$80,498.62
001-145-5110-001	Assistant Treasurer Wages			\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
001-145-5200-000	Treasurer Payroll Services	\$7,100.00	\$6,504.65	\$7,100.00	\$0.00	\$0.00	\$0.00
001-145-5300-001	Actuarial Assessment for OPEB	\$0.00		\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
001-145-5700-000	Treasurer Expenses	\$7,100.00	\$7,097.25	\$3,325.00	\$7,100.00	\$7,100.00	\$7,100.00
Total Treasurer		\$59,672.10	\$56,084.45	\$96,579.00	\$95,598.62	\$95,598.62	\$95,598.62
001-146-5110-000	Collector Salary	\$53,581.00	\$53,581.00	\$56,742.00	\$58,444.26	\$58,444.26	\$58,444.26
001-146-5110-001	Collector Clerk	\$2,600.00	\$305.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
001-146-5150-000	Collector Certification Stipend	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
001-146-5700-000	Collector Expenses	\$9,650.00	\$9,416.59	\$8,938.00	\$7,900.00	\$7,900.00	\$7,900.00
001-146-5700-001	Collector Software	\$6,860.00	\$6,860.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Collector		\$73,691.00	\$71,162.59	\$68,180.00	\$68,844.26	\$68,844.26	\$68,844.26
001-158-5200-000	Treasurer/Collector Tax Titles	\$10,000.00	\$9,848.79	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
001-161-5110-000	Town Clerk Salary	\$40,186.00	\$40,186.00	\$42,557.00	\$43,833.71	\$43,833.71	\$43,833.71
001-161-5110-001	Town Clerk Assistant Wages	\$4,912.00	\$4,061.61	\$5,202.00	\$5,358.06	\$5,358.06	\$5,358.06
001-161-5700-000	Town Clerk Expenses	\$2,600.00	\$1,747.53	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00
Total Town Clerk		\$47,698.00	\$45,995.14	\$50,359.00	\$51,791.77	\$51,791.77	\$51,791.77
001-162-5110-000	Elections & Registrations Wages	\$6,053.00	\$3,473.90	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
001-162-5700-000	Elections & Registration Expenses	\$6,000.00	\$5,607.76	\$6,000.00	\$7,000.00	\$7,000.00	\$7,000.00
Total Elections & Registration		\$12,053.00	\$9,081.66	\$12,000.00	\$13,000.00	\$13,000.00	\$13,000.00
001-171-5110-001	Conservation Comm-Clerk Wages	\$1,960.00	\$303.75	\$0.00	\$0.00	\$0.00	\$0.00
001-171-5700-000	Conservation Commission Expenses	\$333.00	\$238.73	\$333.00	\$333.00	\$333.00	\$333.00
Total Conservation Commission		\$2,293.00	\$303.75	\$333.00	\$333.00	\$333.00	\$333.00
001-175-5110-001	Planning Board Salary	\$2,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	FY24	
						Select Board recommendation 3% wage increase	Advisory Committee Recommendations
001-175-5700-000	Planning Board Expenses	\$2,332.00	\$2,967.71	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Total Planning Board		\$4,832.00	\$4,467.71	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
001-176-5110-001	Board of Appeals Wages	\$1,960.00	\$748.60	\$0.00	\$700.00	\$700.00	\$700.00
001-176-5700-000	Board of Appeals Expenses	\$1,100.00	\$642.84	\$1,100.00	\$700.00	\$700.00	\$700.00
Total Board of Appeals		\$3,060.00	\$748.60	\$1,100.00	\$1,400.00	\$1,400.00	\$1,400.00
001-192-5110-000	Municipal Custodian Wages	\$21,671.00	\$39,361.00	\$22,950.00	\$23,638.50	\$23,638.50	\$23,638.50
001-192-5110-000	Municipal Property Maintenance & Improvements	\$9,000.00	\$8,712.49	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
001-192-5701-000	Municipal Property Utilities	\$5,000.00	\$2,995.51	\$4,210.00	\$0.00	\$0.00	\$0.00
001-192-5942-000	Town Hall Improvements*	\$14,250.00	\$13,077.23	\$14,250.00	\$14,250.00	\$14,250.00	\$14,250.00
001-192-5701-001	Electricity				\$51,322.36	\$52,000.00	\$52,000.00
Total Town Hall		\$49,921.00	\$64,146.23	\$50,410.00	\$98,210.86	\$98,888.50	\$98,888.50
001-195-5200-000	Print Town Report	\$1,710.00	\$1,700.00	\$1,700.00	\$1,500.00	\$1,500.00	\$1,500.00
001-199-5700-000	Municipal Heating Fuel	\$7,500.00	\$8,034.01	\$14,486.00	\$14,486.00	\$14,486.00	\$14,486.00
TOTAL GENERAL GOVERNMENT		\$752,510.10	\$694,058.53	\$824,494.00	\$902,392.06	\$908,095.99	\$908,095.99
PUBLIC SAFETY							
POLICE							
001-210-5110-000	Police Wages Full Time	\$257,518.00	\$263,845.50	\$374,778.00	\$407,384.00	\$386,021.34	\$386,021.34
001-210-5110-001	Police Chief Salary	\$90,000.00	\$90,000.00	\$106,875.00	\$112,218.75	\$112,218.75	\$112,218.75
001-210-5110-003	Police Clerk Wages	\$15,195.00	\$15,340.50	\$16,092.00	\$16,574.76	\$16,574.76	\$16,574.76
001-210-5110-005	Police Wages Part Time/OT	\$121,312.00	\$105,300.76	\$52,000.00	\$56,524.00	\$53,560.00	\$53,560.00
001-210-5700-000	Police Expenses	\$66,466.00	\$66,355.47	\$69,166.00	\$71,166.00	\$67,910.75	\$67,910.75
001-210-5700-001	Police Tuition Reimbursement	\$5,000.00	\$5,000.00	\$10,500.00	\$10,000.00	\$10,000.00	\$10,000.00
Total Police		\$555,491.00	\$545,842.23	\$629,411.00	\$673,867.51	\$646,285.60	\$646,285.60
FIRE DEPARTMENT							
001-220-5110-000	Fire Wages	\$51,584.00	\$54,691.67	\$57,000.00	\$59,600.00	\$58,710.00	\$58,710.00
001-220-5110-001	Fire Chief Salary	\$3,892.00	\$3,892.00	\$12,000.00	\$12,360.00	\$12,360.00	\$12,360.00
001-220-5700-000	Fire Expenses	\$34,000.00	\$36,442.10	\$47,500.00	\$49,000.00	\$49,000.00	\$49,000.00
001-220-5700-002	Fire - Utilities	\$9,500.00	\$9,500.00	\$12,000.00	\$8,500.00	\$6,287.85	\$6,287.85
001-220-5705-000	Fire - Testing / Recertification	\$12,000.00	\$12,000.00	\$14,000.00	\$15,000.00	\$15,000.00	\$15,000.00
001-220-5750-000	Fire - Fixed Asset Repair/Replace	\$15,000.00	\$15,000.00	\$17,500.00	\$18,000.00	\$18,000.00	\$18,000.00
Total Fire Department		\$125,976.00	\$131,525.77	\$160,000.00	\$162,460.00	\$159,357.85	\$159,357.85

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	Select Board	FY24
						recommendation	Advisory Committee
						3% wage increase	Recommendations
001-235-5200-000	Telephone Contract/Leases	\$6,510.00	\$5,038.02	\$6,510.00	\$8,000.00	\$8,000.00	\$8,000.00
001-241-5110-000	Building Inspector Salary	\$18,498.00	\$18,498.00	\$19,589.00	\$20,176.67	\$20,176.67	\$20,176.67
001-241-5110-007	Building Inspector Assistant Wages	\$598.00	\$598.00	\$640.00	\$659.20	\$640.00	\$640.00
001-241-5700-000	Building Inspector Expenses & Training	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00	\$300.00
Total Building Inspector		\$19,396.00	\$19,096.00	\$20,529.00	\$21,135.87	\$21,116.67	\$21,116.67
001-242-5110-000	Gas & Plumbing Inspector Salary	\$4,581.00	\$4,581.00	\$4,851.00	\$4,996.53	\$4,996.53	\$4,996.53
001-242-5110-007	Gas & Plumbing Inspector Assistant Wages	\$382.00	\$382.00	\$416.00	\$428.48	\$416.00	\$416.00
001-242-5700-000	Gas & Plumbing Inspector Expenses & Training	\$440.00	\$418.22	\$453.00	\$440.00	\$440.00	\$440.00
Total Gas & Plumbing Inspector		\$5,403.00	\$5,381.22	\$5,720.00	\$5,865.01	\$5,852.53	\$5,852.53
001-245-5110-000	Wiring Inspector Salary	\$4,548.00	\$2,653.00	\$4,816.00	\$4,960.48	\$4,960.48	\$4,960.48
001-245-5110-007	Wiring Inspector Assistant Wages	\$392.00	\$0.00	\$418.00	\$430.54	\$418.00	\$418.00
001-245-5700-000	Wiring Inspector Expenses & Training	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	\$0.00
Total Wiring Inspector		\$4,941.00	\$2,653.00	\$5,235.00	\$5,392.02	\$5,378.48	\$5,378.48
001-249-5110-000	Zoning Enforcement Officer Salary	\$12,494.00	\$12,494.00	\$13,231.00	\$13,627.93	\$13,627.93	\$13,627.93
001-249-5700-000	Zoning Enforcement Officer Expenses	\$380.00	\$335.70	\$451.00	\$451.00	\$451.00	\$451.00
Total Zoning Enforcement Officer		\$12,874.00	\$12,829.70	\$13,682.00	\$14,078.93	\$14,078.93	\$14,078.93
001-291-5110-000	Emergency Management Agency Stipend	\$474.00	\$451.00	\$1,800.00	\$1,854.00	\$1,800.00	\$1,800.00
001-291-5700-000	Emergency Management Agency (BEMA)	\$3,500.00	\$3,496.33	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
001-291-5700-001	Blackboard Connect Annual fee	\$3,800.00	\$3,749.64	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Total Emergency Management Agency		\$7,774.00	\$7,696.97	\$10,800.00	\$10,854.00	\$10,800.00	\$10,800.00
001-292-5110-000	Animal Control Officer Salary	\$6,671.00	\$6,115.12	\$7,065.00	\$7,276.95	\$7,276.95	\$7,276.95
001-292-5110-007	Animal Control Officer Assistant Wages	\$714.00	\$0.00	\$756.00	\$778.68	\$756.00	\$756.00
001-292-5700-000	Animal Control Officer Expenses	\$1,589.00	\$0.00	\$1,589.00	\$1,589.00	\$1,589.00	\$1,589.00
Total Animal Control Officer		\$8,974.00	\$6,115.12	\$9,410.00	\$9,644.63	\$9,621.95	\$9,621.95
001-293-5110-000	Parking Ticket Clerk & Hearing Officer Salary	\$250.00	\$125.00	\$125.00	\$250.00	\$250.00	\$250.00
001-293-5700-000	Parking Ticket Expenses	\$83.00	\$0.00	\$83.00	\$83.00	\$83.00	\$83.00
Total Parking Tickets		\$333.00	\$125.00	\$208.00	\$333.00	\$333.00	\$333.00

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	FY24	
						Select Board recommendation 3% wage increase	Advisory Committee Recommendations
001-294-5700-000	Tree Warden Expenses	\$10,000.00	\$0.00	\$5,000.00	\$12,400.00	\$12,400.00	\$12,400.00
001-296-5700-000	Shade Tree Expenses	\$2,500.00	\$900.00	\$2,500.00	\$1,500.00	\$1,500.00	\$1,500.00
TOTAL PUBLIC SAFETY		\$760,172.00	\$737,203.03	\$869,005.00	\$930,401.46	\$894,725.01	\$894,725.01
Schools							
SCHOOLS							
001-310-5110-001	School Committee Salary	\$1,500.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
001-310-5110-002	Regional Committee Salary	\$1,000.00	\$750.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
001-310-5600-000	Regional School Assessment	\$1,748,474.00	\$1,748,474.00	\$1,736,598.00	\$1,823,996.00	\$1,823,996.00	\$1,823,996.00
001-310-5601-000	Transportation	\$63,926.00	\$63,926.00	\$50,325.00	\$32,073.00	\$32,073.00	\$32,073.00
001-310-5700-000	Elementary School Expenses	\$3,228,636.00	\$3,228,636.00	\$3,328,482.00	\$3,570,640.08	\$3,570,640.08	\$3,570,640.08
TOTAL SCHOOLS		\$5,043,536.00	\$5,042,786.00	\$5,117,905.00	\$5,429,209.08	\$5,429,209.08	\$5,429,209.08
PUBLIC WORKS							
Highway							
001-199-5701-000	Municipal Diesel Fuel	\$20,000.00	\$23,266.28	\$36,000.00	\$32,000.00	\$32,000.00	\$32,000.00
001-199-5702-000	Municipal Gasoline	\$25,039.00	\$19,045.25	\$25,039.00	\$22,500.00	\$22,500.00	\$22,500.00
001-422-5110-000	Highway Superintendent Wages	\$67,163.00	\$67,163.00	\$71,126.00	\$73,259.78	\$73,259.78	\$73,259.78
001-422-5110-001	Highway Operator Wages	\$107,058.00	\$107,572.30	\$157,139.00	\$161,853.17	\$161,853.17	\$161,853.17
001-422-5110-003	Highway other wages, part time & overtime	\$6,424.00	\$2,119.12	\$6,803.00	\$7,007.09	\$7,007.09	\$7,007.09
001-422-5110-004	Highway Office Administrative Assistant	\$29,640.00	\$28,661.68	\$31,389.00	\$27,059.03	\$27,059.03	\$27,059.03
001-422-5110-005	Highway Police Detail/Flaggers	\$2,400.00	\$360.00	\$2,400.00	\$2,400.00	\$2,400.00	\$2,400.00
001-422-5110-006	Seasonal Worker	\$17,650.00	\$11,720.59	\$10,000.00	\$10,870.00	\$10,300.00	\$10,300.00
001-422-5700-000	Highway Expenses	\$60,300.00	\$54,792.04	\$60,300.00	\$61,300.00	\$61,300.00	\$61,300.00
001-422-5700-001	Highway Safety	\$1,000.00	\$937.10	\$1,000.00	\$0.00	\$0.00	\$0.00
001-422-5700-002	Highway Utilities	\$10,800.00	\$13,095.24	\$10,800.00	\$10,800.00	\$6,017.67	\$6,017.67
001-422-5702-000	Highway Certifications, DOT Physicals & License Rer	\$900.00	\$265.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
001-422-5790-000	Highway Bridges, Rails & Signs	\$1,600.00	\$1,219.86	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00
Total Highway		\$349,974.00	\$330,217.46	\$414,796.00	\$411,849.07	\$406,496.74	\$406,496.74
001-423-5110-000	Snow & Ice Wages	\$30,600.00	\$30,557.84	\$32,405.00	\$32,405.00	\$32,405.00	\$32,405.00
001-423-5700-000	Snow & Ice Expenses	\$45,000.00	\$53,432.78	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
Total Snow & Ice		\$75,600.00	\$83,990.62	\$77,405.00	\$77,405.00	\$77,405.00	\$77,405.00

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	3% wage increase	FY24
							Select Board recommendation
001-424-5200-000	Street Lights	\$15,000.00	\$16,649.70	\$17,000.00	\$0.00	\$0.00	\$0.00
001-491-5110-000	Cemetery Wages	\$18,995.00	\$17,825.36	\$20,116.00	\$19,564.85	\$20,719.48	\$20,719.48
001-491-5110-001	Cemetery Superintendent Salary	\$5,833.00	\$5,833.00	\$6,177.00	\$6,007.99	\$6,362.31	\$6,362.31
001-491-5700-000	Cemetery Expenses	\$5,922.00	\$5,538.63	\$6,000.00	\$6,000.00	\$5,893.33	\$5,893.33
001-492-5841-000	Cemetery Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Cemetery	\$30,750.00	\$29,196.99	\$32,293.00	\$31,572.84	\$32,975.12	\$32,975.12
	TOTAL PUBLIC WORKS	\$471,324.00	\$460,054.77	\$541,494.00	\$520,826.91	\$516,876.86	\$516,876.86
HEALTH, SANITATION AND SPECIAL SERVICES							
001-510-5110-000	Board of Health Salary	\$3,839.00	\$3,839.22	\$3,839.00	\$4,200.00	\$4,200.00	\$4,200.00
001-510-5110-001	Board of Health Clerk Wages	\$5,970.00	\$4,709.00	\$6,322.00	\$6,400.00	\$12,373.75	\$12,373.75
001-510-5110-002	Board of Health Agent	\$700.00		\$0.00	\$1,000.00	\$0.00	\$0.00
001-510-5110-006	Board of Health Animal Inspector Salary	\$1,212.00	\$1,212.00	\$1,284.00	\$1,250.00	\$1,250.00	\$1,250.00
001-510-5700-000	Board of Health Expenses	\$4,000.00	\$4,952.53	\$5,200.00	\$6,500.00	\$6,500.00	\$6,500.00
001-510-5110-009	Title V Agent				\$500.00	\$0.00	\$0.00
001-522-5200-002	Community Health Program	\$735.42	\$612.77	\$950.00	\$950.00	\$0.00	\$0.00
	Total Board of Health	\$16,456.42	\$15,325.52	\$17,595.00	\$20,800.00	\$24,323.75	\$24,323.75
001-515-5110-000	Transfer Station Wages	\$27,798.00	\$25,968.26	\$29,438.00	\$30,321.14	\$30,321.14	\$30,321.14
001-515-5250-000	Transfer Station Well Tests	\$14,000.00	\$13,650.00	\$14,000.00	\$15,500.00	\$15,500.00	\$15,500.00
001-515-5700-000	Transfer Station Expenses	\$120,000.00	\$116,188.77	\$120,000.00	\$135,000.00	\$133,786.85	\$133,786.85
new	hazardous waste day NB	\$0.00	\$0.00	\$0.00	\$5,000.00		
	Total Transfer Station	\$161,798.00	\$155,807.03	\$163,438.00	\$185,821.14	\$179,607.99	\$179,607.99
001-541-5110-000	Council on Aging Outreach Worker	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00
001-541-5110-001	Council on Aging Director	\$4,000.00	\$104.05	\$4,000.00	\$4,000.00	\$4,120.00	\$4,120.00
001-541-5200-000	Council on Aging Tri valley Crisis Intervention	\$955.00	\$0.00	\$955.00	\$955.00	\$955.00	\$955.00
001-541-5260-000	Council on Aging Medi-Car	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00		\$0.00
001-541-5700-000	Council on Aging Expenses	\$1,104.00	\$618.14	\$1,500.00	\$3,500.00	\$3,500.00	\$3,500.00
	Total Council On Aging	\$9,659.00	\$4,322.19	\$10,055.00	\$10,055.00	\$10,175.00	\$10,175.00
001-544-5110-000	Veterans Agent Salary	\$5,064.00	\$5,064.00	\$5,363.00	\$5,523.89	\$5,523.89	\$5,523.89
001-544-5700-000	Veterans Agent Expenses	\$240.00	\$0.00	\$0.00	\$300.00	\$300.00	\$300.00
001-544-5740-000	Veterans Agent Case Work	\$85,000.00	\$75,096.82	\$85,000.00	\$85,000.00	\$85,000.00	\$85,000.00
	Total Veterans	\$90,304.00	\$80,160.82	\$90,363.00	\$90,823.89	\$90,823.89	\$90,823.89

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	Select Board recommendation 3% wage increase	FY24 Advisory Committee Recommendations
TOTAL HEALTH, SANITATION AND SPECIAL SERVICES		\$278,217.42	\$255,615.56	\$281,451.00	\$307,500.03	\$304,930.63	\$304,930.63
CULTURE AND RECREATION							
001-610-5110-001	Library Director Wages	\$53,581.00	\$53,581.00	\$56,742.00	\$72,000.00	\$60,000.00	\$60,000.00
001-610-5110-002	Library Custodian Wages	\$9,078.00	\$9,299.82	\$9,614.00	\$11,701.56	\$11,701.56	\$11,726.97
001-610-5110-003	Library Assistant Wages	\$54,085.00	\$51,824.22	\$57,276.00	\$25,533.32	\$25,533.32	\$58,994.28
001-610-5110-004	Library Saturday/Holidays/Vacation	\$2,550.00	\$2,205.74	\$2,700.00	\$2,781.00	\$2,781.00	\$2,781.00
001-610-5700-000	Library Expenses	\$13,000.00	\$12,990.77	\$14,000.00	\$18,000.00	\$15,000.00	\$15,000.00
001-610-5700-001	Library Books, Videos, Periodicals	\$33,729.00	\$33,685.14	\$34,700.00	\$41,500.00	\$37,000.00	\$37,000.00
001-610-5700-002	Library Utilities	\$2,400.00	\$2,396.25	\$3,000.00	\$0.00	\$0.00	\$0.00
	Longevity Director					\$1,500.00	\$1,500.00
	Total Library	\$168,423.00	\$165,982.94	\$178,032.00	\$171,515.88	\$153,541.29	\$186,952.25
001-630-5700-000	Recreation Commission Expenses	\$7,695.00	\$7,594.80	\$7,695.00	\$8,500.00	\$8,220.13	\$8,220.13
001-630-5803-000	South Pond Beach Committee	\$1,250.00	\$735.33	\$1,250.00	\$3,000.00	\$3,000.00	\$3,000.00
	Total Recreation	\$8,945.00	\$8,330.13	\$8,945.00	\$11,500.00	\$11,220.13	\$11,220.13
001-691-5700-000	Historical Commission	\$1,655.00	\$1,471.69	\$1,655.00	\$2,000.00	\$2,000.00	\$2,000.00
001-691-5700-001	18 Common Street expenses			\$6,000.00	\$6,000.00	\$5,116.87	\$5,116.87
	Total Historical Commission			\$7,655.00	\$8,000.00	\$7,116.87	\$7,116.87
001-692-5700-000	Memorial Day	\$3,300.00	\$2,596.94	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
001-693-5700-000	Cultural Council Expenses	\$8,500.00	\$8,299.97	\$8,860.00	\$8,860.00	\$8,860.00	\$8,860.00
001-693-5700-001	Bench project			\$750.00			\$0.00
	Total Cultural Council			\$9,610.00	\$8,860.00	\$8,860.00	\$8,860.00
TOTAL CULTURE AND RECREATION		\$190,823.00	\$186,681.67	\$207,742.00	\$199,875.88	\$184,238.29	\$184,238.29
Debt and Assessments							
DEBT & INTEREST							
001-710-5910-002	Fire Truck Principal - P			\$10,000.00	\$23,292.00	\$23,292.00	\$23,292.00
001-710-5910-003	18 Common Street Principal			\$6,500.00	\$0.00	\$0.00	\$0.00
001-710-5914-000	Police Station Principal - P	\$55,000.00	\$57,143.00	\$57,143.00	\$33,336.00	\$33,336.00	\$33,336.00
001-710-5915-000	Saw Mill Dam Principal - P	\$8,025.00	\$3,952.69	\$8,107.00	\$8,267.50	\$8,267.50	\$8,267.50
001-751-5915-002	Fire Truck Interest - P			\$3,148.00	\$22,483.73	\$22,483.73	\$22,483.73

Account #	Description	FY22 Budget	FY22 Expended	FY23 Budget	FY24 Requested	Select Board	FY24
						recommendation	Advisory Committee
						3% wage increase	Recommendations
001-751-5915-003	18 Common Street Interest			\$2,260.00	\$0.00	\$0.00	\$0.00
001-751-5919-000	Police Station Interest - P	\$33,012.00	\$3,050.40	\$9,368.00	\$32,179.28	\$32,179.28	\$32,179.28
001-751-5920-000	Saw Mill Dam Interest - P	\$2,526.00	\$1,322.19	\$2,446.00	\$2,282.26	\$2,282.26	\$2,282.26
Total Debt and Interest		\$98,563.00	\$65,468.28	\$98,972.00	\$121,840.77	\$121,840.77	\$121,840.77
ASSESSMENTS & OTHER MANDATED EXPENSES							
001-911-5100-000	Worcester County Retirement	\$371,251.00	\$366,903.98	\$406,568.00	\$443,950.00	\$443,950.00	\$443,950.00
001-913-5100-000	Unemployment Insurance	\$20,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
001-914-5105-000	Group Health & Life Insurance	\$691,000.00	\$551,491.20	\$691,000.00	\$706,200.00	\$749,044.00	\$749,044.00
001-916-5115-000	Medicare: Town Share	\$61,500.00	\$63,013.88	\$63,040.00	\$70,000.00	\$70,000.00	\$70,000.00
001-945-5600-000	General Insurance	\$148,782.00	\$128,411.15	\$153,246.00	\$168,570.60	\$168,570.60	\$168,570.60
TOTAL ASSESSMENTS & OTHER MANDATED EXPENSES		\$1,292,533.00	\$1,109,820.21	\$1,328,854.00	\$1,403,720.60	\$1,446,564.60	\$1,446,564.60
TOTAL DEBT AND ASSESSMENTS		\$1,391,096.00	\$1,175,288.49	\$1,427,826.00	\$1,525,561.37	\$1,568,405.37	\$1,568,405.37
WATER DEPARTMENT							
001-450-5110-000	Water Department Commissioners Salary	\$1,800.00	\$1,800.00	\$1,800.00	\$2,100.00	\$2,100.00	\$2,100.00
001-450-5110-001	Water Department Clerk Wages	\$15,195.00	\$15,194.40	\$18,770.00	\$19,333.10	\$19,333.10	\$19,333.10
001-450-5110-002	Water Department Superintendent Salary	\$79,432.00	\$79,432.00	\$84,118.00	\$86,641.54	\$86,641.54	\$86,641.54
001-450-5110-003	Water Department Secondary Operator Wages	\$7,519.00	\$6,435.51	\$7,963.00	\$8,201.89	\$8,201.89	\$8,201.89
001-450-5110-004	Water Department Temporary Help	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	\$0.00
001-450-5700-000	Water Department Expenses	\$40,915.00	\$29,017.58	\$45,779.00	\$49,762.00	\$43,420.23	\$43,420.23
Total Water Department		\$144,862.00	\$131,879.49	\$158,431.00	\$166,039.53	\$159,696.76	\$159,696.76
		\$9,032,540.52	\$8,683,567.54	\$9,428,348.00	\$9,981,806.24	\$9,966,177.99	\$9,999,588.95

